

HEMPNALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 21 September 2021 at 7:00pm in the Mill Centre.

Present

Chairman Mr David Hook, Vice Chair Mr Richard Delf, Mrs Liz Allen (to end of Correspondence), Mr Andy Driver, Mr Hamish Rose, Mr Mike Turner, Mr Peter Workman and the Clerk Mr Ian Nelson.

Members of the public present

County Councillor Alison Thomas (to end of Village Hall CCTV), Mr Damian Ashcroft (to end of Village Hall CCTV), Mr Peter Schaay and Mrs Elizabeth Banham Schaay.

Apologies

Apologies were received from Mrs Joan Cann.

Declarations of Interest

Mrs Allen declared a prejudicial interest in the Planning Policy 2c matter.

Mr Delf and Mr Workman declared an interest in planning application 2021/1970 and The Deals

Mr Hook and Mrs Allen declared an interest in the Village Hall CCTV matter.

Minutes of the previous meeting

Mrs Allen proposed, Mr Turner seconded, and it was unanimously agreed the revised minutes of the meeting on 10 August be approved subject to one word being changed.

Public Participation

Mr Peter Schaay and Mrs Elizabeth Banham Schaay expressed concern about the speed of traffic on B1527 and cars parking on pavements. As mobility scooter users, both issues cause them severe problems.

Mr Hook explained the anti-speeding measures agreed with NCC Highways already and explained that for further measures to be implemented representatives of NCC Highways had explained that it would probably be necessary to declassify the B1527 to a C road and restrict lorry access. Steps are being taken to investigate how this might be done. The Parish Council is actively trying to get more traffic calming measures.

Mrs Allen also highlighted vehicles were parking on the double yellow lines on Busseys Loke. It was agreed to agenda for the next meeting.

IN

County Councillor Update

Long Stratton Bypass:

County Councillor Thomas reminded the meeting that the consultation deadline re the Long Stratton bypass was in September. Our comments should be sent to Chris Watts the planning officer at SNC. She is now a member of the group responsible for overseeing the bypass project.

Flood prevention

She is also liaising with Graham Minchell, the SNC flood alliance representative and would be happy to take our concerns re flooding to him. The Clerk to supply details of concerns.

IN

NHS

She said there are massive pressures on the NHS emergency services, some of which could be alleviated if people pressed for appointments with their GP rather than going to A&E or calling an ambulance.

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Queuing at Morningthorpe Recycling Centre

She had raised concerns at director level re the safety hazard of vehicles queuing on the road at the Morningthorpe Recycling Centre.

District Councillor Update

No report was received.

CCTV at Village Hall

Mr Ashcroft explained that the CCTV had been installed – 2 cameras on the front, one looks at the tennis courts, one down the drive; 2 cameras at the south side looking over the field; 1 camera at the rear and 1 camera on the north side. The total cost was £2,610 and Mr Ashcroft asked if the parish council could make a donation as the cameras should give benefit to the village in general, particularly dissuading nefarious activities in the car park. He and 2 others have access to the recordings.

Mrs Thomas asked if the installation had been registered with the Information Commissioner, Mr Ashcroft to check and inform the Clerk. IN

Mr Workman proposed, Mr Turner seconded, and it was agreed 5 votes for with 2 abstentions that a donation of £750 be made subject to the CCTV being able to be used as legal evidence should the need arise. IN

Planning Policy 2c

Mr Hook read the following statement:

Before we consider these issues, I think it is important to clarify the underlying objectives underpinning the policies of Hempnall Parish Council in regard to new housing in the village to avoid any misunderstandings as to where we stand on this matter. There is some misinformation circulating which has led some residents to think that the parish council opposes all new housing in the village. Furthermore a few householders upset by the HEM 1 development south of Bungay Road seem to think that the parish council promoted the development of this site.

Hempnall Parish Council has always supported the provision of new housing of the right type in the right places while at the same time seeking to limit the quantity of new development to a level that enables the village to grow organically and not be swamped by new housing estates (i.e., prevent the “Mulbartonification” of the parish). In this context we seek to prioritise the provision of affordable housing to satisfy local need and to restrict development to an increase of around 10% in the total number of dwellings (approximately 50 dwellings) in order that it can be effectively assimilated into the existing community and character of the village.

Our policies and actions are therefore designed to promote the right amount of development of the right type in the right places. We therefore encourage infill development within the existing development boundary as long as it fits the character of the village and does not conflict with conservation area policy.

