

# HEMPNALL PARISH COUNCIL

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## **Minutes of the Parish Council meeting held on Tuesday 11th January 2011 at 7.30pm in The Mill Centre**

ACTION

### **Present**

Chairman Geoffrey Moulton, Vice Chairman David Hook, Debbie Ashford, Peter Workman and the Clerk - Ian Nelson.

### **Members of the public present**

Mr I Cundy and Mrs Elizabeth Ashton.

### **Apologies**

Apologies were received from County Councillor Alison Thomas, District Councillor Mr Windridge, Liz Allen, Kevin Cunningham, Hamish Rose and Richard Delf.

### **Declarations of Interest**

The following declarations of interest were made re items on the agenda:  
Mr Moulton & Mrs Ashford declared an interest in the wind turbine item.  
Mr Hook declared an interest in the playing field users finance matter.

### **Minutes of the previous meeting**

The minutes of the meeting on 7<sup>th</sup> December 2010 were approved and signed.

### **Public Participation**

None

### **Storage of Village Records**

Mrs Ashton of the WI attended and made representations about 25 minute books of the WI dating back to 1947. The WI wished that the books be kept in the village as they represented valuable social commentary of village life. The WI are able to contribute to the cost of a display cabinet to be sited in a public place and would welcome the support of the parish council.

Mrs Ashford proposed, Mr Workman seconded and it was unanimously agreed that the parish council were in favour of the WI's project.

### **Planning Applications**

#### **New application since the last meeting:**

Hempnall Village Hall Committee, Village Hall, Bungay Road, Hempnall - Proposed installation of solar photovoltaic panels to south facing roof of village hall – Recommended approval subject to the upper surface not causing glare or reflection that may be disruptive to users of the playing field, in particular the football club.

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#### **Applications approved since the last meeting:**

Mr W McAllister, Walsingham Cottage, Lundy Green, Hempnall - Replacement of 3 first floor windows.

Hempnall Tennis Club, Bungay Rd, Hempnall - Upgrading existing floodlighting to 2 tennis courts.

#### **NCC survey relating to maintaining the street scene and public rights of way**

Councillors considered the questionnaire in detail. Mrs Ashford proposed, Mr Hook seconded and it was unanimously agreed that the services were best undertaken by NCC as they have the resources and skills to undertake this work in an economic fashion, particularly with regard to the economies of scale. The clerk to respond accordingly.

IN

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## Matters arising from previous parish council meetings – completed

ACTION

### **Minerals & Waste plan**

The parish council's comments had been submitted.

### **Budget/Precept 2011/12**

The Clerk had informed SNC of the required precept.

### **Playing field moles**

Mr Youngman had dealt with.

### **A140/B1527 cross roads**

The clerk had informed Mr Windridge of the parish council's support.

### **Autumn Newsletter**

The clerk had drafted and issued the newsletter.

### **Ian Smith Grass Cutting**

The clerk had provided Mr Moulton with the letter who had spoken with Mr Smith and agreed the variations in contract. The clerk had received the signed revised contract.

### **Proposed changes to Public Rights of Way service**

Mr Hook had submitted a response.

### **The Big Conversation**

Mr Hook had submitted a response.

## Matters arising from previous parish council meetings – awaiting others

### **Football Club Lamp Posts**

It was known that most had been repaired, the clerk to inspect to ensure that the remaining two had also been repaired.

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### **Dog Bin**

The clerk awaited a response.

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### **Back Lane Willow Trees & Fencing**

Awaiting possible adoption of Back Lane.

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### **Hugmore Registration**

Awaiting SNC legal department to register the plot of land at Turkey Row. The clerk to monitor.

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### **Claim for public rights over Back Lane**

Awaiting NCC. The clerk to monitor.

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### **Change of use of Queens Head**

The clerk reported that there was still no change since the agents letter of 3 November. The clerk to monitor.

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### **Playing Field Wire Fence Repair**

This had been completed.

### **Main play unit repairs**

Mr Ellis had the material to repair the main unit and will undertake this as time and weather allows.

RD

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## **Churchyard boundary**

The clerk had made enquiries of the vicar and awaited a response. He had also established that the Diocesan of Norwich were in the process of registering all church land, thus the issue will be solved in time. The clerk to monitor.

**ACTION**

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## **Matters arising from previous parish council meetings – for discussion**

### **Himalayan Balsam**

The clerk had written to the Environment Agency and Mr Rose is liaising with the agency.

