

# HEMPNALL PARISH COUNCIL

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## **Minutes of the Parish Council meeting held on Tuesday 21 April 2026 at 7:00 in The Mill**

### **Present**

Chairman Mr David Hook, Mr Phil Bates, Mrs Joan Cann, Mr Mike Turner and the Clerk Mr Ian Nelson.

### **Members of the public present**

There were none.

### **Apologies**

Apologies were received from County Councillor Alison Thomas, District Councillor Martyn Hooton, Mr Peter Workman, Mr Richard Delf and Mr Hamish Rose.

### **Declaration of interests**

Mr Hook declared a non-financial interest in the East Pye Solar Project as he is a trustee of CPRE Norfolk.

### **Minutes of the previous meeting**

Mrs Cann proposed, Mr Bates seconded, and it was unanimously agreed the minutes of the meeting on 17 April 2026 be approved.

### **Co-option of parish councillor**

The Clerk informed the meeting that the casual vacancy had been publicly notified and if a by-election had not been called for by electors by 12 May 2026, councillors could co-opt another councillor.

### **Public Participation**

There was none.

### **County Councillor Update**

No report had been received.

### **District Councillor Update**

No report had been received.

### **Planning Applications**

#### **New applications since the last meeting:**

There were none.

#### **Applications approved since the last meeting:**

2026/0234 - Mr & Mrs M Oakley, 8 Broadway Close, Hempnall - Dormer extension to front of dwelling to accommodate additional bedroom space.

2026/0763 - Mrs Rachel Shreeve, Land to the Rear Of 25 Coronation Crescent And 2-10 Roland Drive Hempnall - Details of condition 9 of 2024/2027 - habitat management and monitoring plan and approval of details reserved by the statutory biodiversity gain plan condition.

#### **Applications withdrawn since the last meeting:**

There were none.

#### **Applications refused since the last meeting:**

There were none.

#### **Applications outside the parish boundary since the last meeting**

There were none.

Chairman's initials -----

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## **East Pye Solar**

### ***Engagement of landscape planning consultant to cover the visual intrusion and landscape aspects***

Mr Blackledge of Landscape 2B Consultancy, had confirm the pricing based on the scope previously outlined. He will be engaged at the relevant time.

It was agreed that Mr Blackledge would be asked to attend the sites with Mr Hook and Mr Walker to guide them on how to respond to specific site visual impacts in addition to carrying out the already agreed reporting scope. Mr Hook proposed, Mr Bates seconded, and it was agreed unanimously that the budget for Mr Blackledge be increased to £7k + VAT.

DH

### ***EPS NSIP Application***

The application is now at the pre-examination stage. During this period, the Secretary of State will appoint an Examining Authority, and the public is invited to submit Relevant Representations.

A Relevant Representation is a written summary of the views on the application. By submitting a Relevant Representation, one can become an Interested Party and take part in the Examination.

Relevant Representation must be submitted to PINS between Wednesday 29 April 2026 and Wednesday 10 June 2026 and must be submitted using the Planning Inspectorate's Registration and Relevant Representation Form. This form will be available from Wednesday 29 April until 23:59 on Wednesday 10 June 2026.

Interested Parties will be kept informed about the process of the Examination and may be invited to attend the Preliminary Meeting and any hearings held during the Examination.

As the size of the scheme and related paperwork is massive for such small parishes and for people who must earn a living as well as review the documentation Mr Bates proposed, Mrs Cann seconded, and it was agreed unanimously that the Clerk write to the Planning Inspectorate and ESP to request a longer window for registration as interested parties.

IN

### ***Mock-up Panel***

Concern was expressed that parishioners find it difficult to visualise the impact the panels will have on the landscape. Mrs Cann proposed, Mr Turner seconded, and it was agreed unanimously that Mr Bates will research the cost of making a 4.7m long panel standing 4.5m high and consideration will be given to where best to locate the mock-up in the village to help parishioners understand the impact of the panels.