Furthermore, we have supported affordable housing schemes on exemption sites adjacent to the development boundary. Our commitment to this approach is long standing and a scheme that we pursued in partnership with Hastoe Housing Association for affordable housing on land to the east of Field Lane only failed in 2006 when the funding offer was lost because the land was not made available in time for the scheme to proceed. (November 2006 minutes).

We are currently working with Saffron Housing Trust on proposals to build affordable houses on land adjacent to Millfields – this could be provided either via an exemption site approach or by including the land as an allocated site for affordable housing in the new local plan (Greater Norwich Local Plan - GNLP). It may also be possible for the scheme to include additional provision of accommodation for the elderly, along the lines of the current Millfield’s site. We await a decision by South Norfolk Council, owners of the land,

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as to whether it will support our proposals or whether they intend to promote market housing at this location.

A combination of new infill housing, conversions, the development of site HEM 1 and our proposed affordable housing scheme will provide around 50 new dwellings in the village i.e., the number that we consider right for Hempnall.

The fact that we have included the 23 houses being built on HEM 1 (land south of Bungay Road adjacent to Roland Drive and the playing field) in this total of 50 dwellings does not mean that the parish council promoted the development of this site. Let's be quite clear on this, Hempnall Parish Council opposed the building of new housing alongside Roland Drive, we argued that HEM 1 should not be included as an allocated site for housing in the current local plan (the Joint Core Strategy - JCS) and we opposed its inclusion in this plan in the same way that we opposed the inclusion of every other proposed site that lay outside the development boundary of the village. However, the Greater Norwich Development Partnership decided to ignore our opposition and went ahead and allocated the site for housing. Once this decision had been made, we had no option other than to accept the designation and therefore include the housing numbers in our calculations. Once a site makes it into the local plan further opposition is pointless.

Unfortunately HEM 1 has in reality delivered very little in the way of affordable housing and it is certainly true to say that we would have had many more affordable houses in the village if the site we had promoted with Hastoe Housing Association had been "built out" rather than HEM 1 which we did not promote.

The Parish Council has always treated each and every landowner's request for land to be included in local plans (JCS or GNLP) as an allocation for housing in an identical manner, i.e., we have said that we oppose any new development outside the development boundary other than affordable housing schemes adjacent to that boundary. We have never indicated a preference for one site over another. I repeat this very important point. When landowners have put forward sites for housing for inclusion in either the JCS or GNLP HPC has never said we prefer one site to be chosen ahead of another. We have always been consistent in our approach and resisted any development outside the development boundary.

It is important to understand that sites only end up as allocated sites for housing in a local plan (be it the JCS or the GNLP) because they have been put forward by landowners for development, usually as part of a "call for sites" process and because the local planning authority (either the Greater Norwich Development Partnership or South Norfolk Council) approve their inclusion. I can assure concerned Roland Drive residents that development at HEM 1 has not taken place because of any action taken by the parish council. I know I keep repeating myself, but residents upset by the new housing need to know that the parish council never promoted development adjacent to Roland Drive nor did we ever indicate a preference for development at HEM 1 rather than development on another site.

Finally, for those interested in other aspects of the emerging GNLP, the view that without village cluster allocations, which could cause housing numbers in Hempnall to grow by many more than 50, or proposed policy 7.5 (which would enable small developments outside the settlement limit - the new name for development boundaries) there will be little or no new development in villages is very misleading. Nearly all of the existing 30,000 plus current commitments left over from the JCS and included in the GNLP will be built on Greenfields in the countryside, that's plenty of new housing in the countryside without the need for further allocations. And, as we observe in Hempnall, we can obtain the 50 or so new houses we consider appropriate without requiring additional allocations to be made, hence the opposition of HPC to village cluster proposals and policy 7.5.

Mr Hook suggested two tasks needed to be considered:

- 1) Amend the wording of policy 2c to include Except for sympathetic conversions

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- of existing buildings
- 2) To re-name the development boundary as the settlement limit and to clarify that we consider the settlement limit to be identical to the development boundary as defined in the Joint Core Strategy

Mrs Allen left the meeting due to her prejudicial interest.

Mr Turner proposed, Mr Workman seconded, that policy 2c have the following words added "*We also support sympathetic conversions of existing buildings both inside and outside of the development area.*"

Mr Rose put a counter proposal seconded by Mr Driver that the policy remains unchanged. The counter proposal had 3 votes for and 1 abstention.