HR

### **Parish Dog Warden**

The clerk had approached the volunteer to contact SNC to learn more about the role before making a decision. The individual had not responded to any contact in person and thus the clerk felt that they were no longer interested. Mrs Ashford proposed, Mr Hook seconded and it was unanimously agreed that this matter be dropped.

### **Adoption of BT phone box at the Three Horseshoes**

The clerk to follow up.

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### **Grass Cutting Contracts**

The clerk had put the matter to tender having first liaised with Ray Youngman to establish the exact requirements.

The clerk presented the tender responses to the meeting and Mr Workman proposed, Mrs Ashford seconded and it was unanimously agreed that the contract be awarded to Norse. The clerk to inform those that tendered of the result.

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### **Appointment of Reps to The Hempnall Trust**

Mrs Ashford proposed, Mr Hook seconded and it was unanimously agreed that Mr Workman be appointed. The clerk to inform the trustees of the appointment. The chairman thanked Mr Workman for agreeing to serve.

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### **Grit Bins**

Mrs Ashford stated that a lack of grit bins in the Old Market Way area caused difficulties this year. Mr Moulton proposed, Mrs Ashford seconded and it was unanimously agreed that the location of the existing grit bins owned by the parish council be identified.

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## **Correspondence**

### ***Information Packs***

The items placed in the information pack envelope circulated to all Councillors on 11th January are:

Tasburgh Quarterly & Church News  
Countryside Voice magazine  
Fieldwork Dec 10  
NRCC Signpost  
Norfolk Link  
Clerks & Councils Direct issue 73  
Norfolk Voice Dec 2010  
CPRE 2010 awards  
Green Buildings in Norfolk

No further matters were raised from the above.

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Items given directly to Councillors or representatives since the last main meeting were: **ACTION**

## Police Messages

Norfolk County Council News Release: People of Norfolk urged to unite to save RAF Marham

Proposed changes to Public Rights of Way service - The Big Conversation

Maintaining the street scene and Public Rights of Way - could you Council and community play a bigger part?

Opportunity to access volunteers for one day

Long Stratton Newsletter - November 2010

The Jubilee People's Millions - now open!

Parish Crime Statistics for November 2010

Analysis of Rural Services Network Call for Evidence - Building the Big Society

Hempnall Trust - job description for trustees

Home Options scheme guide

Autumn HPC Newsletter

Localism Bill

NALC re LAIS 1288.2 Modernisation of Payments

NALC re LAIS 1303.1 Healthy Living, Healthy People

NALC re LAIS 1312 Local Council Audits

NCC re Norfolk County Council Big Conversation meetings

South Norfolk neighbourhoods and parish councils mini conference

Police Budgets

Threat to Support for Community Buildings in Norfolk

Joint Core Strategy for Broadland, Norwich and South Norfolk

SNC re Vulnerable People Support

GNDP Joint Core Strategy Further Consultation

Parish Crime Statistics for December 2010

News on potential changes to Waste regs and consultation by DEFRA

Streetwood Wind Farm Enertrag notice

Sustainable Funding Project (Norfolk)

NALC - Training - Spring 2011

No further matters were raised from the above except re the GNDP Joint Core Strategy. The inspectors have invited further consultation on some of the proposed changes of the Joint Core Strategy. Mr Workman proposed, Mrs Ashford seconded and it was unanimously agreed that Mr Hook should respond on behalf of the parish council restating its key concerns especially with regard to the proposed 1800 additional houses in Long Stratton.

DH

Mr Hook reported that there were other changes which were not open to consultation.

## *Items placed directly onto the parish notice boards were:*

Notice/Agenda for 7<sup>th</sup> December 2010 meeting.

Notice/Agenda for 11<sup>th</sup> January 2011 meeting.

South Norfolk Older People's Forum

Christmas Waste collection calendar

Autumn HPC Newsletter

No further matters were raised from the above.

## *Communications from Parishioners since the last meeting:*

A40 crossroads – J Franks

This was discussed and it was agreed that the clerk send Mrs Franks a copy of the relevant

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info from the last meetings minutes.

