

HEMPNALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 19 January 2021 at 7:00pm
virtually via Zoom

Present

Chairman Mr David Hook, Vice Chair Mr Richard Delf, Mrs Liz Allen, Mrs Joan Cann, Mr Andy Driver, Mr Hamish Rose, Mr Mike Turner, Mr Peter Workman and the Clerk Mr Ian Nelson.

Members of the public present

District Councillor Mr Michael Edney to end of matters arising awaiting others.

Apologies

There were none.

Declarations of Interest

Mrs Allen declared an interest in the football club net matter.

Minutes of the previous meeting

Mr Driver proposed, Mr Delf seconded, and it was unanimously agreed the minutes of the meeting on 15 December 2020 be approved.

Public Participation

There was none.

County Councillor Update

There was none.

District Councillor Update

Mr Edney updated the meeting re the planning application concerning Boar Stud in Morningthorpe which was refused on highway grounds.

Mr Edney was thanked for his support on planning application 2020/1973.

Mr Edney had put in his objections to the planning officer and the enforcement officers re the Deals planning application 2020/2396. He stated that if SNC officers are minded to recommend approval, he will call it in for committee decision. Mr Hook said the parish council would be represented if it went to committee.

Planning Applications

New applications since the last meeting:

2020/2231 - Mr & Mrs Barnes, 10 Mill Road Hempnall - Demolition of existing rear outbuildings and construction of single and two storey rear extensions. – Mr Hook proposed, Mr Workman seconded, and it was unanimously agreed that the application be approved.

IN

Amended Planning Application 2020/2396 - Clayland Estates Ltd, The Deals, Mill Road, Hempnall - Residential development of 5 dwellings (with demolition of existing outbuilding).

Mr Hook proposed, Mr Workman seconded, and it was unanimously agreed that the Clerk should contact SNC as it was not clear from the website what the amendments were. If necessary, having regard to the nature of the amendments and the deadline for response, an extra parish council meeting may need to be called before the scheduled 16th February one.

IN

2021/0016 - Mr & Mrs A Birrell, Little Hinton, The Street, Hempnall - Two storey side extension to dwelling – Mr Delf proposed, Mrs Cann seconded, and it was unanimously agreed that the application be approved.

IN

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Applications approved since the last meeting:

2020/1973 - Mr & Mrs Jones, 1 Broadway Close Hempnall - Installation of front and rear dormers

2020/2231 - Mr & Mrs Barnes, 10 Mill Road Hempnall - Demolition of existing rear outbuildings and construction of single and two storey rear extensions.

Applications where permission deemed as not required:

2020/2319 - Mr Joss Rodger, Land at Junction off Bungay Road and Alburgh Road, Hempnall - Clear span steel framed building for agricultural use.

Clayland Estate Ltd - Planning Application: The Deals Mill Road, Hempnall

The Clerk had received a letter from Mrs Jane Parten of Pulham Market who was concerned about hedgehogs, house sparrows and bats on the site. The Clerk had responded indicating he would bring this to councillors' attention and stated we had objected to the application for various reasons including the effect on wildlife.

Applications refused since the last meeting:

There were none.

There were none.

Applications outside the parish boundary since the last meeting:

There were none.

Matters arising from previous Parish Council meetings – completed

Destruction of trees in conservation area re The Deals Mill Rd/Field Lane Hempnall

The Clerk had written to SNC who were intending to place Tree preservation orders on several of the trees on site.

Car parking - Roland Drive

The Clerk had reported offenders to the police and asked them to put parking tickets / warning letters on offending vehicles.

Hempnall Surgery

Mr Hook had responded to the practice manager.

D Cracknell

The Clerk had written to Mr Cracknell to thank him and paid the gratuity.

Playing Field / Village hall rental setting

The Clerk had issued invoices to the Football and Tennis clubs.

Budget/Precept 2021/22

The Clerk had informed SNC of the required precept prior to the deadline.

Cats Eyes on B1527

The Clerk has responded to the residents who expressed a concern.

Bridge Cottages sewage backup issues

The Clerk wrote to AWA and informed the resident. AWA said they would contact the resident with a view to action.

Vehicle activated sign / Slow markings on B1527

The Clerk had responded to the developer re the sharp bend sign and also pointed out the discrepancy re the siting between the map and the key to the map and asked for liaison re "Slow" road markings. It was agreed a mains powered sign would be more reliable than solar, particularly as the sign would be required to work on dull days. The Clerk to liaise with the developer.

