

HEMPNALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 21 November 2017 at 7:30pm at The Mill Centre

Present

Chairman Mr David Hook, Vice Chairman Mr Richard Delf, Mrs Liz Allen, Mr Stephen Burley, Mr Hamish Rose, Mr Mike Turner, and the Clerk Mr Ian Nelson.

Members of the public present

Mr & Mrs T Medlar, County and District Councillor Alison Thomas.

Apologies

Apologies were received from Mr Peter Workman and Mr Roger Parker.

Declarations of Interest

No declarations were made.

Minutes of the previous meeting

Mrs Allen proposed, Mr Turner seconded and it was unanimously agreed the minutes of the meeting on 17 October 2017 be approved.

Public Participation

Mr T Medlar reported another accident on the bends near his house resulting in his brick wall and fence being damaged again. In this most recent incident the driver was not speeding (as witnessed by Mr Paul Ellis, an ex-motorcycle policeman, who was following the vehicle in his car). Mr Medlar informed the meeting that even cyclists had come off on the bend and he believed the road surface was at fault. He said there had been 6 incidents damaging his wall since the road surface was changed, whereas before this there were none.

Discussion was held regarding the PSV (polished stone value) of the surface.

Mrs Thomas encouraged all incidents be reported to the police as these statistics are used by NCC as part of their assessment of the danger of the road. Mrs Thomas also suggested parishioners provide evidence of incidents to the Clerk.

Mrs Thomas said she was prepared to use whatever is left in her personal budget to help with any NCC work on the bends and would email Gary Overland at NCC accordingly and ask him re test the road surface.

County/District Councillor update

Mrs Thomas made the following report:

County matters

The budget proposals are out for consultation until early January 2018. This includes cuts to minor highway repairs.

Ofsted has started its two week inspection of Children's Services. The formal outcome will be published in early January 2018.

The planning applications regarding the development in Long Stratton are now likely to be out in December 2017.

District matters

Parish Boundary Review concludes at the end of November, however, this will not affect Hempnall.

HEMPNALL PARISH COUNCIL

Planning Applications

New applications since the last meeting:

2017/2518 - Mrs Emma Bukhan, 1 Bay Cottages Bungay Road Hempnall - Proposed 2 storey extension. – Mr Delf proposed, Mr Burley seconded and it was unanimously agreed that the application be approved. IN

2017/2534 - Mr Richard Harper, Willow Lodge, Hempnall Road, Morningthorpe - Erection of replacement dwelling and formation of new access for business unit. – Mr Delf proposed, Mr Turner seconded and it was unanimously agreed that the application be approved. IN

2017/2589 - Mr Gary Everett, 2 Knudsen Close Hempnall - first floor side extension over garage – Mr Delf proposed, Mr Turner seconded and it was unanimously agreed that the application be approved. IN

Applications approved since the last meeting:

2017/2231 - Mr Lee Mulley, 15 Field Lane Hempnall - Single storey rear extension.

2017/2310 - Mr & Mrs Chris Evans, Krons Manor Fairstead Lane Hempnall - Construction of a gazebo in rear garden.

2017/1697/8 - Dr Paula Wolfe, 1 Pevensey House The Street Hempnall - Internal and external alterations.

Applications refused since the last meeting:

None.

Applications withdrawn since the last meeting:

None.

Matters arising from previous Parish Council meetings – completed

Roundabout at the A140/B1527 junction

The Clerk had circulated information about the funding obtained for the roundabout at the A140/B1527 junction. NCC indicated work would start in Autumn 2019 for completion Summer 2020.

Dates for next year's meetings

The Clerk had made the relevant Mill Centre bookings and published the dates on the website.

New SAM2 positions

The Clerk had added the new sites to the SAM2 memorandum of understanding.

Vicarage garden door

Mr Parker and Mr Delf had inspected the door and reported that the heavy dead ivy which was passing through the door had opened jambs and it needed the rear cleaned out, the door slats re-screwed and the frame gently put back into the wall, the bottom to have a concrete base cast in to hold the frame, the door secured and then a light oak preservative applied to the door and frame both sides. Mr Medlar would undertake the work for £150 Mr Delf volunteered to supply the materials at cost of £47 plus vat and the cement etc at a cost of £15 plus vat. The Clerk had authorised the work and it had been completed.

Verge Maintenance

The Clerk had forwarded Mr Griffiths' letter to NCC Highways and stated that HPC supported the request made by Mr Griffiths. Mr Griffiths had been informed of this action.

