

HEMPNALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 20 July 2021 at 7:00pm in the Village Hall.

Present

Chairman Mr David Hook, Vice Chair Mr Richard Delf, Mrs Liz Allen, Mrs Joan Cann, Mr Andy Driver, Mr Peter Workman and the Clerk Mr Ian Nelson.

Members of the public present

Mrs Janet Alden, Mr David Alden, Miss Lisa Cornish left after planning application 2021/1680.

Mrs Sarah Batcheler, Mrs Rebecca Parravani left after the play area development matter.

Mrs Yvonne Davy.

Apologies

Apologies were received from Mr Hamish Rose, Mr Mike Turner and District Councillor Edney and County Councillor Alison Thomas.

Declarations of Interest

Mrs Allen declared an interest in the new development south of Bungay Rd.

Minutes of the previous meeting

Mr Driver proposed, Mrs Cann seconded, and it was unanimously agreed the revised minutes of the meeting on 8 June be approved.

Public Participation

Comments were made under the following headings: planning applications 2021/1514 and 2021/1680 and play area development.

County Councillor Update

No report was received.

District Councillor Update

No report was received other than the update under the Millfields Exception Site matter, see below.

Planning Applications

New applications since the last meeting:

2021/1514 - Cornerstone, Land at Junction of Spring Lane and Silver Green Hempnall - Installation of a 20m slim-line monopole supporting 6 no. antennas, 2 no. transmission dishes, 2 no. equipment cabinets, and ancillary development thereto including 3 no. remote Radio Units (RRUs) and 1 no. GPS module to provide smart metering and a new service provision for Telefonica UK Limited.

Although not present at the meeting and therefore not able to vote, Mr Turner did wish his views to be known. They are: *"We have as a council made comments known to the company with respect to the location of the mast being close to housing with respect to interference to Hi fi equipment/ sound bars/medical equipment/baby alarms etc, and I oppose this application as I will not be able to attend HPC meeting in person"*

Rebecca Parravani of Silver Green had written to say:

"This mast threatens to completely undermine our enjoyment of our property and those on Alburgh Road, Silver Green and Spring Lane. At 20m high we will see it from every kitchen and sitting room window over the hedge and from all areas in our garden. It will disproportionately overshadow these rural properties.

It will damage house prices in Hempnall Green, Silver Green and Spring Lane (for which compensation will surely need to be paid). Local agents have confirmed this.

It will threaten the only public house in the area's business (who wants to look or sit

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under a mast at a rural pub; this when we are encouraged to be outside in a global pandemic).

It will affect the bats and owls we see flying on that corner and surrounding area with its interference.

It is a rural verge, which will be cleared of habitat, when we hear time and time again that we need to preserve our wild areas, particularly those with bee orchids and hare populations.

Visibility will be impaired on exiting Silver Green, no matter how much hedge and vegetation is destroyed.

It has potential health implications neither proven but more importantly not disproved either (7 young children will be living directly underneath it) and the precedent is to avoid this.

Reading the documents it would appear that this is technology at any cost and the company's dismissiveness as to the impact on the people living in this area vs the benefit, shows a complete lack of understanding of rural life e.g. why this local pub would object because their customers will get good reception & that it's not a conservation area so thus it's justifiable to erect a monstrously high metal object on a rural lane in front of properties, whose owners chose to live away from cities, towns and villages.

It would be appropriate to site this in an area away from residential properties and on a more suitable site - existing commercial land or brownfield sites and council land away from residential rural properties particularly in a rural hamlet, even with a slightly more limited range. They appear to have made this decision and run rough shod over the parish council without even having the decency to respond officially. I hope that County Council and our MP will also object in the strongest terms. This is a clear example of planning being completely inappropriate for the location and government policy being cited as a reason, when this clearly was not the intention."

