

Hempnall Parish Council - Notice & Agenda
Parish Council meeting to be held at 7:00pm on Tuesday 17 May 2022
in The Loft Hempnall Village Hall

1 Apologies - ALL

2 Appointment of Chair and other Officers - DH

3 Declarations of Interest - ALL

4 Minutes of previous meeting - Chair
19 April 2022

5 Public Participation - Chair

6 County Councillor Update

7 District Councillor Update

8 Planning

- 8.01 New applications - IN
- 8.02 Approvals/refusals/withdrawals/appeal decisions - IN
- 8.03 Applications outside the parish boundary - IN
- 8.04 Millfields exception site - IN
- 8.05 The Deals - IN

9 Matters arising - completed

- 9.01 Telephone mast - withdrawn - IN
- 9.02 Football Club Dugouts S106 funds - received - IN
- 9.03 Hugmore Pond Trees - Mr Dye informed - IN
- 9.04 Fireworks display - conditional permission given - IN
- 9.05 Potholes - reported to NCC - IN
- 9.06 Parking on The Street near the Bridge - resolved - RD
- 9.07 Accident Alburgh Rd Woodton Rd junction - Mr Ellis informed - IN

10 Matters arising - awaiting others

- 10.01 Nobbs Lane spur - await DH
- 10.02 Roberts Close / The Street footpath safety - await NCC - IN
- 10.03 Alburgh Rd repairs - await NCC - IN
- 10.04 Tree Preservation orders for Playing Field - await SNC - IN
- 10.05 Lower Lane Bridleway cutting - await NCC - IN
- 10.06 Planning permissions & Business Rates - IN
- 10.07 Parking on the road on the corner of The Street near Broaden Lane - await NCC - IN
- 10.08 B1527 Declassification - await NCC - IN
- 10.09 War memorial post replacement - await NCC - IN
- 10.10 Pandemic Commemorative Plaque siting - await phone box - IN
- 10.11 Caravan encampment at Spring Wood - await NCC - IN
- 10.12 Hempnall Natural Flood Management - awaiting EA - IN
- 10.13 Parish Council Notice Board - await erection - RD
- 10.14 Speed limit on Alburgh Road - await NCC - IN
- 10.15 Churchyard Tree Pruning - await M Havens - IN
- 10.16 Bus route to Norwich via Poringland - await NCC - IN
- 10.17 Telephone box repair - await insurers - IN

11 Matters arising - for discussion

- 11.01 Play area redevelopment - PW
- 11.02 Defibrillators - RD/LA/IN
- 11.03 Roadside nature reserves - AD
- 11.04 Historic footpaths - HR

12 Correspondence

- 12.01 Circulated to date - IN
- 12.02 Received since agenda issued - IN
- 12.03 Received from parishioners - IN

13 Finance

- 13.01 Movements since last meeting - IN
- 13.02 Cost of Bus Shelter repair - IN
- 13.03 Statement of assurance and financial regs review - IN
- 13.04 Internal Audit - IN
- 13.05 Approval of Annual Accounts to 31/03/22 - IN
- 13.06 Annual Governance and Accountability Return - IN
- 13.07 Submission of documents - IN
- 13.08 Community Infrastructure Levy Return - IN

14 Review of Policies and Procedures - IN

- 14.01 Training Policy
- 14.02 Code of Conduct
- 14.03 Complaints Procedure
- 14.04 Information & Data Protection Policy
- 14.05 Document Retention and Disposal Policy
- 14.06 Removable Media Policy

15 Standing Orders Review - IN

16 Risk Assessment Review - IN

17 Declaration of Interests Review - IN

18 Action Plan - Chair

19 Risk Assessment Review - IN

20 Declaration of Interests Review - IN

21 Action Plan - Chair

22 GDPR Information Audit - IN

23 Footpath and bridleway / Crossfield cutting - HR

24 Items for next newsletter ALL

25 Items for next meeting - All

- 25.01 Clerk's salary review

26 Date of Next Meetings - All

- 26.01 Planning Meeting 21/06/2022 @ 7:00pm - Mill Centre
- 26.02 Main Meeting 19/07/2022 @ 7:00m - Mill Centre