IN

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Broaden Lane speeding

The Clerk had sent a history of SAM2 results to the police and requested they attend at the relevant times.

The Krons Vehicle usage

The Clerk had supplied some historic statistics to councillors.

Matters arising from previous Parish Council meetings – awaiting others

Nobbs Lane Spur

Further forms are required to be completed. Mr Hook will co-ordinate. Names of users are being collated.

DH

Road improvements post development of plan app 2019/0864

We await developer and NCC.

IN

Play area equipment

We await Mr Webb's recommendations. Mr Delf is liaising with a view to progress post lockdown.

RD

Play area capital / maintenance reserve.

Awaiting suitable time to confirm amount.

IN

Picket gate – Broaden Lane

We await NCC Highways to erect the gateway on the left as you enter the village at the 30mph limit.

IN

Footpath 18 Bridge

We await NCC to repair the bridge.

IN

Permissive path

We await a progress report from Mrs Oldfield.

IN

2021 meetings

The Clerk had made provisional bookings with both the Village Hall and the Mill Centre pending Cvoid-19 restrictions. To be confirmed as government guidance allows.

IN

Website accessibility requirements

The Clerk had engaged Broadland Digital to make our website compliant so the Clerk can complete and published the accessibility statement. The Clerk had chased and been promised completion soon. The Clerk to receive training on the new site protocols and how to alter / maintain the new site on 22 January.

IN

The Clerk explained that the website was currently hosted by UK2, which offers no telephone support. He had negotiated hosting by Broadland Digital at the same cost but with local telephone support. There would be no difference to end user

It was unanimously agreed the Clerk should transfer site to be hosted by Broadland Digital.

IN

Fly tipping/stream contamination

We await feedback from Lois Peters, Environment Officer, Norwich Waste Team (East Anglia Area) of the Environment Agency who last updated on 22 September and is awaiting access to undertake a site inspection. The Clerk to chase.

IN

Footpath cutting schedule

We await supply of the schedule from NCC footpath officer. The Clerk to chase.

IN

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Parish Partnership 2020/21

The Clerk had accepted Mr Dye's quotes subject to successful gain of the Parish Partnership funding. The Clerk had also gained written support from the PROW officer, Frances Salway and Mr Edney and submitted applications for both the footpath bridges and the Greens bus shelter roof. We await a response in March 2021.

IN

Millfields Exception Site

We await progress. – The Clerk has chased Mr Watts but received no response.

IN

Newsletter

The Clerk had chased the church office for a response re distribution and still awaited a reply.

IN

Roberts Close / The Street footpath safety

The Clerk had written to highways outlining the safety issues and possible solutions and awaits a response.

IN

Parish Partnership 2021/22 - Bungay Rd pinch point

The Clerk had liaised with NCC to obtain sufficient details to allow councillors to agree a proposal to be put forward to the Parish Partnership Scheme. Response is awaited.

IN

The Deals TPOs

We await SNC.

DH/IN

Matters arising from previous Parish Council meetings – for discussion

Football Club ball control net

The Clerk had informed Mr Shurmer that the planting of a laurel hedge would not be acceptable due to its visual impact, width of land taken up and relatively high maintenance. The Clerk had also asked for a response re the safety and maintenance issues re the ball net.

Mr Shurmer had responded to the Clerk with queries over insurance.

Mr Delf proposed, Mrs Allen seconded, and it was unanimously agreed Mr Workman would liaise directly with Mr Shurmer to establish the exact specifications required by the Football Club. It was generally felt the Football club should be responsible for public liability insurance, and the cost of erecting and maintenance. Jointed poles should be considered and the net should be a "sail" variety, i.e. capable of raising whilst the club plays and lowering when the club was not on site to supervise.

PW

Parish council noticeboard

Mr Delf reported he would attempt to replenish the surface of the panel when it is not cold or wet as the repair material does not work in those conditions.

RD

B1527 HGV priority route

Mrs Thomas is to ask Gary Overland when the B1527 was designated a priority HGV route. The status is unlikely to change without a county wide review. The Clerk had chased and awaits a response.

IN

Roadside verge cutting

Mrs Thomas had asked Highways for the rationale behind the current roadside verge cutting policy. The Clerk had chased and awaits a response.

