

HEMPNALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 18 January 2022 at 7:00pm in the Mill Centre.

Present

Chairman Mr David Hook, Mrs Liz Allen, Mrs Joan Cann, Mr Andy Driver, Mr Hamish Rose, Mr Peter Workman and the Clerk Mr Ian Nelson.

Members of the public present

Mr Joseph Long, Mrs Victoria Long.

Apologies

Apologies were received from County Councillor Alison Thomas, District Councillor Michael Edney, Mr Richard Delf and Mr Mike Turner.

Declarations of Interest

Mrs Allen declared a prejudicial interest in the GNLP matter.

Mr Hook and Mrs Allen declared an interest in the village hall light pollution matter.

Mr Hook declared an interest in the GNLP matter.

Minutes of the previous meeting

Mr Driver proposed, Mr Workman seconded, and it was unanimously agreed the minutes of the meeting on 14 December 2021 be approved.

Public Participation

Mr & Mrs Long spoke regarding their planning application 2022/2749.

County Councillor Update

Mrs Thomas has supplied the following report to the Clerk:

“As you can imagine budgets are the focus next month. There is still significant pressure on both social care and the NHS so if families can care for relatives themselves (if possible) at home it will help enormously.

Health scrutiny has been postponed as CCG don't have capacity to complete reports or attend. Therefore, Dentistry and access to GP will be discussed in March instead.

If there is discussion around Alburgh Rd speed limit any evidence that can be collected to support a reconsideration of the speed would help.”

District Councillor Update

Mr Edney had not submitted a report.

Planning Applications

New applications since the last meeting:

2021/2596 - Mr Matthew Moyes, The Allwards, The Street Hempnall - Discharge of conditions 3, 4, and 6 from 2020/2338 - (3) materials for external surfaces, (4) external lighting, (6) surface water drainage. No further action required.

2021/0442 - Mr Andrew Rodger, Clipbush Farm Field Lane Hempnall - To install a biomass boiler in a steel framed building and include flue – Mr Workman proposed, Mr Rose seconded, and it was agreed with 1 abstention that no opinion be expressed but a comment made.

Mr Driver proposed, Mr Hook seconded, and it was agreed with 1 abstention that the Clerk should write under separate cover that it was unclear as to the intended use of the boiler as its size indicated it was sufficient for more than just personal use, although the application states there is no industrial use.

IN

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2022/0089 - Mr Joss Rodger, Lundy Green Farm Lundy Green Hempnall - Agricultural grain silo for storage and drying of grains – Mrs Allen proposed, Mr Driver seconded, and it was unanimously agreed that the application be approved. IN

2021/2749 - Mr & Mrs J Long, The Deals Mill Road Hempnall - Replacement two storey extension and single storey rear extension including alterations and new entrance gates – Mr Hook proposed, Mrs Allen seconded, and it was unanimously agreed that the application be refused as it states that a tree which is subject to a Tree Preservation Order is to be felled. Mr & Mrs J Long stated that they intended to revise the application to ensure the development is not detrimental to any trees with Tree Preservation Orders. Councillors were impressed with the extension and would welcome the chance to reconsider an amended application. IN

2021/1680 - Mr Sean Charlton, Spring Farm Spring Lane Hempnall - Construction of reservoir.

Mr Driver noted that the parish council's comments on the original application 2021/1208 also stated it applied to 2021/1680 but SNC had not copied it to that application. Mr Driver proposed, Mr Hook seconded, and it was unanimously agreed that the Clerk should write to SNC to get the comments recorded on 2021/1680. IN

Applications approved since the last meeting:

2021/2444 - Mr Dan Grey, Field House Stud Field Lane Hempnall - Certificate of lawful use for Installation of a single air source heat pump on outbuilding.

Applications withdrawn since the last meeting:

There were none.

Applications refused since the last meeting:

There were none.

Applications outside the parish boundary since the last meeting:

There were none.

Millfields Exception Site

No further movement reported to the parish council.

The Deals

Mr Driver noted that the developer had not kept to the response deadline, the Clerk will ask Mr Edney for an update. IN

Matters arising from previous Parish Council meetings – completed

20mph Limit signs

The sign at Hempnall School had been cleared of foliage.

Mr Workman had cleared the foliage from around the new picket gate on Broaden Lane.

Footpath and bridleway cutting

The Clerk had added the parish council cutting programme to the diary.

Cross field footpaths

The Clerk had added sending a letter to landowners in the spring to the diary.

Hempnall Art Club Container

The Clerk had responded to the Art Club's letter and purchased a padlock.

Dip in road outside new development on Bungay Rd.

This has been repaired.

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Hempnall Football Club rent

The Clerk had confirmed arrangements with the village hall committee and the football club to contract between themselves and not via the parish council.