Dominic Parravani had also written to say:

"I am writing to you, Parish Clerk of Hempnall Parish Council, in respect of the planning application 2021/1514 | Installation of a 20m slim-line monopole supporting 6 no. antennas, 2 no. transmission dishes, 2 no. equipment cabinets, and ancillary development thereto including 3 no. remote Radio Units (RRUs) and 1 no. GPS module to provide smart metering and a new service provision for Telefonica UK Limited. | Land At Junction of Spring Lane and Silver Green Hempnall Norfolk

I wish to object the application for the following reasons:

I live with my young family under 100 yards from the proposed site of the 20 metres (65 feet) telecom services tower. We moved to Rickwood as it offered a safe secure country home to raise our young growing family. If we had been made aware of a telecom tower being erected to this height and power output, that close to the property, we would never have bought the house. The reason is simple, our solicitor dealing with the sale wouldn't have allowed it.

I am the managing director and head of residential services for Durrants, a local firm of estate agents and chartered surveyors (since 1853) and I and my colleagues are only too aware of the effect to property values, as well as property sales, a tower of this size and output has.

We continually have buyers raise issues with these kinds of towers both aesthetically and for safety reasons. Buyers' solicitors will pick up the huge Telecom Tower on local searches and raise concerns with their clients. Buyers will find mortgages harder to come by due to valuations taking into account the effect of the Tower and its output, which will

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have implications for future resale value.

The proposed Tower and its output will have an effect on not only my family home but on everyone else's in the local area.

The proposed site is situated on a busy stretch of road and will sit towering over the only local public house we have for miles (who wants to sit having a drink under a 65-foot mast tower) it will affect the fauna and flora (we have many species of bats living around our home and local area) and will fundamentally affect local families the most by lowering property prices.

The Tower and its output are not needed and certainly not in its current proposed position."

Mr Terry Ballam wrote to say : "I will be writing to planning with concerns over the monopole regards it's possible harmful repercussions on my business and home these will include the possible reduction in foot flow and closure of the pub and what concerns I have over my health due to medical equipment I use which uses wi-fi as well as business equipment .any help which the parish council can give me would be much appreciated and I will hold on writing to the planning until I have heard from you If it is in our joint interest I am more than happy to hear any advice or help from the parish council with thanks."

Rebecca Paravanni was concerned about the visual impact from her house – pub gets mobile, misunderstanding of need of rural pub, no signal a benefit. Suggested old recycling site or verge on entrance to Alburgh Rd from B1527. Bats /owls. Has contacted Richard Bacon who said he cannot get involved in planning issues unless it was felt the applicant had not given the parish council sufficient information or dialog.

The above was supported by Mr & Mrs Alden and Mrs Batchelor.

Mr Hook advised that the planning system does not protect individual households from having the view from their property changed and therefore when mentioning visual intrusion impacts in planning application responses it is important to reference changes to the character of the landscape and to cite relevant SNC Development Management policies and pertinent paragraphs from the NPPF. Impacts of a development on house prices are also usually not regarded as a planning issue. It is important to provide a copy of the response to District Councillor Edney and County Councillor Alison Thomas and to ask for their support and to respond to the application without delay.

Mr Delf proposed, Mrs Allen seconded, and it was unanimously agreed that the application be recommended for refusal as the site was not thought suitable due to its proximity to houses and local business, especially the only public house in the village. It was also close to trees which was one of their reasons for rejecting other sites. Concern had also been expressed about the effect on TV sound bars, HiFi and medical equipment in properties within a 200m range. It was also noted that owners of at least 2 of the alternative potential sites considered by the applicants had not been contacted to discuss the matter. Councillors considered that a site towards the northern end of Alburgh Road close to the entrance to Back Lane would be far more suitable as it was on land owned by Norfolk County Council (a former recycling site) avoided houses and trees and was a high, open and central point between the main village and Hempnall Greens.

DH/IN

Mr Hook proposed, Mr Driver seconded, and it was unanimously agreed to point out the anomalies in the applicant's documentation and make reference to NPPF policies, such as the preference for placing such structures on Brownfield sites.

DH/IN

Mr Driver proposed, Mrs Cann seconded, and it was unanimously agreed that an invitation should be sent to the applicant inviting them to meet with the parish council and other interested parties so they could be shown more appropriate alternative sites.

DH/IN

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2021/1208 - Berries Direct Farming Ltd, Spring Farm Spring Lane Hempnall - Construction of a reservoir has been superseded by 2021/1680 - Mr Sean Charlton, Spring Farm Spring Lane Hempnall - Construction of reservoir.