PB

### ***Registration as an interested party***

Mr Bates proposed, Mr Turner seconded, and it was agreed unanimously that the Clerk register the parish council as an interested party before 10/06/2026. The link to register is: <https://national-infrastructure-consulting.planninginspectorate.gov.uk/projects/EN0110014>

DH/IN

Mr Hook proposed, Mrs Cann seconded, and it was agreed unanimously that an updated version of the leaflet explaining to people how to register should be produced and distributed to all households in Hempnall. The updated version will contain the deadlines and a copy of the sample registration form.

DH/IN

A reminder to register an interest will also be put in the parish council newsletter in May.

IN

Chairman's initials -----

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## **Banners**

Mrs Cann proposed, Mr Bates seconded, and it was agreed unanimously that Mr Hook will provide the Clerk with the supplier details to enable him to order 50 large plastic banners with eyelets at a total budget of no more than £600 + VAT.

DH  
IN

## ***BEPS Update***

The Clerk to provide further details re the bats survey etc used in the SHOWT campaign to Mr Bates for potential use by BEPS.

IN

## **Correspondence**

### **Correspondence from Parishioners**

#### ***South Norfolk Community Hero award***

Consideration was given to the South Norfolk Community Hero award. The Clerk to obtain further detail from SNC.

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#### ***Village Hall car park resurfacing***

A quote had been provided however, it was noted that 3 quotes would be required under parish council standing orders. In addition, not all councillors had inspected the car park yet so the matter will be considered further at the May meeting.

ALL

## **Financial Statements**

### **Internal Audit**

The Clerk reported that the internal audit for the year ended 31st March 2026 had been completed by Mrs J Franks who presented a clean report. The Clerk had thanked Mrs Franks and arranged payment of her fee.

### **Approval of Annual Accounts to 31/03/26**

The Clerk had distributed the accounts for the year to 31/03/26 to all Councillors with explanatory commentary. Mr Bates proposed, Mrs Cann seconded, and it was agreed unanimously that the accounts be approved and the statement of assurance be signed. Authorisation was given for them to be signed by the Clerk as Responsible Financial Officer and Mr Hook as Chairman and that the Clerk be authorised to submit the statement of accounts, the statement of assurance and the internal auditor's report to the external auditors.

DH/IN

### **Annual Governance and Accountability Return**

As gross income is in excess of £25,000 the council is not exempt from a limited assurance review and must submit the relevant documents and an Annual Governance and Accountability Return to the external auditor.

Mrs Cann proposed, Mr Bates seconded, and it was unanimously agreed that the Annual Governance and Accountability Return as drafted by the Clerk be approved and signed by the chairman and responsible financial officer and

DH/IN

The Annual Internal Audit Report, Annual Governance Statement, Annual Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on a public website before 1 July 2026. The Clerk to comply.

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### **Notice of expenses**

The Clerk had already displayed this annual statement on the notice board.

### **Community Infrastructure Levy Return**

The Clerk had submitted the CIL return for the period ended 31 March 2026.

Chairman's initials -----

# HEMPNALL PARISH COUNCIL

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## **Norfolk Local Government Reorganisation**

The Clerk had circulated an email on this prior to the meeting showing Hempnall in the proposed East Norfolk Unitary Area. Hempnall will therefore be in the same area as the Cromer, Sheringham and Great Yarmouth!

Mr Turner proposed, Mr Bates seconded, and it was agreed unanimously that Mr Hook and the Clerk write to Ben Goldsborough MP and council leaders of all the current Norfolk authorities outlining the foolishness, in regard to the impacts on the planning system, of the proposed reorganisation and pointing out that far from avoiding duplication of administration it would increase the number of service providers substantially.

DH/IN

## **Items for next newsletter**

The Clerk to draft and publish, when appropriate, articles on the following:

- ESP public meeting outcome and how to get involved / registration as interested parties.
- Report that 100% of those attending the meeting on 17/04 were against the ESP scheme and the parish council is acting in accordance with parishioners' wishes.

