

## Individual Registration Form

Community Scheme Name

Your Full Name

Address:

Phone

Mobile

Postcode:

Email

### Preferred Payment Method

Direct Debit (please complete mandate overleaf)

Debit Card

Credit Card (2% transaction fee)

### What quantity of oil do you anticipate buying per order?

500

1,000

Greater than 1,000  litres

### Data Protection

By returning this form you are giving permission for Community Action Norfolk to store your details on our secure database. We will use this information to administer the Thinking Fuel scheme. We will also provide you with information on other services provided by Norfolk RCC. We may share your information for the purposes of administering this scheme, this includes passing information to our partners, suppliers and the local coordinator (contact details only). If you wish to have your personal details removed from our database you may do so at any time by contacting us in writing (data protection number Z9913505)

**Please return this completed form to: Community Action Norfolk, Ambassador Way, Greens Road, Dereham, NR20 3TL.** For membership queries please call 01362 698216.  
[office@communityactionnorfolk.org.uk](mailto:office@communityactionnorfolk.org.uk)



# Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

AF Affinity Limited  
Honingham Thorpe  
Colton  
Norwich  
Norfolk  
NR9 5BZ

Service user number

6 9 8 1 6 5

FOR AF Affinity Limited OFFICIAL USE ONLY  
This is not part of the instruction to your bank or building society.

Name(s) of account holder(s)

Bank/building society account number

Branch sort code

Name and full postal address of your bank or building society

To: The Manager Bank/building society  
Address  
  
Postcode

**Instruction to your bank or building society**

Please pay AF Affinity Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with AF Affinity Limited and, if so, details will be passed electronically to my bank/building society.

Signature(s)  
  
Date

Reference

Banks and building societies may not accept Direct Debit Instructions for some types of account

DDI1

This guarantee should be detached and retained by the payer.

## The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
  - If there are any changes to the amount, date or frequency of your Direct Debit AF Affinity Limited will notify you at least 10 working days in advance of your account being debited or as otherwise agreed. If you request AF Affinity Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by AF Affinity Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when AF Affinity Limited asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.