Mr Delf proposed, Mrs Allen seconded, and it was unanimously agreed that the application be refused for the following reasons:

- The proposed location gave an unacceptable level of flood risk to properties nearby and as far as the centre of Hempnall village in the event of a breach. While it is a laudable objective to re-cycle rainwater the Parish Council recommends further research be carried out into the possibility of locating the reservoir further south (closer to the existing Berries Direct operation) so as to allow a greater area of soak away / dispersal in the event of a breach thus reducing risk to property.
- The reservoir should be lined.

IN/DH

Play area development

Mrs Batchelor reported that the team had made good progress and carried out a sample survey of parishioners to establish demand. On the strength of this, two quotes had been obtained for equipment and a third is in progress. A full report would be presented in due course. Councillors thanked the team for all their work to date.

RD/PW

Mr Driver proposed, Mrs Allen seconded, and it was unanimously agreed that a committee of the Parish Council be formed consisting of the following members: Parish Councillor Richard Delf, Parish Councillor Peter Workman, Rob Webb, James Barnes, Sarah Batchelor, Katy Barnes and Nina Brown. The Committee to have an initial budget of £200.00 to cover costs of a more comprehensive survey of parishioners needs and any incidental costs. Invoices to be in the name of Hempnall Parish Council in order to recover any VAT. The members of the committee are to refer to the standing orders relating to committees which can be found on the HPC website at <https://www.hempnallpc.org/wp-content/uploads/2020/09/Standing-Orders-and-Chairmanship-2014-03-11.pdf> starting at page 22. Minutes to be kept and submitted to the parish council. Chair and Vice-chair to be appointed at first meeting.

RD/PW

The following work requirements are outstanding from the 2020 ROSPA report:

- The fibre glass slide was starting to chip off and needed replacing.
- A bolt at the bottom of the slide needs replacing.
- The rocking horse may need replacing.
- The bark supplier has promised to be in touch as soon as supplies of bark are available.

New applications since the last meeting (Continued...):

2021/1386&7 - Mr David Buck, Bungalow at Firs Field Farm, Bungay Road Hempnall - Erection of a replacement two poultry sheds (Sheds 1 & 2) – Mr Hook proposed, Mr Driver seconded, and it was unanimously agreed that the application be approved subject to the use of motion sensor lights for external lighting which the agent (Ian Pick) had indicated in a phone conversation with Mr Hook would be acceptable. In accordance with our ELZ policy we request that the owner of the site replaces existing dusk to dawn lighting with motion sensor lighting throughout the site.

IN/DH

2021/1356 - Julian Clarke, 2 Bay Cottages, Bungay Road, Hempnall - Construction of a timber framed double garage. – Mr Delf proposed, Mr Driver seconded, and it was unanimously agreed that the application be approved.

IN

2021/1585 - Mr Grant Keys, Land South Of, Bungay Road, Hempnall - Discharge of Conditions 15, 19 and 20 in regard to permitted application 2019/0864. Mr Hook proposed, Mr Delf seconded, and it was unanimously agreed that the following comments are made:

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In regard to Condition 15 i.e. that: *“No external lighting shall be erected unless full details of its design, location, orientation and level of illuminance (in Lux) have first been submitted to and agreed in writing.”*

The Parish Council is supportive of the fact that the only external lighting proposed involves the use of PIR movement sensor warm white lights mounted on the properties although it notes that the level of illuminance (in Lux) has not been specified. However, it asks that the light fittings currently proposed which project light upwards as well as downwards are replaced by lights that only direct light downwards. This is recognised good practice in order to reduce light pollution and would accord with Hempnall Parish Council policy, the NPPF and SNC Development Management policy on external lighting. The Parish Council Lighting Policy to be attached to the response.

In regard to Condition 19 – *“Long term landscape management plan, including long-term design objectives, management responsibilities and maintenance schedules for all non-domestic landscape areas.”*

The Parish Council agrees that the condition can be discharged provided SNC ensure that the detailed landscaping requirements, that formed part of the grant of planning permission are undertaken, as the work cannot take place until a future date.