IN

## **Items for next main meeting**

- Appointment of Chair and other Officers
- Insurance renewal
- Review of Policies and Procedures
- Standing Orders Review
- Risk Assessment Review
- Declaration of Interests Review
- Action Plan
- Information Audit

IN

## **Date of next meeting**

The next Parish Council meetings will take place as follows:

19 May 2026 at 7:00pm in The Mill - main meeting

16 June 2026 at 7.00pm in The Mill – planning meeting

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There being no further business, the meeting was closed at 20:50

Signed \_\_\_\_\_ Date 19/05/2026

# HEMPNALL PARISH COUNCIL

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Margaret Stone  
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<https://www.southnorfolkandbroadland.gov.uk/leisure/south-norfolk-community-awards>

## Nominate a local hero and help us recognise the unsung stars in our community

Sponsored by [Clarion Housing](#)

Do you know someone who goes the extra mile to help others? A dedicated volunteer, an inspiring young person, or a local organisation making a real difference? Now's your chance to shine a spotlight on their incredible work by nominating them for South Norfolk Council's Community Awards!

Now in their 14th year, these awards celebrate the extraordinary individuals and groups who give their time, energy, and passion to make South Norfolk a better place to live, work, and visit. Whether they're organising community events, supporting vulnerable people, or protecting our environment, we want to hear about them!

[Nominate Now](#)

### Award categories – who will you nominate?

We're looking for nominations in nine categories, each designed to recognise different contributions to our community:

- **Healthy & Active Award** – Celebrating those who encourage health, wellbeing, and active lifestyles
- **Young Achiever of the Year** – Honouring an inspiring young person making a positive impact
- **Volunteer of the Year** – Recognising a dedicated volunteer who selflessly gives their time
- **Connecting Communities Award** – For those who bring people together and strengthen community bonds
- **Environmental Champion Award** – Rewarding environmental champions who help protect our planet
- **Business in the Community Award** – Showcasing businesses that go above and beyond for their community
- **Community Organisation of the Year** – Recognising groups that make a meaningful impact.
- **Lifetime Achievement Award** – Celebrating someone who has devoted a lifetime to helping others
- **Town or Parish Councillor of the Year** – Recognising an exceptional Town or Parish Councillor who has gone above and beyond to support their local community.

### Why nominate?

- **Give back to those who give so much** – A simple nomination is a great way to say thank you
- **Raise awareness** – Help highlight the amazing work happening in our community
- **A chance to win £250 for charity** – Winners will receive a £250 donation to give to a local charitable organisation of their choice
- **Celebrate together** – Shortlisted nominees will be invited to a special awards night on at Bawburgh Golf Club, where winners will be announced in front of family, friends, and community leaders.

### How to nominate

It's quick and easy to nominate your local hero! Simply click the link below and tell us why they deserve to be recognised.

Nominations close 15 May 2026, so don't miss out!

Your nomination could make someone's day – and ch

South Norfolk Community Awards Nomination Form  
2026

Required

Chairman's initials -----

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## Lifetime Achievement Nomination

To see the award categories and further guidance please visit our website: [www.southnorfolkandbroadland.gov.uk/communityawards](http://www.southnorfolkandbroadland.gov.uk/communityawards)

Nominee Full Name

Nominee address

Nominee contact phone number

Nominee email address

Have they contributed over 20 years of their life to volunteering in the community?

Yes

No

Why does this individual deserve special recognition for their effort and commitment? What have they done that is above and beyond for the community?

What volunteering or community contribution has this person done over the years?

*Think about what do they do, how often and why they do this.*

Please describe some of the qualities and values that make this person an asset to the community?

Countess Atley – Gerald Guria ??? data – to PB

Adopter agreement to PB

Chairman's initials -----