D Cracknell

The Clerk had written a thank you letter and made payment.

Road Closure signs

The Clerk had written to NCC again to encourage them to state on the road signs where the road is shut, even if it just says Hempnall or Woodton for example.

Mr Driver noted that place names had been added to recent signs near Lodden.

Mud on road

Mr Delf had informally asked Robert Allen to sweep Busseys Loke.

Precept

The Clerk had informed SNC of the required precept.

Bus Shelter roof

Banner Roof Services Ltd had repaired the roof.

Matters arising from previous Parish Council meetings – awaiting others

Nobbs Lane Spur

Further forms are required to be completed. Mr Hook will co-ordinate. Names of users are being collated.

DH

Roberts Close / The Street footpath safety

The Clerk had written to highways on 5 January 2021 outlining the safety issues and possible solutions and awaits a response.

IN

Alburgh Rd repairs

Alburgh Rd / B1527 junction and Villa farm entrance, reported to NCC on 15/02/21. NCC responded to the Clerk that their engineer had inspected the site and found that the entrance to the scrap yard was badly crazed, this is not currently dangerous and being a large surface area, he has recommended to the Highway Engineer that this is put forward for a scheme in the upcoming year. The Clerk to monitor.

It was noted that what appeared to be temporary repairs had been made along Alburgh Rd, however the repair material was already being dislodged. The Clerk to inform NCC.

IN

Hugmore Pond Trees

The Clerk had arranged on the 31/03/21 for Mr Dye to remove the 2 trees from the pond. We await Mr Dye to action. The Clerk chased 19 July and Mr Dye said he would deal with by next week. The Clerk chased again 25/09. The Clerk to monitor.

IN

Finger posts

The Clerk had written to NCC Highways on 16 May to ask them to provide the relevant finger post signs. No action seen as yet, the Clerk to monitor

IN

Tree Preservation orders for Playing Field

The Clerk had applied on 21/10 for a TPO be applied for on the unprotected oak tree on the west boundary and those on the southern boundary and awaits a response.

IN

Lower Lane Bridleway cutting

The Clerk had written to NCC Highways on 17/08 to request that Lower Lane Bridleway be added to the cutting list and awaits a response.

IN

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Planning permissions & Business Rates

Andy Baines, SNC enforcement officer is still to investigate businesses at Villa. The Clerk to monitor. IN

Parking on the road on the corner of The Street near Broaden Lane

The Clerk had asked NCC Highways on 28/10 for double yellow lines either side of the road. A response is awaited. IN

Football Club Dugouts S106 funds

The Clerk had asked SNC for the £500 back from the £30,000 s106 funds. IN

B1527 Declassification

The clerk had written to NCC on 20/09/21 and chased on 18/10/21. IN

Power to flashing sharp bend sign

The Clerk had written to the developers to ask if the flashing sharp bend sign could be linked to the mains as originally agreed and reported that the sign was not working on 16/11/21. They had referred him to NCC Highways and the Clerk wrote to them on 17/11/21 and awaited a response. It was noted however, that the sign now appeared to be working even in dull periods. IN

Possible illegal dumping off Field Lane

The Clerk had reported to the Environment Agency the possible illegal dumping in the pit at the north-west corner of a field adjacent to Field Lane. They requested it be reported to SNC as the amount was likely to be less than 20T. The Clerk also wrote to SNC who requested further information, the Clerk to supply. IN

Mrs Allen said she thought the land was owned by the Aves Family Trust and she would supply the Clerk with the contact phone number so the Clerk can ensure they are contacted before SNC take action. LA
IN

War memorial post

The Clerk had contacted the War Memorials Trust to establish if they could carry our repairs and awaits action. IN

Matters arising from previous Parish Council meetings – for discussion.

Play area redevelopment

Mr Workman reported the sub-committee is applying for grants but they need confirmation from the parish council how much funds are available.

Mr Driver proposed, Mrs Cann seconded, and it was unanimously agreed that the Clerk draft a letter to the sub-committee to confirm the parish council will pay £45,000 plus VAT towards the project representing just over 50% of the total cost. IN

The £45,000 is to be funded as follows: £17,000 from Section 106 monies (subject to the sub-committee establishing that SNC will allow S106 funds to be used for the project – see below) + £20,000 from HPC reserves + and £8,000 from the Community Infrastructure Levy. RD/PW

The sub-committee are still to establish if planning permission would be required. RD/PW

The sub-committee are still to establish if SNC will allow S106 funds to be used for the project. IN

The Clerk had requested an estimate of the insurance premium to cover the equipment.