The original proposal had 2 votes for and 1 abstention, so the counter proposal was carried.

Mr Hook proposed, Mr Workman seconded, and it was unanimously agreed to re-name the development boundary, where it appears in HPC policies, as the settlement limit in order that the terminology used in HPC policies is consistent with terminology that is being employed in new, emerging higher order plans, on the understanding that the location of the settlement limit, as it applies in HPC policies, is identical to the development boundary in The Site Specific Allocations and Policies Document of the adopted South Norfolk Local Plan (i.e. as currently displayed on September 21st 2021 in SSAPD Section 5 - Service Villages – Appendix B4 - Map 039 on page 192 - at the web address www.southnorfolkandbroadland.gov.uk/current-local-plan/adopted-south-norfolk-local-plan).

IN

The Clerk to make the necessary changes.

Mrs Allen returned to the meeting.

Planning Applications

New applications since the last meeting:

2021/1742/3 - Mr Sutherland, Former Farm Buildings at Wood Farm Fairstead Lane Hempnall - Conversion of Traditional Former Farm Buildings to Provide a Single Dwelling with Associated Development – Mr Delf proposed, Mr Rose seconded, and it was carried 6 votes for and 1 against that the application be refused as it is outside the settlement limit (i.e. current development boundary).

IN

2021/1915 - Ms Joanne Sutherland, Agricultural Building at Wood Farm Fairstead Lane Hempnall - Full Planning Application for the replacement of an existing redundant farm building (subject to Class Q Approval) with a single.

Mr Driver proposed, Mr Workman seconded, and it was unanimously agreed that the application be refused as it is outside the settlement limit (i.e. current development boundary); it is an ugly and inappropriate design for the area, the ground floor plans are illegible; it could result in several additional vehicles on Fairsted Lane (a narrow single track road); the plans do not include any real environmental positives.

IN

2021/1933 - Mr and Mrs Pointer, 4 Bridge Terrace, The Street Hempnall - Erection of rear extension to dwelling. – Mr Hook proposed, Mr Delf seconded, and it was unanimously agreed that the application be approved.

IN

2021/1938 - Mr P Bates, Bramber House, Mill Road Hempnall - Erection of porch and single storey side extension replacing conservatory and associated roof alterations. – Mr Delf proposed, Mr Turner seconded, and it was unanimously agreed that the application be approved.

IN

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2021/1953 - Mr & Mrs Wood, Land West of Springwood Lodge, Barondale Lane, Hempnall - Siting of a camping pod for occasional overnight stays incidental to the recreational use of the site. – Mr Workman proposed, Mr Driver seconded, and it was unanimously agreed that the application be refused as it is outside the settlement limit (i.e. current development boundary) however should it go ahead it should be conditional upon it having its own sewage treatment plant and fresh water supply.

IN

2021/1970 - Mrs Claire Delf, Galen, The Street, Hempnall - Erection of a three-bay cart shed with external staircase and home office above (revised application from previously approved 2021/0752) – Mr Driver proposed, Mr Turner seconded, and it was carried 4 votes for with 3 abstentions that the application be approved.

IN

2020/2036 - Grant Keys, Land South Of, Bungay Road, Hempnall - Discharge of conditions 11, 18, and 23 from 2019/0864 and 2020/1227 - (11) Noise impact assessment, (18) Hard and soft landscaping works and (23) surface water drainage. – Mr Hook proposed, Mr Workman seconded, and it was agreed 6 votes for with 1 abstention that the following comments be made:

(11) Noise - impacts re. the village hall

In the documentation it is stated that because no complaints have been received from residents occupying existing properties as a result of events held in the village hall then there should be no noise concerns for residents living in the new dwellings. The parish council considers this to be an unsound judgement because the homes of existing residents are further away from the village hall than some of the new houses on the site and also the new houses are likely to have thinner walls than existing older properties so their residents are more likely to experience noise problems. Furthermore the reality of noise impacts from the village hall will only become apparent when the new houses are occupied. It would be a great pity if the usefulness of an important village asset (i.e. the village hall) as a venue for functions and events was curtailed by complaints from new residents. This situation must be thought about and avoided and in this context it is important to emphasize that the village hall and its activities pre-date the new houses.