In regard to Condition 20 - Scheme to generate a minimum of 10% of the predicted energy requirement of the development from decentralised renewable and/or low carbon sources (as defined in the NPPF 2018 or any subsequent version)

While the Parish Council acknowledges that this condition may have been met it considers the 10% energy requirement is far too low as a target and does not sufficiently encourage compliance with the government’s overall objectives to cut greenhouse gas emissions.

DH/IN

Applications approved since the last meeting:

Amended 2021/0518 - Mr Rob Neil, Scots Bungalow Field Lane Hempnall NR15 2PB - Demolition of existing bungalow and erection of three bungalows.

Applications refused since the last meeting:

There were none.

Applications where the appeal was dismissed:

2019/0959 Appeal - Mr Quinton Brown, Land West of Alburgh Road Hempnall - Erection of dwelling and garage.

Applications outside the parish boundary since the last meeting:

There were none.

Millfields Exception Site

The Clerk had written to SNC with reference to SNC’s obligation to provide suitable housing in the area and to point to the fact that two independent surveys have demonstrated Hempnall’s need for affordable housing. The example of the new development off Bungay Rd was cited as an example of how the private sector can’t be relied upon to provide affordable housing (7 promised, reduced to 3 after planning permission granted). SNC were asked to reconsider and to make Millfields an exception site for social housing.

The Clerk had liaised with Mr Edney who had followed up the point about SNC ownership of the site who reported that *“I’ve just had Stuart Bizley from Big Sky return my call, he has assured me that SNC still owns the site and Big Sky are promoting the site. He was unaware that we are shown not to be the owners on the GNLP site, a mistake made by GNLP somewhere in the process. Talks are at an advanced state with Saffron and a paper will come to the council in the next few weeks on the way forward. I will update the parish council further when the district council has come to a decision based on the submitter papers.”* The Clerk to monitor.

IN

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The Deals

It was noted SNC had granted the applicant until 30 July to submit revised plans. The Clerk to monitor.

IN

New development south of Bungay Rd

Mr Driver and the Clerk wrote to SNC on 8 May to point out the revised figures and ask if it was possible to ask the developer to provide a revised viability statement. SNC had responded that the s106 agreement did not have a “clawback” clause in it, so it was not possible to revisit this matter.

Mrs Allen had raised the public right of way / footpath matter at the village hall committee meeting, and they decided to await the parish council's views. The Clerk had asked SNC to explain the law in relation to the right of way on 22/06, 08/07 and 19/07 but a response had not been received as the case officer was on long term leave and the manager preferred the case officer to respond. Despite it previously being reported to the meeting that SNC had insisted on the path being put in, they denied this and said the developer requested it. It was noted revisions to the plans showing the path had been made available for public consultation in 2019, however this did not resolve the right of way issue. Given the path exited on to Village Hall owned property it was felt this was a matter for the Village Hall committee to follow up.

Matters arising from previous Parish Council meetings – completed

Covid cleaning of play equipment

The Clerk had thanked Mr Balaam for the work undertaken and ceased cleaning as of 20 June.

2021 meetings

The Clerk had cancelled the council's subscription to Zoom and liaised with the Village Hall committee to ensure tables and chairs for the meeting would be sanitised prior to our use and ensured Covid guidelines were followed for the meeting.

Various vandalism

The Clerk reported that his lead re the culprit of the vandalism of the bench on Krons meadow had been followed up by the police, but they had not provided feedback.

It was also thought the phone box had been damaged, the Clerk inspected and found no such damage.

The Clerk had asked the police to increase their presence as a result of the recent spate of vandalism.

Repair of footpath 8 bridge (opposite Cunningham's)

Mr Delf and Mr Rose had repaired the bridge.

The Clerk had written to NCC to ask them to write to landowners to remind them of their obligation to keep footpaths clear.

Statement of assurance and financial regulations review

The chairman and responsible financial officer signed the statement of assurance.

Internal Audit

The Clerk had thanked Mrs Franks and made payment.

Approval of Annual Accounts to 31/03/21

The Clerk, as Responsible Financial Officer and Mr Hook as Chairman had signed the accounts.

Transfer of funds to NSIB

The Clerk had transferred £5,000 to the NSIB account.

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Annual Governance and Accountability Return

The Clerk and chairman had signed, and the relevant disclosure had been made.

