

HEMPNALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 18 July 2023 at 7:00pm in the Mill Centre

Present

Chairman Mr David Hook, Mr Phil Bates, Mrs Joan Cann, Mr Richard Delf, Mr Robert Elliott, Mr Hamish Rose, Mr Peter Workman and the Clerk Mr Ian Nelson.

Members of the public present

District Councillor Martyn Hooton, Mr & Mrs Bob Shingleton, Mrs Hilary Battye, Mrs Helena Fraser, Mrs Zoe Addison.

Apologies

Apologies were received from County Councillor Alison Thomas and Mr Mike Turner.

Declaration of interests

Mr Hook declared an interest via CPRE in the National Infrastructure Project - National Grid - Norwich to Tilbury Pylons Proposal. Mr Hook also declared an interest in the matter relating to the accident that occurred on 13/06/23 outside his house on the B1527.

Minutes of the previous meeting

Mr Elliott proposed, Mr Bates seconded, and it was unanimously agreed the minutes of the meeting on 16 May 2023 be approved.

Public Participation

See comments under Morrisons licence extension item and the change of use of agricultural land to residential curtilage item.

County Councillor Update

County Councillor Alison Thomas had not provided a report.

District Councillor Update

District Councillor Mr Martyn Hooton provided the following report:

Mr Hooton gave some background about himself by way of introduction as our new district councillor.

He said that the following matters had come to his attention:

European Trade Centre

He has visited the European Trade Centre and had two meetings with planning and the enforcement officer to deal with various planning issues on that site.

Vape display at Morrisons

Three people have contacted him re the vape display in Morrisons being next to the sweets. He has contacted trading standards to determine what the rules are and will follow up accordingly.

National Infrastructure Project - National Grid - Norwich to Tilbury

Mr Hooton explained that this national infrastructure project, involving the construction of a long-distance pylon route, will have a huge impact on the visual landscape of South Norfolk if it goes ahead as currently suggested by National Grid. He had sent the Clerk an email which the Clerk had forwarded to councillors prior to the meeting. He said that NCC and SNC are against the plans. It is cheaper to route the cables under sea but it would cost more to maintain in the long run.

Mr Hook declared his interest via CPRE and expressed the following opinion.

Mr Hook agreed the best way to transmit the energy was via an under sea offshore ring main and if that was not achievable then the cables should be buried. The size of the pylons is huge, much bigger than the existing ones, and their visual intrusion would be awful. They will run parallel to the existing much smaller pylons. CPRE were also against the plan.

HEMPNALL PARISH COUNCIL

Mr Delf took the chair.

Following further discussion Mr Workman proposed, Mr Elliott seconded, and it was unanimously agreed that the Clerk should respond to the consultation opposing the plan as the dis-benefit of the immediate and long term visual impact outweighed the extra long-term cost of routing the cables under sea. It was also agreed that the matter should be highlighted via social media.

IN
ALL

Mr Hook took back the chair.

Long Stratton bypass

Mr Hooton reported that money has been found for this project to start in April 2024 once final matters have been determined.

Planning Applications

New applications since the last meeting:

There were none.

Applications approved since the last meeting:

2022/2426 - Mr Robert Neil, Former Site off Scots Bungalow Field Lane Hempnall - Variation of condition 2 of 2021/0518 - Changes to porch construction and addition of cladding to garage gable end and one side of building to plot 3.

2023/0920 - Mr & Mrs M Tomlin, The Cottage Turkey Row Lundy Green Hempnall - Single storey extension to rear of existing annexe, including solar PV panels, Air Source Heat Pump associated internal alterations.

2022/2281 - Mr P Burton, Scots Bungalow Field Lane Hempnall - Variation of condition 2 of 2021/0518 - Revised porch design to plots 1 and 2.

2023/1468 - Rosemary Smith, Willowfield, Bungay Road, Hempnall - Demolish existing conservatory and replace with single storey flat roofed extension.

2023/1178 - Berries Direct Farming Ltd, Spring Farm Spring Lane Hempnall - Details of condition 6 and 17 of 2022/1803 - (6) CEMP (17) Footpath, FP24 - Crossing Point(s)

Applications withdrawn since the last meeting:

There were none.

Applications refused since the last meeting:

There were none.

Applications outside the parish boundary since the last meeting

There were none.