IN

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Green Lane

Mr Hook had liaised with the landowner re the green lane. He had established the footpath in the green lane before it was rerouted in the 1990s, so it would need to be moved back again and there would be costs involved in doing this. The landowner, Mr Peter Rodger would not object but he had intended to leave the green lane as a wildlife area. The existing route is considered fine as a footpath.

Mr Rose proposed, Mr Driver seconded, and it was unanimously agreed not to proceed further and the Clerk should write to Mr Danny Scott accordingly.

IN

Rewilding areas

Mr Driver had supplied the map of suitable areas for rewilding to the Clerk who had sent it together with cover email to the organisers of the rewilding project.

Triangle of land at Hugmore Corner

Mr Delf had spoken to Peter Rodger re the history of the land who informed him that they had owned it since 1961 and the triangle of land was not shown on the maps at that time. The land had been registered at the Land Registry as owned by the Rodgers. It was agreed not to pursue this further.

Potential parish land - 6 acre sites

The Clerk to further investigate two 6 acre areas just south of the B1527 at the west end of the village and also to supply Mr Hook with details so he can make enquiries.

DH/IN

Play Area Repairs & ROSPA report

The following work requirements are outstanding:

- The fibre glass slide was starting to chip off and needed replacing.
- A bolt at the bottom of the slide needs replacing.
- The rocking horse may need replacing
- The bark supplier has promised to be in touch as soon as supplies of bark are available.

Carried forward due to lockdown and to be considered in the light of any potential development of the facilities.

RD

Speedwatch

Councillors to urgently consider a suitable person to take over as coordinator as from January 2021 and an advert to be placed in the newsletter.

ALL/IN

SAM2 Report

Mr Turner had circulated reports between meetings. He has placed SAM2 units at Cunningham's and The Mill to see how much through traffic passes on the B1527.

Correspondence

Items given directly to Councillors or representatives since the last main meeting were:

Various police crime summaries

Various planning applications

Relevant notices/agenda and minutes

Roadworks - Dig Out And Repair 4in Ci Main 78120391 - Location: Junction Alburgh Rd

Emergency road closure in the Parish of Woodton - burst water main

Police Online Public Meeting – Diss

Town & Parish Training 16/12/20 - Slides

Complete and share our survey to help shape the future of transport in the East of England

Roadworks likely - New Main For New Development @ Willow House - Start: Monday

22 March - End: Friday 26 March - Diversion: No

Police budget 2021/22 consultation - Have your say

South Norfolk Council - bin calendars

Norwich Western Link project update

PW Properties re surface water arrangements for Bungay Rd site

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NALC - Make a change to local communities
Emergency road closure in the Parish of Hempnall - AW repairs

Circulated since the issue of the correspondence list to councillors:

No further matters were raised from the above.

Items placed directly onto the Parish notice boards were:

Relevant notices/agenda

No further matters were raised from the above.

Website

The following changes had been made since the last main meeting:

Added relevant notices/agenda and minutes
Added various planning application details
Added various papers to be tabled at meetings

No further matters were raised from the above.

Correspondence from Parishioners

Vandalism – Eggs

Following receipt of an email, the Clerk had spoken to a victim suffering from eggs being thrown at their house. The matter had now been reported to the police. The Clerk had also notified councillors to put people on alert and ask for info. Mr Delf had made enquiries and been told of other incidents where youngsters had egged houses. He will ask the householders concerned to report to the police or allow their details to be passed on so as to escalate police response. The Clerk pass on the above information to the victim who wrote in.

RD

IN

Krons road surface and blocked drain

Mr Workman reported the above issues to the Clerk on 02/12/2020 who registered them with NCC Highways.

The stile off Mill Road across the water meadows

Mrs Franks reported to the Clerk that the stile off Mill Road across the water meadows needs fixing. It is the landowner's responsibility to maintain, however, it was noted the rail has since been repaired but it is too high. Mr Rose will lower the top rail with Mr Peter Rodger's permission. Mr Delf to liaise with Mr Rodger and let Mr Rose know the result.

RD / HR

Country Stewardship Scheme

It was noted that a considerable length of hedging alongside footpath 6 had been cut down to just above root level as part of a Country Stewardship scheme to rejuvenate the hedge – the scheme also included a considerable amount of replanting. A number of Hempnall residents had commented that the short term impact of this work was damaging to wildlife and to the appearance of the landscape – it looks like a hedge has been lost. Mr Hook stated the short term impact on landscape was high and he had spoken to the landowner, who it was recognised had acted with the best of intentions and within the regulations of the Country Stewardship Scheme. The landowner commented that if the regulations had allowed the work to be spread over the full 5 years of the scheme then this would have enabled the hedge to be cut a section at a time. Mr Rose also commented on the severe impact on the important wildlife corridor which the hedge provided.