(18) Hard and soft landscaping works

The work has not been completed therefore it is not possible to assess if this condition has been met? In this context the South Norfolk Adopted Local Plan in point 5 re. site HEM 1 (Section 5 - The Site Specific Allocations and Policies Document of the adopted South Norfolk Local Plan Service Villages – Appendix B4 - page 191) states that The developer of the site is required to ensure that: *“Public open space should be provided between the village hall and Bungay Road, retaining views of the countryside from the road.”* This space has in fact been used to provide a drainage soakaway – what has happened to the promise of a public open space and are there additional landscaping requirements in regard to the soakaway?

In addition, residents of Roland Drive have raised concerns about the boundary between their properties and the site. It is important to ensure that planting which defines the boundary on the west side of HEM 1 respects the boundaries of the existing properties.

Mr Hook encouraged people with concerns to write to the Clerk.

(23) Surface water drainage

We are not expert enough to assess if plans to deal with surface water drainage are sound so make no comment.

IN

2021/2064 - Mr Dan Grey, Field House Stud Field Lane Hempnall - Discharge of condition 3 of planning permission 2019/2078 - Materials. – Mr Driver proposed, Mr Turner seconded, and it was unanimously agreed to state we cannot comment as the work is not yet completed.

IN

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Applications approved since the last meeting:

There were none.

Applications withdrawn since the last meeting:

2021/1514 - Cornerstone, Land at Junction of Spring Lane and Silver Green Hempnall - Installation of a 20m slim-line monopole supporting 6 no. antennas, 2 no. transmission dishes, 2 no. equipment cabinets, and ancillary development thereto including 3 no. remote Radio Units (RRUs) and 1 no. GPS module to provide smart metering and a new service provision for Telefonica UK Limited.

2021/0920 - MKG Ltd, Land South Of, Hempnall Road, Morningthorpe - Erection of commercial building to be used as a motor garage with associated MOT and servicing, general repairs, recovery service, tyres, accident repairs and the sale of new and used cars and associated parking.

Applications refused since the last meeting:

There were none.

Applications outside the parish boundary since the last meeting:

There were none.

Millfields Exception Site

The Clerk had written to Paul Harris the SNC Place Shaping Manager of the SNC policy team and Richard Bowes of Saffron Housing on 17/08 and again on 16/09 inviting them to a site meeting to co-ordinate proposals for the site. Mr Harris had said he was happy to meet but Mr Bowes had not responded – The Clerk to chase.

IN

The Deals

The Clerk had called the case officer and obtained an extension for the parish council response to be submitted up until 2 days after the September parish council meeting.

It was noted the application is for 4 houses now and not 5.

Mr Hook proposed, Mr Driver seconded, and it was unanimously agreed that the application be refused, and the Clerk should write to SNC to make the following points:

- That the amended application for 4 houses has not addressed the reasons why the parish council objected to the original application and that these reasons (as they now relate to the amended application) should be re-stated.
- Removal of vegetation and the building of a road along much of the southern boundary of the site is an unacceptable change to the character of the southern boundary of the conservation area. NB The southern boundary of the site is the southern boundary of the conservation area.
- The ditch on the southern boundary appears to be filled in. This ditch is a long standing and important flood relief ditch which must be retained, cleaned out and maintained to avoid the risk of flooding in the area and especially in regard to surrounding properties.
- The montages supplied re visual impact do not show all of the surrounding houses or outbuildings and are therefore misleading and do not show the true impact of the development.
- The application states that the entrance / exit design complies with NCC Highways requirements, but the parish council still considers it unacceptable at that it would be a very dangerous entrance near an existing junction and on to a narrow bendy road.

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- Councillors have been informed by a resident that the plans show the garden of plot 3 overlapping land which is not part of the site and that this would block a right of way access to the Poplars' barn. IN

Planning permissions & Business Rates

The Clerk had asked SNC if various businesses in and around the village needed to or have obtained planning permission and whether they were registered for business rates. Andy Baines, SNC enforcement officer had updated the Clerk as follows:

"I can advise you I am seeking an application to regularise the Wheels for Less business and the outside storage at the site in Morningthorpe. Details of the outside lighting has also not been agreed at the site and I am pursuing details for this.

I have not yet looked into your concerns at Villa Farm but will update you on this in due course."

The Clerk to monitor. IN

Matters arising from previous Parish Council meetings – completed

Clerk's Salary Review

The Clerk had actioned.

Plaque off seat in play area?

The Clerk inspected the bench and found the plaque was intact but in need of a clean, which he did.