Wheels 4 Less mobile homes

It had been observed that the residence next to Wheels 4 Less seems to have become a parking space for several mobile homes.

Mr Hook proposed, Mr Elliott seconded, and it was unanimously agreed that the Clerk should raise an objection via SNC enforcement to the mobile homes and ask if they can be removed and point out that it appears at least one is lived in an area classified as open countryside. The Clerk to also remind the SNC enforcement team that the number of cars on site exceeds the number for which planning permission was given.

IN

HEMPNALL PARISH COUNCIL

Morrisons licence extension

The landlord of Morrisons, has applied to extend the shop's opening times and alcohol licence to 06:00 to 22:00 Monday to Sunday, i.e. an extension of 1 hour from 21:00 to 22:00. The Clerk had provided councillors with a copy of the proposal prior to the meeting.

Mrs Hilary Battye, a neighbour to the shop, objected to the extension for the following reasons:

1. Noise at night as cars come through The Street to the shop.
2. Encouraging alcohol to be purchased, probably by young people who do not live in Hempnall.
3. Quiet village street, no street lighting, in a Conservation area. Extending the license will increase light pollution in an otherwise dark area.
4. It is not about serving the community but about Morrisons profit.

In summary, noise pollution, light pollution. questionable encouragement of alcohol consumption.

She also read an objection from Mrs B & Mr P Wilding.

Mrs Fraser supported the objections made by others and added that as a flying freeholder over the shop the extra noise at night would not be welcome. In addition, the use of benches outside the shop for an extra hour at night for people vaping and drinking alcohol would not be welcomed, nor would the extra late-night traffic, often from outside the village. She said that the impact on local people needs to be taken into consideration.

Mr Shingleton added that the availability of alcohol may add to anti-social behaviour on the playing field so it would not just be the area in the locale of the shop that suffered.

Mr Delf proposed, Mrs Cann seconded, and it was unanimously agreed that the Clerk responds by the deadline of 24/07/23 to express opposition to the extension under the heading of the prevention of public nuisance. The Clerk to also write to Morrisons and welcome them to the village and thank them for their investment in the shop, a vital community facility He should also explain the reasons for objecting to the extension.

IN

IN

The Clerk to forward Mrs Battye's emails and the parish council's objections to Mr Hooton as he will make further enquiries.

IN

Change of use of agricultural land to residential curtilage

Councillors had been made aware that Mr R Allen was negotiating with residents on the south side of Roland Drive to sell farmland to them for garden extensions. This also affects the west boundary of property in Willow Drive.

Mr Hook had spoken to a member of the SNC planning policy team to establish if extending a garden on to what was previously agricultural land extends the settlement limit of the parish. It appears that this is not the case however the land could have structures erected without planning permission provided they met the conditions of a permitted development.

Mr Shingleton said that FW Properties have retained ownership of the common areas and the attenuation ditch of the Willow Drive site.

It was agreed that there was nothing to vote on at present however Mr Hook stressed that it is important to reassure residents that the parish council had an existing policy not to support planning permission on sites outside the existing settlement limit.

Mr Delf proposed, Mr Bates seconded, and it was unanimously agreed that the Clerk should find out if change of use planning permission would be needed if parcels of agricultural land are sold for residential curtilage.

IN

HEMPNALL PARISH COUNCIL

Matters arising from previous Parish Council meetings – completed

Appointment of Chair and other Officers

The Clerk had updated the website and informed Norfolk ALC. Mr Elliott, our new rep to NALC had not had any communication from NALC so the Clerk will follow up.

IN

Declaration of Interests

All councillors had submitted declarations of interest to the monitoring officer at SNC.

Return of Election Expenses

All councillors had returned their expenses returns.

Vote of thanks to ex-councillors

The Clerk had sent a letter to Mrs Allen and Mr Driver thanking them for their service.

Co-option of parish councillor

The Clerk had informed SNC of Mr Elliott's appointment, issued a starter pack to Mr Elliott and updated the website.

Statement of assurance and financial regulations review

The chairman and responsible financial officer had signed the statement of assurance.

Internal Audit

The Clerk had thanked Mrs Franks and arranged payment.

Annual Accounts to 31/03/23

The chairman and responsible financial officer had signed the accounts and they had been added to the website.

Annual Governance and Accountability Return

The chairman and responsible financial officer had signed the Annual Governance and Accountability Return and sent it to the external auditors.