DH/HR

Mr Hook proposed, Mr Delf seconded, and it was unanimously agreed Messrs Hook & Rose should contact the organisation responsible for the administration of the scheme and other interested parties to make constructive comments on the operation of this particular scheme in the hope that alterations can be made in order to limit the kind of short term damage of the kind described above and that the landowner should be copied in to this communication.

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Flooding

The double plank bridge on footpath 8 has lifted following the flood. The Clerk asked Mr Dye to quote to pile vertical supports each side and cut off at plank top level.

IN

Just before Christmas various areas of the village had suffered from flooding.

Mrs Franks had written to FW Properties (the developers of the 23 houses off Bungay Rd) to state *“after the rain and flooding before Christmas I am concerned that the new estate will add a considerable amount of water to the Bungay Road and run into the ford adding to the flooding several houses experienced. Also, I would like assurance that the current drainage system can cope with the additional waste from 23 houses and the rain.”*

FW Properties had responded provided a full response as follows:

“The surface water strategy is in 2 parts, the first being for plots 1-6 & 17-23 and the second part being for plots 7-16.

Plots 1-6 & 17-23

The surface water from both the roofs of the properties and the road outside of the properties enters an adopted pipe system under the access road and enters the new infiltration basin to the north east of the site.

This infiltration basin has been designed to hold enough surface water for a 1 in 100 year storm event plus an additional 40% capacity for future climate change.

The storm water will be held in this basin until the event subsides at which point it will naturally infiltrate into the ground. Porosity tests were carried out in this location which show good soakage.

This basin is not connected to the existing drainage system in the village and will have no effect on the ford, it is a stand alone system.

Plots 7-16

The surface water from both the roofs of the properties and the road outside of the properties enters an adopted pipe system which travels south and enters the new attenuation ditch which will be constructed to the south of the site / playing field.

The water from this ditch then enters the existing field ditch via a flow control chamber and travels under Bungay Road.

Again, the attenuation capacity of this new ditch has been designed to hold enough surface water for a 1 in 100 year storm event plus an additional 40% capacity for future climate change.

It is worth noting that the water in this ditch is ‘held back’ in the ditch by a flow control chamber prior to it entering the existing ditch system. The water is then slowly released into the existing ditch at a maximum of 0.8l/s. This is less than the existing green field run off rate.

Therefore, instead of making matters worse, the development will improve the surface water drainage in this area by both storing the water and limiting its discharge into the existing ditch network.

The surface water strategy for the development has been approved by the Lead Local Flood Authority at Norfolk County Council who undertake a detailed analysis of our proposals prior to confirming that they are acceptable.

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Regarding foul water, we have confirmation from Anglian Water that the existing foul water drainage system in the village has capacity for the waste water from our development.

Regarding mud on the road, this has been discussed with our Contractor and they have confirmed that they have road sweepers booked in at regular intervals and will continue to monitor this."

The above plans were welcomed and also sent to Mr David & Mrs Mary Taylor who had also expressed concern about flooding. In addition, they asked if there was any management of traffic/road considered during a flash flood, particularly regarding diverting the articulated lorries which worsen the flood by creating bow waves. The Clerk had contacted NCC Highways who categorically stated it was not possible for the parish council to control this and it must be left to the police / NCC.

It was noted that Steppings Lane had also suffered flooding.

It was noted that both District and County councils were focusing on flooding via their scrutiny committees.

It was unanimously agreed the Clerk should inform Michael Edney of the properties flooded in the village and encourage the owners to report the issues via the official website so that the Environment Agency/Norfolk County Council can investigate solutions. In addition, the Clerk to invite the Environment Agency/Norfolk County Council for a site meeting to show them the issues and discuss possible solutions. It was noted that a possible solution could involve holding back water upstream from Hempnall via ponds and sluice gates.

IN

IN

It was noted that towards Clip Bush farm a culvert bridge on the footpath had been washed away Mr Hook agreed to ask the landowner, Mr Peter Rodger to put back the bridge.

DH

It was also noted that since the clearance of ditches water was not flooding over footpath 6. Mr Delf agreed to ask the landowner, Mr Peter Rodger to provide a bridge to in effect reinstate the footpath.