Submission of financial documents

The Clerk had submitted the statement of accounts, the statement of assurance and the internal auditor's report to the external auditors and awaits a response.

IN

Insurance

The Clerk had renewed the insurance with Zurich on a 5-year contract.

Risk Assessment Review

The Clerk had amended the risk assessment re the electrical warning signs.

Action Plan

The Clerk had published on the website and provide councillors with a copy.

Matters arising from previous Parish Council meetings – awaiting others

Nobbs Lane Spur

Further forms are required to be completed. Mr Hook will co-ordinate. Names of users are being collated.

DH

Road improvements post development of plan app 2019/0864

We await developer and NCC.

IN

Picket gate – Broaden Lane.

The designs for the picket gate have now been received from NCC and the Clerk sent to councillors to consider prior to the meeting. Mr Hook proposed, Mrs Cann seconded, and it was unanimously agreed that the Clerk inform NCC that the designs are approved and ask when the work is likely to be carried out. He should also inform NCC that the gate was planned to be sited on the left side of the road as you enter the village, not the right.

IN

It was also agreed to consider countdown markers on the approach to the limit at the next parish council meeting.

IN

Footbridge 11 – In middle of fields off Bungay Rd

Mr Dye to complete after this year's harvest.

IN

Roberts Close / The Street footpath safety

The Clerk had written to highways on 5 January 2021 outlining the safety issues and possible solutions and awaits a response.

IN

Alburgh Rd repairs

Alburgh Rd / B1527 junction and Villa farm entrance, reported to NCC on 15/02/21. It was noted some minor repairs had been carried out in other locations on Alburgh Rd so the Clerk to chase NCC for an update.

IN

Vandalism on play area

The Clerk awaits instruction re the insurance position and costs to remove the paint.

IN

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Football Club Nets / Dugouts / Agreement

The Football Club had agreed that nets were no longer necessary following the repositioning of the pitch further north-east. Mr Workman explained that the Football Association regulations required the dugouts to be positioned at specific points near the halfway line. As the parish council had already agreed to contribute towards the cost of moving the dugouts, Mr Workman will continue to liaise with the club to get further information re costs and exact positioning so the matter can be considered further.

PW

The Clerk had circulated an agreement proposed by the football club between it and the parish council, which if signed, would enable the Football Club to obtain grant funding towards pitch maintenance. As the agreement had only recently been supplied, Mr Hook proposed, Mr Driver seconded, and it was unanimously agreed that Mr Delf and Mrs Allen review the agreement in detail and if satisfied ask the Clerk to sign and return to the Football Club.

RD/LA

IN

18 Coronation Crescent

The Clerk had written to SNC on 21 April to ask if it was a permitted development. SNC had passed the matter to the planning enforcement team. The Clerk chased on 8 July and spoke to Andy Baines the enforcement officer but as yet not received a response. The Clerk to monitor.

IN

Flooding

The Clerk had invited the Environment Agency/Norfolk County Council for a site meeting to show them the issues and discuss possible solutions. A response is awaited.

IN

Proposed 20mph Hempnall; Various Roads – TRO

The Clerk had responded to NCC to accept the revised proposal. They responded on 17/03 that it should be implemented by 17/03/22. The Clerk to monitor.

IN

Hugmore Pond Trees

The Clerk had arranged on the 31/03/21 for Mr Dye to remove the 2 trees from the pond. We await Mr Dye to action. The Clerk chased 19 July and Mr Dye said he would deal with by next week.

IN

Permissive path

The Clerk had informed Mrs Oldfield of the action being taken. The Clerk had also written on 22 April to Fritton & Morningthorpe parish council again to seek their support in establishing a permissive footpath. The Clerk followed up on this on 8 July.

IN

Matters arising from previous Parish Council meetings – for discussion.

B1527 Pinch point

Mr Hook reported that a meeting had taken place between himself, Messrs Delf and Nelson, Gary Overland Mr Horsfield of NCC Highways on 22 June.

NCC had indicated it was unlikely that there would be any significant other traffic calming measures they could introduce unless the B1527 was declassified. This is to be considered further at the next parish council meeting.

The Clerk had provided SAM2 data to Gary Overland and chased him for responses on points from the meeting on 7 July. As yet no response received, the Clerk to monitor.