Parish Council Action Plan

The Clerk had published on the website and provided councillors with a copy.

Tidiness of container area on playing field

The Clerk had liaised with the grass cutting contractor to request the cleared area be cut.

NGF Safety report

The NGF independent inspection report of the equipment had been made available to the parish council.

Letter to contractors re removal of bushes

The Clerk had written a letter to the gas company and all contractors to point out what had happened regarding the unauthorised removal of bushes on the playingfield and stated that in future no hedging or trees should be worked on or removed without specific written consent of the parish council via the Clerk.

Reporting poor driving

The Clerk had encouraged parishioners via the newsletter to report contractor details to him if they witnessed poor driving through the village. The Clerk will write to such contractors and if that company's contractors were reported to him 3 times, the Clerk will report the matter to the police.

Contractor's poor driving

HEMPNALL PARISH COUNCIL

The Clerk had written P J Snelling to request that tell their drivers to go safety through Hempnall pointing out although they may be driving up to the speed limit it is not always safe to do so. In addition, they should observe the 20mph limit and slow down even more on the narrow blind bends at the Woodton exit to the village due to the width of their vehicles.

Matters arising from previous Parish Council meetings – awaiting others

Nobbs Lane Spur

Further forms are required to be completed. Mr Hook will co-ordinate. Names of users are being collated.

DH

Removal of footpath 24 kissing gate

Frances Selway the Countryside Access Officer is liaising with the landowner. The Clerk to monitor.

IN

B1527 Declassification

This can't be considered until after the result of the safety audit being carried out funded by County Councillor Thomas. The Clerk to monitor.

IN

Land East of Field Lane

We await SNC planning officer's decision re planning application 2020/2396. The Clerk to monitor. The application will be called in by District Councillor Edney should officers decide to recommend approval. The Clerk to monitor.

IN

Caravan encampment at Spring Wood

The SNC planning enforcement officer had visited the site and is awaiting more information from the owners. The Clerk to monitor.

IN

On 06/07/23 Andy Baines said "A *further joint visit will be carried for Springwood and Lundy Green. I was hoping to do those with my line manager before she left but unfortunately that didn't happen. I will prioritise these and update list accordingly.*"

NCC re parish council undertaking highways work directly

The Clerk had asked NCC if it was possible for the parish council to contract directly for highways work to be undertaken rather than via NCC in order to save costs. A response is awaited. The Clerk to monitor.

IN

Willow Drive

The Clerk had written to SNC on 23/11/22 re the lack of southern boundary trees and hedges and those to be planted on the green area at the Bungay Rd end of Willow Lane. Andy Baines in enforcement officer from SNC responded as follows:

"I have written to the developer asking for the planting to be carried out this planting season (end of March). I have also asked how they will address the issue of the limited space for the planting between the fencing and the drainage ditch. Once I have heard back on the latter point, I will update you further."

The Clerk to monitor.

IN

Mr Shingleton indicated he would be landscaping his garden along the southern boundary in early September This work will include planting more native trees, two of these are Ilex Holly, the others are Magnolia and Tamarix. He had already have planted three apple trees and two pears, all of which are now established. He emphasised that this work is being done by him at his expense. It is totally independent of F W Properties and does not absolve them from their obligations to meet planting and other requirements mandated by the planning authority.

Thanking the Speedwatch Team

HEMPNALL PARISH COUNCIL

The Clerk is to write to each individual team member to thank them for their service. IN
Awaiting Address information from the group.

Bridge leading from footpath 12 to footpath 18

The bridge leading from footpath 12 to footpath 18 (Lower Lane to Hardy's Loke) needs widening with a couple of extra planks. NCC PROW were happy to support this project. IN
This is awaiting NCC to action. The Clerk to monitor.