## Website

The following changes had been made since the last main meeting:

Made Parish Council minutes of 13<sup>th</sup> October 2010 final.  
Added Parish Council draft minutes of 9<sup>th</sup> November 2010.  
Added Notice/Agenda for 7th December 2010 meeting.  
Made Parish Council minutes of 9<sup>th</sup> November 2010 final.  
Added Notice/Agenda for 11th January 2011 meeting.  
Autumn HPC Newsletter.

No further matters were raised from the above.

## Financial Statements

### **Movements since last meeting**

The clerk presented the financial statement attached to these minutes showing the movements from 10<sup>th</sup> November 2010 to 11<sup>th</sup> January 2011. The statement was in line with the annual budget. Mr Workman proposed, Mr Hook seconded and it was unanimously agreed that the statement be approved.

### **Village cleaning**

Mr Moulton proposed, Mrs Ashford seconded and it was agreed unanimously that Mr Cracknell be offered £545 in recognition of his contribution to the cleanliness of the village over the last year. The Clerk to write a letter of thanks to him accordingly.

Mr Cracknell also highlighted the problem with dog mess on The Street. It was agreed to mention this in the newsletter again.

### **Playing field Users Association Report**

The clerk had distributed figures relating to the PUA to councillors to consider. It was agreed that a formal resolution would be considered at the next meeting. Mr Workman to inform Mr Delf so that the exact resolution can be formalised.

### **Play Area Report**

In the absence of Mr Delf there was no report.

### **Items for next newsletter**

- Average council tax in band D in East of England is £48.17 – Hempnall's last year was £34.04.
- Dog mess in the street.
- Vacancy for Hempnall Trust

The clerk to draft and issue.

### **Items for next main meeting agenda**

- Parish meeting
- Parish council elections

Mr Moulton handed the chair to Mr Hook.

### **Wind Turbines**

Enertrag has renamed their proposed application for wind turbines to Streetwood wind farm. Mr Hook reported that Enertrag have invited representatives of the parish council to a private viewing between 8pm and 9pm on the 21<sup>st</sup> January. This time slot will be purely for members of parish councils, and will take place after general public have been given the opportunity to view.

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ACTION

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It was noted that councillors could have a predisposition on a planning matter but not a predetermination. **ACTION**

Mr Workman proposed, Mrs Ashford seconded and it was agreed with one abstention that it would be inappropriate to attend a private viewing in order that the planning application could be considered on its merits together with the full documentation once received, as is the case with all other applications. The clerk to respond accordingly. It was noted that there would be nothing to stop councillors attending as individuals in the public session. IN

Mrs Ashford proposed, Mr Workman seconded and it was unanimously agreed that the parish council should arrange a public meeting once the planning application had been received, to which Enertrag and anti wind farm lobby would be invited. IN

## **Bat Survey**

It was reported that the expert report should be delivered prior to the next meeting. It was agreed that the clerk should hold this until the planning application was received. IN

Mr Hook handed the chair back to Mr Moulton.

There being no further business, the meeting was closed at 9.46pm.

Signed \_\_\_\_\_ Date 8<sup>h</sup> February 2011

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## FINANCIAL STATEMENT

Presented to meeting on 11th January 2011

### Current Account

<b>(Payments)/Receipts since last meeting :</b>		<b>£</b>
09/11/2010	Hempnall Group of Parishes Mag advert	(35.00)
09/11/2010	Ian Smith Services - Grass cutting	(220.41)
01/12/2010	MHB Services Ltd - Nov	(13.94)
09/11/2010	Hempnall Mill Centre for Day Care - hall hire	(120.00)
15/11/2010	Eon - streetlights	(11.60)
15/10/2010	Eon - streetlights	(11.60)
05/11/2010	Interest NSB	6.16
07/12/2010	Wybone Ltd - new dog bin	(160.29)
07/12/2010	New Atlantic - mole traps	(20.68)
07/12/2010	Transfer BPA to C/a	500.00
07/12/2010	Cartridge point - printer	(138.99)
07/12/2010	Staples - paper	(18.10)
07/12/2010	Stamps	(9.69)
13/12/2010	Eon - streetlights	(11.60)
06/12/2010	Interest NSB	5.95
		<u>(259.79)</u>
		<u>327.87</u>

### Business Premium Account

<b>(Payments)/Receipts since last meeting :</b>		<b>£</b>
07/12/2010	Transfer BPA to C/a	(500.00)
06/12/2010	Interest BPA	1.93
		<u>(498.07)</u>
		<u>16,569.92</u>