IN

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Overgrown hedges

The Clerk had spoken to Mr Webb re the hedge on the B1527 on the left as you come into Hempnall from Morningthorpe He will cut this back.

The Clerk had visited the household in the Greens and obtained agreement from the landowners that they would cut their hedges.

The Clerk had also visited Mr Masterson re his hedge along footpath 7 and he had agreed to chase up the contractor.

Footpath signs

In the absence of Mr Rose, the erection of the yellow signs was carried forward.

HR

The Clerk had written to NCC Highways on 16 May to ask them to provide the relevant finger post signs. No action seen as yet, the Clerk to monitor.

IN

Footpath cutting

NCC's new contractor had cut the relevant paths since the last meeting but the quality of the cut on footpaths 9, 7 and 8 was poor. The Clerk and parish councillors had received numerous complaints about the lack of adequate cutting. The Clerk had liaised with Frances Salway of NCC, Countryside Access Officer (South & Breckland) regarding the poor cutting of the footpaths in Hempnall and the non-cutting of footpath 9 between The Street and Mill Rd. She had responded that "*Our contractors are instructed to cut the surface of the route to whatever width is specified, they are not responsible for siding out vegetation, i.e., landowners' overgrown hedgerow, or further swathes of Spring growth adjacent to the path etc. When freshly cut the paths should be clearly defined to their 1.5m etc width, but unfortunately due to the level of rain that we have had this year the side growth can soon fall onto the path, so it appears that the route has not been cleared sufficiently. The Spring growth has been particularly vigorous this year due to the mix of hot weather and rainfall*" further it became apparent that the majority of footpath 9 was not listed on the NCC contract to be cut, despite them doing it in previous years, the Clerk had asked and NCC agreed to amend immediately and been informed that it may not be implemented until next year, however they would try to get the summer cut added to the schedule. Subsequently a parishioner has trimmed the path.

Jordan Smith and other parishioners had written or contacted councillors re footpath 9 not being cut. It was agreed that due to the inadequacy of NCC cutting consideration would be given at the next meeting to the parish council arranging its own cutting programme.

IN

Verge Cutting

The Clerk has arranged a meeting at 10am on 22 June between Messrs Rose and Hook and Mike Wilby SNC and Andy Micklethwaite NCC road safety officer, however this had been postponed to await the result of NCC's review of verge cutting policy which took place on 14 July. The outcome of that review had not yet been published on NCC website. The Clerk to monitor.

IN

SAM2 Report

Mr Turner had circulated reports between meetings. The Clerk had informed the police of the results after the previous meeting of high speed on Alburgh Rd.

Mr Turner had informed the Clerk the 40mph repeater sign outside Silverburn on the Alburgh Rd is in poor condition rusty and not secure. Mr Turner was not happy fixing SAM2 at that location until a replacement is installed. The Clerk had informed NCC Highways. The repair is outstanding, the Clerk to monitor.

IN

The Clerk was asked to report the most recent data to police as the top speeds remained excessive. It was noted that the 30mph repeater sign pole opposite the Village Hall on the B1527 had also partially rusted through, this post is also used to mount the SAM2, so The Clerk was asked to report this to NCC as well.

IN

IN

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Speedwatch

Councillors to urgently consider a suitable person to take over as coordinator. The Clerk had advertised in the newsletter but not received a response as yet. Mrs Lesley Mitchenhall had emailed all Speedwatch members to try and have sessions w/c 17 May, but nobody had responded.

Correspondence

Items given directly to Councillors or representatives since the last main meeting were:

Various police crime summaries
Various planning applications
Relevant notices/agenda and minutes
Response from Rural Payments Agency
Final recommendations for future electoral arrangements for Norfolk County Council.
Letter of thanks re new dog bin
Doctors opening
Norwich Western Link project update
Norwich Western Link project update – 07-06-21
South Norfolk Village Clusters Housing Allocations Plan - Regulation 18 Consultation
SNT Summer Tour 2021
Hempnall, Various Roads: Proposed 20mph Speed Limit Order - PR3957 (DPS 71373)
Notices
Norwich Western Link project update
ROSPA Report – Play area
Protecting & promoting our footpath network
Temporary closure of Church Hill in the Parish of Saxlingham Nethergate - drainage and footway patching works (STRO5301)
NALC event - Making rural housing more affordable

Circulated since the issue of the correspondence list to councillors:

No further matters were raised from the above.