RD

Dog bin location Field Lane

Mrs Nicola Ireson had written to highlight the dog fouling issue in Field Lane. It was agreed to arrange for a dog bin to be placed on Field Lane, the precise location of which to be agreed with the landowner, Mr Peter Rodger by Mr Delf. The Clerk to inform Mrs Ireson and Mr Paul Scott as he had previously contacted the parish council on this matter. The Clerk to also purchase the bin and arrange for emptying via SNC.

RD

IN

IN

Financial Statements

Movements since last meeting

The Clerk presented the financial statement attached to these minutes showing the movements from 13 November 2020 to 14 January 2021. The statement was not materially out of line with the annual budget. Mrs Cann proposed, Mr Workman seconded, and it was unanimously agreed the statement be accepted.

Quarterly Budget Report

The Clerk presented the quarterly budget report showing the movements for the quarter ended 31 December 2020. Mr Driver proposed, Mr Delf seconded, and it was unanimously agreed that the statement be approved.

Deposit accounts

The Clerk should had researched deposit accounts as the NS Bonds would soon be ceasing. There were very few alternatives. He had contacted NALC and awaited a response for their recommendation.

IN

Parish Meeting

This will take place at 7pm on 16th March 2021. The Clerk to send out notices and

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request reports.

IN

Items for next newsletter

It was noted that Outlook would now only be issued electronically, so the following items should now be actioned by the Clerk:

The Clerk to draft and published when appropriate.

- Green Lane working group
- Community Action group thanks
- Trim hedges over pavement (if interfering with progress)
- The dog fouling posters to be brought to the attention of residents via the newsletter.
- Polite parking
- Speedwatch request volunteers
- Dogs on leads – playingfield under control and on a lead

The Clerk awaits a response from the Church magazine regarding the logistics of publication.

IN

Mr Rose said he and Katie Barnes would draft another Covid-19 letter, Mr Rose proposed, Mr Driver seconded, and it was unanimously agreed the Clerk should format and arrange for publication via the village newsletter and parish council website.

HR/IN

Items for next meeting

- Mr Turner would like the state of the road at the Alburgh Rd / B1527 junction and Villa farm entrance to be raised.

IN

Date of next meeting

The next Parish Council planning meeting will take place on 16 February virtually at 7.00pm and the next main meeting on 16 March virtually or at the Mill Centre/Village Hall at approx. 19:45 preceded by the Parish meeting at 7:00pm.

IN

There being no further business, the meeting was closed at 21:23

Signed _____ Date 16 February 2021

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FINANCIAL STATEMENT

Transactions to 14/01/2021

Current Account

(Payments)/Receipts since last meeting:		£
13/11/2020	CGM Playingfield - Oct	(228.00)
13/11/2020	D Hook - print expenses	(21.93)
18/11/2020	SNC - Recycling receipt	200.00
23/11/2020	D Cracknell Gratuity	(750.00)
25/11/2020	H L Purfitt - War Memorial Clean	(1,008.00)
30/11/2020	T Balaam - Covid cleaning play area	(207.14)
01/12/2020	CGM Playingfield - Scarify	(100.00)
01/12/2020	CGM Playingfield - Spike	(100.00)
01/12/2020	CGM Playingfield - Nov	(56.68)
01/12/2020	Delfs Garage - Antibacterial spray x 4	(38.36)
05/12/2020	tr bpa to c/a	1,000.00
05/12/2020	NCC re picket gate	(676.50)
07/12/2020	NSIB Interest	3.01
12/12/2020	Eon	(12.10)
30/12/2020	tr bpa to c/a	1,000.00
30/12/2020	Ian Nelson Salary	(866.49)
30/12/2020	Ian Nelson Salary	(52.00)
30/12/2020	Ian Nelson Salary	(12.00)
31/12/2020	T Balaam - Covid cleaning play area	(192.86)
04/01/2021	CGM Invoice 235645 - Dec	(56.68)
12/01/2021	Eon	(12.51)
05/11/2021	NSIB Interest	0.04
		<u>(2,188.20)</u>
Closing Balance		<u>538.14</u>

Business Premium Account

(Payments)/Receipts since last meeting:		£
05/12/2020	tr bpa to c/a	(1,000.00)
07/12/2020	Barclays Interest	1.84
30/12/2020	tr bpa to c/a	(1,000.00)
Closing Balance		<u>74,271.35</u>