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Flooding

The Clerk had circulated NCC's email summarising their recommendations and potential actions following the site meeting on 16 November which stated:

"Add the culvert from the pond at Back Lane to the ford on Bungay Road to our survey schedule. This is on the list to be actioned this financial year.

Contact Helen George at the EA to arrange a follow up site visit to discuss Natural Flood Management options.

I've also checked the list of Parishes that will be contacted for our Reclaim the Rain – Innovation Resilience Fund project. You will be sent an email very soon explaining the project and how you can get involved"

The Clerk will chase for a meeting date again and inform Messrs Hook, Driver, Delf and Rose.

IN

Roadside nature reserves

Mr Driver reported Helen of Norfolk Wildlife would be arranging a meeting in the spring. Mr Driver will liaise with her.

AD

Mr Rose volunteered to attend a Zoom meeting 25/01/22 on this subject. The Clerk will arrange for a suitable computer for Mr Rose to use.

HR
IN

Pandemic Commemorative Plaque

It was agreed to potentially site it on the parish council noticeboard, although the board needed replacing.

Mrs Allen proposed, Mr Driver seconded, and it was unanimously agreed that the Clerk should agenda the provision of a new noticeboard for the next meeting.

IN

Speed limit on Alburgh Road

The Clerk had asked NCC Highways on 01/12 to reduce the speed limit to 30mph, particularly as there had been an increase in traffic levels since the new roundabout on the A140/B1527 had come into operation and there was additional traffic from local industry. The Clerk had also informed the parishioner who raised the matter of the action taken.

NCC responded as follows: *"Looking at the frontage development over the length of Alburgh Road I can confirm that the existing 40mph speed limit is still appropriate. As you may recall from past discussions on speed limits, the main criteria we look at for a reduced speed limit is continuous residential development, and for a 30mph limit we would be looking to see development on both sides of the road. If the data is showing that there is poor compliance with the 40 mph speed limit, there would be even less compliance with a 30mph limit in place. My suggestion would be to contact the Police and ask them to carry out some targeted enforcement of the existing speed limit."*

The Clerk to respond via County Councillor Thomas that councillor's found the comment *"If the data is showing that there is poor compliance with the 40 mph speed limit, there would be even less compliance with a 30mph limit in place."* bizarre. The Clerk to also point out that the criteria for a 30mph limit stated were not a national guideline and other counties, especially Suffolk operated different criteria as they recognised the enhanced road safety benefits that lower limits delivered.

IN

The Clerk to inform the parishioner, Mrs Judy Askew, who raised the matter once matters were finalised.

IN

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Historic footpaths

Mr Rose had made contact with an agent who researches historic footpaths. He reported that a QuickScan report can be done for between £250 to £500 depending on the size of the parish. Mr Rose proposed, Mr Driver seconded, and it was defeated 2 votes for, 3 against and 1 abstention that Mr Rose ask for a QuickScan to be undertaken.

The details from the agent are to be sent to councillors by Mr Rose together with a specific quote so a vote can be taken at the next parish council meeting.

HR

Sites for free trees

The Clerk had contacted NCC re their free tree scheme to see if it contained similar conditions to the TCV scheme re public access being required. It did not have such a condition, however the deadline for applications had passed. As a result, the Clerk had not contacted local landowners to see if they had any suitable sites and would diarise to agenda in late summer 2022.

IN

Mr Workman had asked Mr Delf to make the Play Area Development Committee aware of the parish council's desire to consider utilising landscape features in the design of the play area. This message was further discussed with Mr Webb at the parish council meeting in December.

Correspondence

Items given directly to Councillors or representatives since the last main meeting were:

Various police crime summaries
Various planning applications
Relevant notices/agenda and minutes
Autumn issue of Norfolk Voice
Community Police Forum covering Diss, Long Stratton and Harleston area
Emergency road closure in the Parish of Woodton because of a burst water main (STRO6045)
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Innovation Resilience Fund Brief - Reclaim the Rain
Remote meetings update – Covid
Stratton, Hempnall & Fornsett Newsletter - From your Local Policing Neighbourhood Team
Greater Norwich Local Plan Examination
Greater Norwich Local Plan Examination Hearings - Parish and Town Councils
Monthly Enforcement Reports - planning
Change of date for Diss and surrounding areas Police Community Forum Diss Long Stratton and Harleston area
SNC planning Monthly Enforcement Reports
Norfolk Police - Invite to the next virtual Priority Setting Meeting for Long Stratton and the surrounding parishes.
Police Community Forum Diss Long Stratton and Harleston area.
Update on council/committee meetings
Norwich Western Link project update

Circulated since the issue of the correspondence list to councillors:

Greater Norwich Local Plan update

No further matters were raised from the above.

Items placed directly onto the Parish notice boards were:

Relevant notices/agenda
Anglia Water hardship posters
Choices Poster

No further matters were raised from the above.