HEMPNALL PARISH COUNCIL

Fort repair

Mr Medlar's quote had been accepted and the work carried out to repair the fort and the work was completed.

Matters arising from previous Parish Council meetings – awaiting others

Nobb's Lane Spur

Further forms are required to be completed. Mr Hook will co-ordinate.

DH

Wildlife survey of the churchyard

We await the PCC.

DH

Local Council Award Scheme

We await the 2018 audit.

IN

Matters arising from previous Parish Council meetings – for discussion

Land at Hempnall-Fritton crossroads

We await Mr Webb's checks with SNC/NCC and Mr Delf's report.

RD

Missing 30mph sign on Broaden Lane

The Clerk and Mr Turner had chased NCC re this matter several times. Replacement was promised it should be replaced last week but it was not. Mr Turner proposed, Mr Delf seconded and it was unanimously agreed that the Clerk should write again and copy in Alison Thomas explaining that although NCC had given permission for us to put the SAM2 on the post, because it had not yet been replaced we can't.

IN

Proposed development and bypass at Long Stratton

Mr Parker reported there was no new information as a result of his attendance at the meeting at Wacton Village Hall at which Norfolk Homes Ltd and Norfolk Land Ltd and their consultants attended.

Hempnall FC match balls / Overhanging branches / Work on Trees & Hedges on Playing field

Mr Delf had arranged for a meeting to be held on the playing field on 21 October for councillors to agree the scope of work with Mr Keeler subsequent to which a quote for the work on the hedges and trees had been obtained.

Mr Turner proposed, Mrs Allen seconded and it was unanimously agreed that the Clerk should accept the quote of £1,250+VAT to: cut the hedge behind the goals; trim trees and hedges around the playing field perimeter including the play area; remove ivy on the western boundary and remove and trim branches on 2 Oak trees covered by Tree Preservation Orders. The exact detail of the work to be carried out was agreed with Councillors during the site visit. Mr Hook is to obtain the necessary planning permissions for work on the TPO trees.

RD

DH

Playing Field container costs and contribution

Mr Delf had arranged for a meeting to be held on the playing field on 21 October for councillors to agree the scope of work subsequent to which a quote for the work on the container had been obtained.

Mrs Allen proposed, Mr Delf seconded and it was unanimously agreed that Mr J Dye should be engaged for £240 to level and remove the soil and wack the surface.

RD

Subject to confirming the verbal quote Mr Delf proposed, Mr Turner seconded and it was unanimously agreed Mr Luke Parfitt should be engaged to move the container and generally tidy up.

RD

HEMPNALL PARISH COUNCIL

MUGA

Mr Delf reported that Mr Ellis was aware of the outstanding matters and he would attend to these now he was back in the country.

IN/RD

ROSPA report on Play Area

Mr Delf is investigating the cost of more bucket swing seats, rubber matting under the swings and new chains on the swings together with the repair of the bin. Mr Dye to be asked to quote.

RD

SAM2 Report

Mr Turner had circulated the reports to councillors. The Clerk had received approval from Gary Overland of NCC to add the requested new sites to the Memorandum of Understanding and he had updated the document and obtained NCC's signature thereto and forwarded a copy to Mr Turner.

Mill Centre – West - Average speeds 32mph 85th percentile – max speed 55mph at 17:00

Village Hall – East - Average speeds 32mph 85th percentile – max speed 50mph at 14:25

Community Speed Watch

The Clerk had written to the volunteers to thank them for their voluntary efforts over the last year.

Parishioners had expressed concern that the frequency of Speed Watch sessions.

Mr Burley reported the camera is being repaired at the moment.

The Clerk to ask for more volunteers in the next newsletter.

IN

Footpath Maintenance

Mr Rose will contact Jodie at NCC regarding next year's cutting dates.

HR

Phone box

The Clerk reported the telephone had been removed.

Mr Delf is still waiting for a quote from Mr Ashford for painting the box.

RD

Playing Field Oak Tree

The tree will be placed in the tug-o-war area. Mr Hook to organise.