Footpaths 6 & 32 fencing

The Clerk had written a polite letter to the landowner expressing our understanding of the reasons for the fence erection and requesting the footpaths remain passable and a thank you letter after the path had been cut. It was noted however, that the stretch of path from the B1527 to the 2nd oak tree (approx. 100m) still needed cutting. The Clerk to request the landowner attends to this. IN

Football Club Grant Agreement

Mr Delf and Mrs Allen had reviewed the agreement in detail and being satisfied asked the Clerk to sign and return to the Football Club. This had been completed.

Tree felling along The Street

Mr Hook, as tree warden, contacted SNC conservation officer, Imogen Mole with a view to the contractors/landowner being informed that the tree was felled before planning permission had been obtained.

Overgrown footpaths

The clerk had informed NCC Highways on 17/08 how overgrown the footpaths were and asked them to cut again asap.

Dates for next year's meetings

The Mill Centre had been booked by the Clerk for the dates in the last minute

CPRE Norfolk - GNLP - Public Examination potential legal costs

The Clerk had written to CPRE on 17/08 with support for the action and to pledge £500 towards costs

18 Coronation Crescent

The Clerk had written to SNC on 21 April to ask if it was a permitted development. SNC had passed the matter to Andy Baines of the planning enforcement team. He had informed the Clerk that he had invited an application for the rear extension at 18 Coronation Crescent.

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Newsletter

The Clerk had drafted and published the summer newsletter via email, the parish "magazine" and on Facebook Hempnall Mardle.

External Audit

The External auditors have completed their review and issued a clean audit report. The Clerk has posted the relevant notice on the notice board and uploaded the relevant documents to the website.

Playing field hedges and tree maintenance

Mark Havens had trimmed the hedges and carried out the agreed pruning of the tree near the MUGA.

Matters arising from previous Parish Council meetings – awaiting others

Nobbs Lane Spur

Further forms are required to be completed. Mr Hook will co-ordinate. Names of users are being collated.

DH

Road improvements post development of plan app 2019/0864

We await developer and NCC.

IN

Picket gate – Broaden Lane.

The designs for the picket gate had been approved and the position on the left-hand side notified to NCC Highways on 27 July. We await NCC to carry out the work.

IN

Footbridge 11 – In middle of fields off Bungay Rd

Mr Dye to complete after this year's harvest.

IN

Roberts Close / The Street footpath safety

The Clerk had written to highways on 5 January 2021 outlining the safety issues and possible solutions and awaits a response.

IN

Alburgh Rd repairs

Alburgh Rd / B1527 junction and Villa farm entrance, reported to NCC on 15/02/21. It was noted some minor repairs had been carried out in other locations on Alburgh Rd so the Clerk to chase NCC for an update.

IN

In order to try and accelerate repairs, the Clerk has registered the parish council with a "My Norfolk" account enabling repairs to roads and footpaths to be reported and feedback given by NCC. The Clerk to report all outstanding matters using this service.

IN

Vandalism on play area

The Clerk awaits instruction re the insurance position and costs to remove the paint.

IN

Proposed 20mph Hempnall; Various Roads – TRO

The Clerk had responded to NCC to accept the revised proposal. They responded on 17/03 that it should be implemented by 17/03/22. The Clerk to monitor.

IN

Hugmore Pond Trees

The Clerk had arranged on the 31/03/21 for Mr Dye to remove the 2 trees from the pond. We await Mr Dye to action. The Clerk chased 19 July and Mr Dye said he would deal with by next week.

IN

Finger posts

The Clerk had written to NCC Highways on 16 May to ask them to provide the relevant finger post signs. No action seen as yet, the Clerk to monitor

IN

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Repeater signs repairs

The following signs await repair by NCC Highways:

- 40mph repeater sign outside Silverburn on the Alburgh Rd
- 30mph repeater sign opposite the Village Hall on the B1527

The Clerk to monitor.

IN

Matters arising from previous Parish Council meetings – for discussion.

Bus Shelter facia

Mr Delf had obtained the wood to replace the facier, but he had noticed the roofing felt had perished and the roof required more substantial repair. He had obtained 2 quotes for the work required. He reported that Mr Cracknell will paint the shelter once the repairs have been completed.

Mrs Allen proposed, Mr Driver seconded, and it was unanimously agreed that the Clerk should engage Banner Roof Services Ltd to undertake the repairs.