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Website

The following changes had been made since the last main meeting:

Added relevant notices/agenda and minutes
Added various planning application details
Added various papers to be tabled at meetings

No further matters were raised from the above.

Correspondence from Parishioners

Financial Statements

Movements since last meeting

The Clerk presented the financial statement attached to these minutes showing the movements from 12 November 2021 to 13 January 2022. The statement was not materially out of line with the annual budget. Mr Driver proposed, Mrs Cann seconded, and it was unanimously agreed the statement be accepted.

Quarterly Budget Report

The Clerk presented the quarterly budget report showing the movements for the quarter ended 31 December 2021. Mr Driver proposed, Mr Hook seconded, and it was unanimously agreed that the statement be approved.

Statement Regular Payments

The Clerk presented the statement of regular payments to the meeting Mr Driver proposed, Mr Workman seconded, and it was unanimously agreed that the statement be approved.

Defibrillator

The Clerk reported that the Co-op had kindly offered a grant of £400 to maintain the defibrillator located at the village hall. He had sent relevant details to claim the amount. It was agreed to agenda putting a defibrillator in the phone box at the next meeting.

IN

SAM2 Report

Mr Turner had circulated reports between meetings.

The Clerk to report to the Road Safety Partnership the Broaden Lane 85th percentile range for last few SAM2 results and request they attend this area.

IN

Light pollution

Mr Hook reported that the council had received correspondence from a parishioner regarding the excessive light pollution caused by the new car park lights erected on the village hall. He has liaised with the Chair of the Village Hall Committee resulting in the lights being adjusted so that they point in a more downward direction and this has caused a reduction in light pollution. The Village Hall Chairman assured Mr Hook that the lights would only be switched on when needed (i.e. after dark when the village hall is being used) and would not be left on overnight.

Items for next newsletter

The Clerk to draft and publish, when appropriate, articles on the following:

- Parish council assistance given re CCTV at the Village Hall
- Historic footpaths
- Play area progress
- Speedwatch resumed

IN

Items for next main meeting

- Defibrillator in the phone box

IN

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Mrs Allen left the meeting.

Greater Norwich Local Plan

Mr Hook reported that there is an opportunity for the Parish Council to submit further comments for the inspectors to consider at the Examination in Public in regard to Matters under consideration at the March hearings. These comments would be additional to the points already made in the HPC Regulation 19 consultation response which would mainly be dealt with under the Matters to be considered at the February hearings. Mr Hook also reported that the Inspectors had already asked a set of questions many of which reflected the parish council's concerns.

Mr Workman proposed, Mrs Cann seconded, and it was unanimously agreed that Mr Hook submit further comments in accordance with HPC policies and the previous Reg. 19 submission as appropriate for consideration at the March hearings.

DH

Date of next meeting

The next Parish Council planning meeting will take place on 15 February 2022 at 7.00pm in the Mill Centre and the next main meeting on 15 March 2022 at the Mill Centre at 7:45pm preceded by the parish meeting at 7:00pm.

IN

There being no further business, the meeting was closed at 21:39.

Signed _____ Date 15 February 2022

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FINANCIAL STATEMENT

Transactions to 13/01/2022

Current Account

(Payments)/Receipts since last meeting:		£
15/11/2021	CGM	(58.38)
24/11/2021	D Cracknell Litter clearance etc	(780.00)
30/11/2021	Ian Nelson Salary	(369.81)
30/11/2021	Ian Nelson use of home as office	(26.00)
30/11/2021	Ian Nelson broadband	(4.00)
01/12/2021	VFM re Quickbooks	(29.20)
10/12/2021	Amitola Ltd - Playing field hedges	(720.00)
10/12/2021	Tr BPA to C/a	1,000.00
06/12/2021	NSIB interest	0.74
16/12/2021	D Whiting - Moles	(245.00)
31/12/2021	Ian Nelson Salary	(369.81)
31/12/2021	Ian Nelson use of home as office	(26.00)
31/12/2021	Ian Nelson broadband	(4.00)
31/12/2021	VFM re Quickbooks	(29.20)
20/12/2021	Tr BPA to C/a	1,000.00
15/12/2021	CGM	(58.38)
14/12/2021	Eon - Streetlight power	(13.90)
05/01/2022	NSIB interest	1.66
		<u>(731.28)</u>
Closing Balance		<u>1,267.88</u>

Business Premium Account

(Payments)/Receipts since last meeting:		£
10/12/2021	Tr BPA to C/a	(1,000.00)
06/12/2021	BPA Interest	2.03
20/12/2021	Tr BPA to C/a	(1,000.00)
		<u>(1,997.97)</u>
Closing Balance		<u>83,279.09</u>