Hempnall Natural Flood Management scoping report

We await the outcome of liaison of the National Flood Manager for East Anglia with landowners. They had made enquiries about dredging the ponds off Back Lane to which the Clerk had responded. The Clerk to monitor. IN

Old Mill Cottage Field Lane "garage"

The Clerk had asked SNC if planning permission had been given for a residence above the double garage. This has been past to Andy Baines to investigate. The Clerk to monitor. IN

Roberts Close / The Street footpath safety

The dropped pedestrian crossing point had been completed but we await NCC to paint the H white lines. The Clerk to monitor. IN

Footpath 16 (The Greens/Strawberry farm)

The Clerk had made NCC PROW and SNC aware of the entrance to footpath 16 had been made inaccessible on foot by contractors working it is assumed on the strawberry farm reservoir. He had asked for the footpath to be reinstated. Await NCC PROW/SNC. It was noted that it was still dangerous for pedestrians to use the path and Mr Rose proposed, Mr Hook seconded, and it was unanimously agreed that the Clerk should write to the site owners to ensure they were aware of and complying with the HSE regulations. IN

Footpath 12 ditch to be filled

The Clerk had received NCC's agreement to fill in the ditch which crosses footpath 12. A pipe will be put in to take the water and the ditch filled. This should be funded in full by NCC. This is awaiting NCC to action – The order had now been placed with the contractor. The Clerk to monitor. IN

Millfields Exception Site

Awaiting SNC / Saffron Housing for news re potential development – The Clerk to monitor. IN

Bollard to protect pavement near Willow Drive

The Clerk had written to NCC Highways and awaited a response. He had also responded to Mr Scott. IN

Roadside nature reserves / rewilding verges

Mr Driver had passed on an email from the NCC Ecologist, Sonia Seaton in which she states she will be visiting this locations as part of her verge visits between May and July this year. Mr Driver assumes she is referring to a verge in Silver Green on the road between Wodehouse Farm and Corner Cottage and one in Bussey's Loke. The Clerk to monitor. IN

New bank signatory

The Clerk had arranged for the bank mandate forms to add Mr Bates and was awaiting signatures. PD/DH/
IN

Parish Partnership 2023/24 – footpath bridge widening

Mark Havens is undertaking the bridge widening. The Clerk to Monitor. IN

Footpath 9 - tree roots

The Clerk had asked Mr Havens to build up the path around the routes when he undertakes the forthcoming bridge work. The Clerk to Monitor. IN

HEMPNALL PARISH COUNCIL

Alburgh Rd resurfacing

The poor road condition of the road surface at Alburgh Rd / B1527 junction and Villa Farm entrance, had received temporary repairs recently but the repairs have already disintegrated. NCC said on 11/08/22 that the road is on the schedule for resurfacing, prior to which any additional minor or new defects will be repaired. The Clerk to monitor.

IN

Willow Drive 20mph signs

The Clerk had written to NCC Highways to ask them to rectify the 20mph signs on the Willow Drive/B1527 junction. The Clerk to monitor.

IN

Log stuck under Miss Emery Bridge

The Clerk had asked the Environment Agency to remove a log which is stuck under Miss Emery's bridge on 26/05/2023 – incident No 2154004. They had responded that it was the responsibility of the landowner to remove it. Mr Hook to raise at the forthcoming Property Charity meeting.

DH

Villa farm industries

On 06/07/23 Andy Baines, the SNC enforcement officer, said *“With regard to Villa Farm I have not heard back from my last communication. Whilst the garage use is something we wouldn't necessarily object to given the use of the rest of the site and its location I am pursuing an application to regularise the use. Should one not be received we will have to consider whether it is expedient to take any further action.”* The Clerk to Monitor.

IN

Matters arising from previous Parish Council meetings – for discussion.

Proposed Woodland on Playing field

Mr Shurmer, representing the football club, had objected to any woodland development on the playing field that was likely to reduce the options available to the football club in regard to the positioning of the pitch. He had been invited to the meeting to explain his views further.

Mr Hook proposed, Mr Workman seconded, and it was unanimously agreed that towards November all interested parties will be invited to a site meeting to discuss the playingfield development so an acceptable plan to suit all could be arrived at. The Clerk to inform Mr Shurmer.

DH

The Late Queen Elizabeth II commemoration

The Clerk had established that permission was needed from the Lord Chamberlains office to call the playing field “Queen Elizabeth II playingfield”. He had obtained the relevant forms and was in the process of applying. Mr Hook would provide wording for a suitable plaque to be erected in due course, and entry be made in the newsletter.

IN

DH

IN

Play area redevelopment

Sarah Bachelor and the Clerk had applied for and received another payment from the Big Lottery to cover the latest NGF invoice.

Sarah Bachelor reported that the last part of the park was fully opened yesterday so all equipment is now installed and signed off by ROSPA. The Clerk to obtain a copy of the report.

IN

Further safety signage is due to be installed soon, along with thank you board and plaques for benches.