IN

Flooding

The Clerk had written to the Environment Agency (“EA”) on 14/03 to invite them to a site meeting and followed up twice since, so that our local knowledge could be used to help them develop an accurate report with meaningful recommendations. No responses received so the Clerk spoke to Will Todd, FCRM Senior Advisor – East Anglia. Partnership & Strategic Overview team – Norfolk & Suffolk of the Environment Agency. Mr Todd indicated that the EA would only be looking at prevention matters at the individual properties which were flooded and not the general cause of the flooding. Due to time restraints this matter was carried forward for further discussion at the October meeting.

IN

Play area development

Mr Delf reported several meetings had been held and good progress made. It was noted minutes had not been provided to the Clerk, so Mr Delf will remind the secretary of this requirement. It was also noted that the developer of the site off Bungay Rd had indicated in its planning application that it would contribute up to £17,000 for the play area. Mr Delf will make the committee aware.

RD

RD

Mr Workman had inspected the concrete garage and recommended that as it was in disrepair, it should be demolished, but space would need to be found to house the roller. It was agreed to agenda for next meeting.

IN

Potential Permissive path off The Krons

The Clerk had received a response from Fritton & Morningthorpe PC as follows: *“Morningthorpe and Fritton PC have now had time to look into this as you know and had a detailed discussion on Tuesday evening. The councillors are strongly opposed to the idea of establishing a PRow in the area proposed. It is a virtually undisturbed area which is known to be a haven for wildlife, including ground nesting birds, and it is felt that this would be compromised to an unacceptable degree by public access. I should be grateful if you would pass this on to your councillors at your meeting next week.”*

The Clerk to inform Mrs Oldfield of the above.

IN

Countdown markers on the approach to the 30mph limit on Broaden Lane

Due to time restraints this matter was carried forward to the October meeting.

IN

Footpath signs

Mr Rose, will erect the yellow signs in due course.

HR

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Footpath and bridleway cutting

Due to time restraints this matter was carried forward to the October meeting.

DH

Cross field footpaths

The Clerk to send a letter to landowners in the spring to remind them to keep paths clear across fields.

IN

Verge Cutting

NCC's review of verge cutting policy took place on 14 July, the Clerk had circulated the papers to councillors. This essentially states they are reviewing it. It was agreed to resend our comments re this and rewilding.

IN

Football Club Dugouts

Mr Workman reported the football club had managed to acquire second hand portable dugouts for £500.

It was noted that in his email of 30/08/21 Steven Griffiths of the football club states "*Hempnall Parish Council..... has [not] anticipated the consequences for the playing field of the new development.*". This is not correct as it is a matter of public record at SNC that the parish council's initial comments on the planning application tried to protect the football club by highlighting the likely impacts on the football club. Furthermore HPC objected to the inclusion of HEM 1 as an allocated site for housing in the Joint Core Strategy.

Despite requesting them to do so, concern was still expressed that the club has still not exhausted other funding sources. In addition, Mr Driver pointed out that the developer of the houses off Bungay Rd had committed on 22/07/2020 to pay a contribution of £13,000 for football pitches. The football club should follow this up.

Mr Driver proposed, Mr Delf seconded, and it was unanimously agreed that the Clerk pay a donation of £500, conditional on the money being repaid once the funds have been claimed from the developer of the site off Bungay Rd. It was also agreed that the football club be informed of the error in Mr Giffiths' comments.

IN

B1527 Declassification

The Clerk had made enquires with NCC about the process for declassification. Chased on 16/09 but he has as yet not received a response. The Clerk to chase and copy in Mrs Thomas.

IN

SAM2 Report

Mr Turner had circulated reports between meetings. The Clerk had informed the police of of high speeds being recorded near the Fritton Crossroads.

It was noted that speeding by incoming vehicles along Broaden Lane is still a problem.

The SAM2 unit can no longer be put up outside the village hall as the post is rotten. The Clerk had already reported this to NCC and the Highway Rangers.

Correspondence

Items given directly to Councillors or representatives since the last main meeting were:

Various police crime summaries

Various planning applications

Relevant notices/agenda and minutes

Help shape Norfolk's policing and crime priorities. Consultation now live
SNCV response

Policing and Crime Plan Consultation

Notification of Greater Norwich Local Plan Submission

Source of funds for parish businesses - and mentoring

Draft Flood Investigation Report for South Norfolk District in Winter 2020-21

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Broadland & South Norfolk Accommodation Review – consultation
CPRE Norfolk - GNLP - Public Examination potential legal costs
Planning and street naming updates
Temporary closure of Mill Lane in the Parish of Topcroft - NCC bus shelter and carriageway works
South Norfolk and Broadland Community Forum with Commander Chris Harvey
Transport for Norwich Strategy Consultation
Audit report

Circulated since the issue of the correspondence list to councillors:

There was none.