Items placed directly onto the Parish notice boards were:

Relevant notices/agenda
Spring Newsletter
Police information

No further matters were raised from the above.

Website

The following changes had been made since the last main meeting:

Added relevant notices/agenda and minutes
Added various planning application details
Added various papers to be tabled at meetings

No further matters were raised from the above.

Correspondence from Parishioners

Inconsiderate Parking

Mrs Amelia Florance wrote to complain about inconsiderate parking across her driveway at Ivy House, The Street. The Clerk had informed her of the previous contact with NCC Highways and private payment for a white line by another parishioner. Mrs Florance will follow this up.

Speeding on Broaden Lane

Mrs Cathy Cunningham Elliott had written with concerns about speeding. The Clerk had responded.

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Lower Lane Bridleway Cutting

Mr Simon Spaul had written to ask if the parish council could help re the maintenance of the bridleway (Lower Lane). The Clerk to send a holding email to await the outcome of discussions at the next PC meeting re footpath maintenance.

IN

Footpaths 6 & 32 fencing

Mr Rose had written “to express my concern of the recent fencing in of the above footpaths running through the water meadows, generally, from Mill Road (West) to Beeches and Clip Bush Farm. FP6 and FP32.

Technically outside the Parish of Hempnall, the proximity to Hempnall and the use by Hempnall residents renders it relevant to HPC.

I understand that these meadows will be part of a livery from Beeches farm and accept, despite the lack of freedom to walk these meadows as I have done for 25 years, the necessity, and the landowner's right, to keep horses and people apart, however, I am concerned by the proximity of the fence line to existing hedges, nettle and bramble areas. My worry is that having cut back the existing well-established hedges, bramble and nettle to accommodate the footpath, which, again, I acknowledge is the footpath as shown on the definitive map, that the re growth will render the footpath unusable unless maintained and having now fenced it in will be unavoidable.

I therefore hope that having installed the new fence line that the landowners will maintain the footpath and cut back the perennial nettle and bramble growth and hawthorn suckers to ensure a useable right of way.”

Mr Hook proposed, Mr Delf seconded, and it was unanimously agreed that the Parish Council write a polite letter to the landowner expressing understanding of the reasons for the fence erection and requesting the footpaths be maintained in a manner that ensures that they remain usable at all times.

IN

Rural Payments Agency

Mr Hook reported that the Rural Payments Agency had responded to Parish Council concerns regarding the severe cutting of hedging alongside footpath 6 with a “general” letter, and it was unlikely that any changes would be made as a result.

Financial Statements

Movements since last meeting

The Clerk presented the financial statement attached to these minutes showing the movements from 1 May to 15 July. The statement was not materially out of line with the annual budget. Mr Driver proposed, Mr Delf seconded, and it was unanimously agreed the statement be accepted.

Quarterly Budget Report

The Clerk presented the quarterly budget report showing the movements for the quarter ended 30 June 2021 Mr Delf proposed, Mrs Cann seconded, and it was unanimously agreed that the statement be approved.

Clerk’s Salary Review

Mr Workman proposed, Mrs Cann seconded, and it was unanimously agreed that the Clerk’s salary be increased by £235.34 in line with wage inflation to take effect from 1st July 2021, his annual salary review date, and that salary be paid monthly instead of quarterly in order to avoid extra software costs. The Clerk was thanked for his services over the last year. The Clerk thanked councillors. The Clerk to action.

IN

Playing field hedges and curtilage maintenance

Mr Hook proposed, Mr Driver seconded, and it was unanimously agreed that Mr Hook would liaise with Mark Havens to secure his services to:

- 1) trim back the hedges and strim the grass round the borders around the

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- playingfield
2) to prune the tree near the MUGA so that it did not overhang the structure.

Although the work on the trees and hedges would need to await the correct season, the grass strimming could be undertaken ASAP.

DH

Planning permissions & Business Rates

There were several new businesses in and around the village, e.g. Wheels for Less and Harvey Lane Garage for which no planning applications had been seen. It was not known whether any applications were due or whether the businesses were registered for business rates.