She will get final bill from NGF this week and will finalise costs. One further donation is expected for a bin.

She is getting a quote to paint the concrete wall, old metal climber and paint work on wind shelter.

HEMPNALL PARISH COUNCIL

The sub-committee has agreed to do a celebration event on September 10th to launch the new park and thank the community for their support in fundraising for the park. We also need to do something as part of our grant commitments. A complimentary ice cream will be offered to all local children at a cost of £1 per head). Also 2 bands have been booked (one free of charge, just some petrol money, and another for £150). These costs will be paid from the surplus. (NB most bands charge over £300 each to book so the organisers are getting a very good deal)

It was noted that the grass area, particularly in the small children's area would need spraying to remove the weeds at the appropriate time of year.

Mr Workman said there were a few dead tree branches to cut off. He and Mr Delf to action. PW/RD

The Clerk and Mrs Bachelor to prepare a final costing of the project. IN

Correspondence

Items given directly to Councillors or representatives since the last main meeting were:

Various police crime summaries
Various planning applications
Relevant notices/agenda and minutes
Various SNC Planning Monthly Enforcement Reports
Norwich Western Link project update
Invitation to Bid for Parish Partnership 2024/25
Hempnall: Motorcycle Speed Enforcement
Norwich Western Link Project Update
Morrisons licence extension
Play area committee email
PCC News Round-up - May/June 2023

No further matters were raised form the above.

Items placed directly onto the Parish notice boards were:

Relevant notices/agenda
Newsletter

No further matters were raised form the above.

Website &/or Facebook

The following changes had been made since the last main meeting:

Added relevant notices/agenda and minutes
Added various planning application details
Added various papers to be tabled at meetings
Added Newsletter
Added new councillor
Added new action plan

No further matters were raised from the above.

Correspondence from Parishioners

Potential dog bin - The Greens

Six parishioners had written to the Clerk to request dog bins at the Greens. They suggested two locations, the first at the end of the footpath that runs from the playing field to Lundy Green and possibly another one near the Three Horseshoes.

The Clerk said the cost of the last bin was £275.40 +VAT to buy and £74.40 +VAT to empty pa, there would also be installation costs and the sites would need to be approved by SNC.

HEMPNALL PARISH COUNCIL

Mr Workman proposed, Mr Rose seconded, and it was unanimously agreed that the Clerk contact SNC with a view to erecting a bin near the Three Horseshoes, this being closer to most houses in the area. If approved, the Clerk to order a bin and ask for the site to be added to the SNC emptying schedule.

IN
IN

Provision of electric car charging point

Mr Shurmer had asked about the provision of electric car charging points in the village. The Clerk had referred Mr Shurmer to the Village Hall Committee whom he thought were considering this as a project.

Hedge cutting

Various parishioners had pointed out 3 properties with hedges blocking the pavement along the Street making it difficult or impossible for wheelchair / pushchairs users to negotiate, often having to use the road.

Mr Hook proposed, Mr Workman seconded, and it was unanimously agreed that the Clerk write to the households concerned to point out the problem and ask them to cut the hedges at least back to the edge of the pavement, failing which NCC Highways could be asked to undertake the work at a cost to the resident.

IN

Footpath cutting

Mrs Franks had brought to our attention the lack of cutting on footpath 8 from B1527 to Busseys Loke and Mr Kelly had report other areas in need of cutting.

The Clerk had been made aware that NCC contract with the existing contractors for footpath grass cutting is in its final year. He had written to NCC stating it would be very helpful for parishes to have a couple of weeks cutting window specified by the contractor so that we can plan our own cuts effectively. Can this be considered please and made a requirement of the contract? That way we (NCC and HPC) as councils can effectively serve our communities by cutting the paths at appropriate intervals. Frances Salway of NCC said that *"The contractors are required to provide us with updates, but unfortunately schedules can slip due to machinery failure or other factors, so there is always some estimating involved. I will put a note in my calendar to see if I am able to advise you when they have reached adjacent parishes for future cuts."*

Mr Hook proposed, Mr Bates seconded, and it was unanimously agreed that the cutting approach should be joined up to avoid wasting parishioner's money. In the meantime, Mrs Franks and Mr Kelly are to be encouraged by the Clerk to contact NCC Highways as individuals to complain so as to add strength to the parish council's complaints.