No further matters were raised from the above.

Items placed directly onto the Parish notice boards were:

Relevant notices/agenda
Rooting for Nature poster
Audit Report
AGAR sections 1 to 3

No further matters were raised from the above.

Website

The following changes had been made since the last main meeting:

Added relevant notices/agenda and minutes
Added various planning application details
Added various papers to be tabled at meetings
Audit Report
AGAR sections 1 to 3
HPC Newsletter

No further matters were raised from the above.

Correspondence from Parishioners

There was none.

Financial Statements

Movements since last meeting

The Clerk presented the financial statement attached to these minutes showing the movements from 16 July to 18 September. The statement was not materially out of line with the annual budget. Mr Delf proposed, Mr Driver seconded, and it was unanimously agreed the statement be accepted.

Parking on the road on the corner of The Street near Broaden Lane

Due to time restraints this matter was carried forward.

IN

Highway Rangers

The Clerk had notified them of all the outstanding issues. It was also noted that the grass area around the bottle bank needed to be cleared. The Clerk to report this as well.

IN

Parish Partnership

The Parish Partnerships scheme for local highway improvements is being repeated in 2022/23. All bids to be submitted by 10 December 2021.

Due to time restraints this matter was carried forward forward to the October meeting.

IN

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Dogs lose on playingfield

The Clerk had investigated via the Animal Warden Services our options re tackling this issue and reported as follows:

- The notice re “Dogs must be on leads” currently displayed is not enforceable.
- A Dog Control Order could be sought but the order would need to apply to the whole playing field as fences were needed to ensure enforcement.
- If a Dog Control Order was in place the Parish Council would need to enforce it by issuing fixed penalty tickets or taking people to court if they refused to pay the ticket.
- Alternatively, if a dog causes damage, e.g. To clothes or scratches somebody, victims could report this to the police under the Dangerous Dogs Act. The police would then visit the owners.

Unsociable behaviour

The police had been informed and were taking action regarding youths throwing firebombs on the village hall car park.

Ray Youngman bench position

Mr Workman reported that the seat did not need to be moved as the type of dugout had changed and the view would not be so obstructed.

Items for next newsletter

The Clerk to draft and publish, when appropriate, articles on the following:

- Parish council assistance given re CCTV at the Village Hall

IN

Items for next main meeting

- D Cracknell
- Village Hall AGM

IN

Date of next meeting

The next Parish Council planning meeting will take place on 19th October at 7.00pm in the Mill Centre and the next main meeting on 16 November at the Mill Centre at 7:00pm.

IN

There being no further business, the meeting was closed at 10:58.

Signed _____ Date 19 October 2021

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FINANCIAL STATEMENT

Transactions to 16/09/2021

Current Account

(Payments)/Receipts since last meeting:		£
23/07/2021	Info Commission - DPA sub	(35.00)
06/08/2021	Nina Brown Design - Play area posters	(26.99)
05/08/2021	NSIB interest	0.08
30/07/2021	Ian Nelson Salary	(369.81)
30/07/2021	Ian Nelson broadband contribution	(26.00)
30/07/2021	Ian Nelson use of home as office	(4.00)
01/08/2021	VFM re Quickbooks	(29.20)
01/07/2021	VFM re Quickbooks	(29.20)
31/08/2021	Ian Nelson Salary	(369.81)
31/08/2021	Ian Nelson broadband contribution	(26.00)
31/08/2021	Ian Nelson use of home as office	(4.00)
01/09/2021	VFM re Quickbooks	(29.20)
04/09/2021	Tr BPA to C/a	1,000.00
05/09/2021	NSIB interest	0.09
16/08/2021	CGM - Gass Cutting	(58.38)
12/08/2021	Eon - Streetlight power	(12.51)
12/09/2021	Eon - Streetlight power	(12.51)
		<u>(32.44)</u>
Closing Balance		<u>904.83</u>

Business Premium Account

(Payments)/Receipts since last meeting:		£
04/09/2021	Tr BPA to C/a	(1,000.00)
		<u>(1,000.00)</u>
Closing Balance		<u>77,275.10</u>