Mr Hook proposed, Mr Driver seconded, and it was unanimously agreed that the Clerk ask SNC if various businesses in and around the village needed or have planning permission and whether they were registered for business rates.

IN

Plaque off seat in play area

Mr Hugh Tweedale's memorial plaque on the bench had been reported as missing. Mr Hook proposed, Mrs Allen seconded, and it was unanimously agreed that the Clerk inspect the bench and if necessary, replace the plaque.

IN

Bus Shelter

Mr Delf reported Mr Cracknell had kindly painted the bus shelter. The front facer was found to be rotten, and Mr Delf volunteered to carry out the repair.

Mr Hook proposed, Mr Driver seconded, and it was unanimously agreed that Mr Delf could undertake the work.

RD

Uncontrollable Dogs

Mr Turner was expecting a parishioner to write to the Clerk on this matter and in the absence of such communication after waiting 2 meetings the matter was not taken further.

Items for next newsletter

The Clerk to draft and published when appropriate articles on the following:

- Polite parking
- Playing field and other public places – dogs on leads
- Flood protection lobbying
- Road improvements
- Play area development
- Speedwatch – now Covid finished start up again

In the absence of a physical delivery of the newsletter it was agreed to publish on Facebook via the Hempnall Mardle in addition to the specific email distribution list.

IN

Items for next main meeting

- Dates for next year's meetings

IN

Date of next meeting

The next Parish Council planning meeting will take place on 10th August at 7.00pm in the Village Hall if the hall is available – the Clerk to book and cancel the booking for the 17th August. The next main meeting on 21 September at the Mill Centre at 7:00pm.

IN

There being no further business, the meeting was closed at 22:10.

Signed _____ Date 8 June 2021

HEMPNALL PARISH COUNCIL

FINANCIAL STATEMENT

Transactions to 15/07/2021

Current Account

(Payments)/Receipts since last meeting:

	£
30/04/2021 M&JF Ltd - Internal audit	(96.00)
04/05/2021 CGM - March balance	(1.70)
05/05/2021 NSIB interest	0.04
10/05/2021 CGM - Harrow & Spike	(228.00)
11/05/2021 Eon - Streetlight power	(12.10)
11/05/2021 HMRC	1,080.02
26/05/2021 Tr BPA to C/a	5,000.00
28/05/2021 Zurich Insurance	(617.74)
26/05/2021 Tr C/a to NS&I Income Bond	(5,000.00)
31/05/2021 T Balaam - Play area cleaning	(214.29)
05/06/2021 NSIB interest	0.04
07/06/2021 NALC subscription	(244.25)
09/06/2021 VFM re Quickbooks	(29.20)
09/06/2021 Broadland Digital - Website	(79.20)
14/06/2021 Eon - Streetlight power	(12.51)
15/06/2021 CGM - March balance	(58.38)
21/06/2021 Tr BPA to C/a	1,000.00
22/06/2021 T Balaam - Play area cleaning	(135.71)
22/06/2021 Delfs - Erect dog bin	(86.04)
22/06/2021 Delfs - Noticeboard repair glass /locks etc	(18.30)
22/06/2021 Delfs - footbridge repair	(35.04)
30/06/2021 Ian Nelson Salary	(840.49)
30/06/2021 Ian Nelson Salary	(78.00)
30/06/2021 Ian Nelson Salary	(12.00)
05/07/2021 Ian Nelson Salary	(210.12)
05/07/2021 Playsafety Ltd - ROSPA report	(107.40)
05/07/2021 NSIB interest	0.04
12/07/2021 C R Cawston Ltd - Fertilising	(47.76)
12/07/2021 Eon - Streetlight power	(12.10)
15/07/2021 CGM - Gass Cutting	(58.38)
	<u>(1,154.57)</u>
Closing Balance	<u>937.27</u>

Business Premium Account

(Payments)/Receipts since last meeting:

	£
26/05/2021 Tr BPA to C/a	(5,000.00)
07/06/2021 NSIB interest	1.90
21/06/2021 Tr BPA to C/a	(1,000.00)
	<u>(5,998.10)</u>
Closing Balance	<u>78,275.10</u>