IN

Mr Hook reported that the footpath from the B1527 towards Clip Bush Farm (on the west side of the river and alongside the meadows) was severely overgrown.

Vape Cabinet at Morrisons

Parishioners had pointed out a large vape cabinet next to the sweets section and asked if could go behind the counter where the cigarettes are located.

It was agreed that the parish council shared parishioners' concerns about this and supported District Councillor Hooton's action on this matter. (See above).

Financial Statements

Movements since last meeting

The Clerk presented the financial statement attached to these minutes showing the movements from 12 May 2023 to 6 July 2023. The statement was not materially out of line with the annual budget. Mr Delf proposed, Mr Elliott seconded, and it was unanimously agreed the statement be accepted.

Quarterly Budget Report

HEMPNALL PARISH COUNCIL

The Clerk presented the quarterly budget report showing the movements for the quarter ended 30 June 2023. Mr Delf proposed, Mr Hook seconded and it was unanimously agreed that the statement be approved.

Clerk's Salary Review

It was unanimously agreed that the Clerk's salary be increased by 10% to take effect from 1st July 2023 his annual salary review date.

IN

Bid for Parish Partnership 2024/25

The Clerk had circulated papers relating to the parish partnership bid for 2024/25 which has a submission deadline of 8 December 2023.

Mr Hook proposed, Mr Bates seconded, and it was unanimously agreed that the following should be considered - Wheel chair / walking impaired bench for play area; landscaping the playingfield.

RD/PW
DH/IN

Police Motorcycle Speed Enforcement and other road safety issues

Mr Elliott informed the meeting about the police speed enforcement activity that will be taking place in Hempnall and other villages for a period of 8 weeks from now.

The police have identified many locations across the county where they have been unable to provide speed enforcement due to accessibility issues, despite speed concerns being raised. This is as there are no suitable locations where we can safely park any of their existing vehicles without causing an obstruction.

They have determined that speed enforcement locations in these areas can be accessed by using a motorcycle due to its smaller footprint. As such, they are conducting a trial to assess the effectiveness of using a motorcycle as a method of transport, to allow for their enforcement officers to provide speed enforcement in areas with speeding concerns that could not otherwise be reached.

Mr Elliott and the Clerk had provided extra information to the police to help their targeted approach.

Mr Elliott reported that a parishioner had requested an increase use of SAM2 monitoring. Mr Elliott to report back to the parishioner that both SAM2 units are in constant use over 6 sites in the village.

RE

It had been noticed there had been postings on the Hempnall Mardle warning people about the police's speed gun presence. Mr Elliott to check if this is illegal and inform the Clerk who will put a suitable notice in the newsletter if it is found to be illegal.

RE
IN

It was agreed that it would be helpful to have a periodic report from the Speedwatch Team and it would be added to future agenda.

RE/IN

Some parishioners had expressed concern about cyclists taking part in events, both singly and in "packs" through the village as they often travel quickly and silently causing a potential hazard to parishioners. It was agreed that there was little if anything the parish council could do about this.

South Norfolk House – proposal for community hub.

The Clerk had circulated an email from Long Stratton Town Council with details of this proposal.

Mr Hook proposed, Mrs Cann seconded, and it was unanimously agreed that the Clerk respond in support in principle for community and small businesses use of the old council offices.

IN

HEMPNALL PARISH COUNCIL

Mr Delf took the chair.

Accident 13/06/23 outside Mr Hooks on B1527

Mr Hook had emailed councillors at the time to report that “*No-one was hurt but the van left the road and caused all the damage (including dents in our new car) - it was a major incident and the road was blocked for around 4 hours. We desperately need traffic calming and / or a crash barrier outside our hedge to keep badly driven vehicles on the road. Mr Hook’s wife was tending to the garden where the van’s front wheel plus left side suspension landed (and a heavy gate plus post) just one hour before the crash - I dread to think what might have happened.*”

Mr Delf proposed, Mr Bates seconded, and it was unanimously agreed that the Clerk notify County Councillor Thomas of this latest event with a view to gaining her support before sending an email to NCC Highways to request a site meeting to discuss traffic calming / safety measures at this location.

Mr Hook retook the chair.

Telephone box repairs

Someone had smashed a hole in one of the front windows in the red telephone box, Mr Delf had kindly undertaken the repair and was thanked.

Extra grass cutting on playing field

Mr Shurmer of Hempnall Football club had asked Mr Workman about extra grass cutting. Mr Workman had indicated it is likely that the club would have to pay for these cuts but would bring it up at the next council meeting.

Mr Workman proposed, Mr Hook seconded, and it was unanimously agreed that the Clerk respond to Mr Shurmer to say that the parish council was prepared to help the football club by instructing the contractor to undertake extra cuts provided the club met the extra cost. The Clerk to remind the club that historically the club paid for some of the cutting but for several years the parish council has supported the club by taking on the full cost so if it required even greater frequency of cuts it was only reasonable that the club paid for these.

Footpath warden/monitor

Mr Rose retired from his post as footpath officer was thanked for his work over many years.

Mr Hook proposed, Mr Delf seconded, and it was unanimously agreed that Mr Bates be appointed the new footpaths officer. Mr Rose will conduct a suitable handover with Mr Bates. The Clerk will update the website.

Items for next main meeting

- External Audit of accounts to 31/03/23 result
- Dates for next year’s meetings

Items for next newsletter

The Clerk to draft and publish, when appropriate, articles on the following:

- Play area update. Planning to open July /Aug 2023
- Hempnall Population data
- Commercial vehicles driving badly - report to the Clerk
- No parking on pavement
- Potentially warning re social media / police presence

Date of next meeting

The next Parish Council planning meeting will take place on 15 August 2023 at 7.00pm in the Mill Centre and the next main meeting on 19 September 2023 at the Mill Centre at 7:00pm.

IN
IN

IN

HR/PB
IN

IN

IN

IN

HEMPNALL PARISH COUNCIL

There being no further business, the meeting was closed at 10:15

Signed _____ Date 19/09/2023

FINANCIAL STATEMENT

Transactions to 06/07/2023

Current Account

(Payments)/Receipts since last meeting:

	£
12/05/2023 MJF Ltd - internal audit	(100.80)
12/05/2023 NALC course fee	(16.80)
25/05/2023 NPower Streetlight Power	(8.18)
31/05/2023 Ian Nelson Salary	(393.16)
31/05/2023 Ian Nelson use of home as office	(30.00)
31/05/2023 Ian Nelson broadband	(4.00)
01/06/2023 VFM - payroll and accounting	(38.20)
04/06/2023 Broadland Digital web hosting	(79.20)
04/06/2023 NALC course fee	(72.00)
04/06/2023 Tr C/a BPA	(18,000.00)
05/06/2023 NSIB Interest	24.21
02/06/2023 Barclays apologies gift	50.00
19/05/2023 Donations for benches K Barnes	500.00
12/05/2023 Donations for benches F W Properties	500.00
17/06/2023 NPower Streetlight Power	(21.13)
07/06/2023 D Hook expenses	(39.91)
08/06/2023 Defib Warehouse - new battery	(346.80)
08/06/2023 Zurich insurance	(1,032.01)
14/06/2023 Griffiths grant for bench	500.00
14/06/2023 w/off outstanding chq tree report	90.00
14/06/2023 w/off outstanding chq Eon	15.11
14/06/2023 Hempnall Tennis Club grant for bench	385.00
21/06/2023 Hempnall Art Club grant for bench	500.00
20/06/2023 Tr BPA to C/a	1,000.00
22/06/2023 Top Garden Services - grass cutting	(456.00)
22/06/2023 Tr BPA to C/a	27,000.00
22/06/2023 NGF - Junior climber	(28,365.12)
30/06/2023 Ian Nelson Salary	(393.16)
30/06/2023 Ian Nelson use of home as office	(30.00)
30/06/2023 Ian Nelson broadband	(4.00)
01/07/2023 VFM - payroll and accounting	(38.20)
01/07/2023 Delfs Garage, phone box glass repair	(45.46)
05/07/2023 NSIB Interest	23.43
	<u>(18,926.38)</u>
Closing Balance	<u><u>1,508.32</u></u>

Business Premium Account

(Payments)/Receipts since last meeting:

	£
04/06/2023 Tr C/a BPA	18,000.00
06/06/2023 BPA Interest	224.86
20/06/2023 Tr BPA to C/a	(1,000.00)

HEMPNALL PARISH COUNCIL

22/06/2023 Tr BPA to C/a

(27,000.00)

(9,775.14)

Closing Balance

97,747.28

Draft