DH

Correspondence

Items given directly to Councillors or representatives since the last main meeting were:

Various police crime summaries

Various planning applications

Relevant notices/agenda and minutes

Various emails from parishioners

Weekly NorfolkALC Newsletters

Engagement Officers launch new project 'Community SOS'

Development of 1,800 Homes and a bypass in Long Stratton

Public Enquiry Offices and Police Community Support Officers Cut

Briefing from Chief Inspector Alice Scott

A140/B1527 Roundabout emails

SNC note re Long Stratton development meeting 26/09

Meet the Leader of Norfolk County Council

AGM notice to members

Hornsea Project Three Phase 2 Consultation

Norfolk ALC Training Programme

Analysis of the Data Protection Bill/ GDPR requirements

N-ALC AGM papers

HEMPNALL PARISH COUNCIL

Norfolk ALC Newsletter - 7th November 2017
Community Governance Review 2017-2018 results
Parish Boundary Review Meeting - 29 November 2017

Have your say on policing as PCC and Chief Constable come to Long Stratton

No further matters were raised form the above.

Items placed directly onto the Parish notice boards were:

Relevant notices/agenda and minutes
Safer neighbourhood team poster

No further matters were raised form the above.

Website

The following changes had been made since the last main meeting:

Added relevant notices/agenda and minutes
Added various planning application details
Added various papers to be tabled at meetings
Added 2018 meeting dates

No further matters were raised from the above.

Correspondence from Parishioners

None.

Financial Statements

Movements since last meeting

The Clerk presented the financial statement attached to these minutes showing the movements from 20 September to 21 November 2017. The statement was not materially out of line with the annual budget. Mr Delf proposed, Mr Burley seconded and it was unanimously agreed that the statement be approved.

Quarterly Budget Report

The Clerk presented the quarterly budget report showing the movements for the quarter ended 30 September 2017. Mr Delf proposed, Mr Burley seconded and it was unanimously agreed that the statement be approved.

Litter Clearance

Mr Delf proposed, Mr Turner seconded and it was unanimously agreed that a gratuity of £680 be paid for his sterling work around the village over the last year in maintaining the bus shelter, litter clearance and bin emptying. The Clerk to write a thank you letter and make payment.

IN

Police - South Norfolk Public meeting

Mr Burley attended the meeting on 28 September and reported that he had raised the issue of speeding as did a number of other parishes. The police indicated they did not have the resources to attend as much as they might like.

HEMPNALL PARISH COUNCIL

Road safety

Road surface issues on the B 1527, including the bends on Bungay Road and Mill Road, were discussed.

Mr Delf proposed, Mrs Allen seconded and it was unanimously agreed that the Clerk should: Write to NCC Highways to ask them to urgently take action before somebody gets killed or seriously injured. The areas to be considered are at either end of the village and on the bends near The Street junction.

IN

Mr Delf proposed, Mrs Allen seconded and it was unanimously agreed that the Clerk should: Write to NCC Highways to ask them to urgently perform a grip test etc and take urgent action following results to rectify the issues. This action could include re-surfacing work using traditional gritting methods.

IN

Mr Hook proposed, Mr Rose seconded and it was unanimously agreed that the Clerk should ask the police to be more active in prosecuting drivers and carrying out speed checks because some of the accidents are a result of poor driving and there have been a number of hit and run collisions.

IN

More Speedwatch sessions to be held if possible

SB

The Clerk to put an article in the newsletter requesting parishioners report any accidents to the police and the Clerk.

IN

Flashing signs to be on the next main meeting agenda.

IN

Tree cutting to reveal church clock

Parishioners had complained that the tree in the churchyard had grown to such an extent it was not possible to see the church clock from The Street.

Mr Hook proposed, Mr Burley seconded and it was unanimously agreed that Mr Hook would check the requirements for planning permission with SNC and obtain a quote for the work from Mark Keeler.

DH

Bus Shelter Hempnall Green

Messrs Delf, Parker and Medlar had inspected the bus shelter. Mr Delf reported it had been damaged. There was asbestos in the roof, the roof would need to be completely replaced and the back wall needed rebuilding. Mr Delf proposed, Mrs Allen seconded and it was unanimously agreed that Mr Delf should obtain a quote to demolish and remove the bus shelter.

RD

Hempnall House sleepers

Mr Delf reported a parishioner had complained about the sleepers. Mr Delf had seen Mr Hawes and presented some photographs to the meeting. It was considered no further action was necessary by the parish council as, if anything, it was a NCC Highways matter. Mr Delf to respond to the parishioner.

RD

Items for next newsletter

There Clerk to draft and issue covering the following matters:

- Reporting all road traffic accidents to the police and the Clerk
- Note in newsletter for volunteers Speedwatch
- 4 additional housing sites proposed for Hempnall for inclusion in the GNLP. These sites were proposed after the publication of the Call for Sites Map.
- Roundabout A140/B1527

IN

Items for next meeting

- Playing Field / Village hall rental setting
- Precept

IN

HEMPNALL PARISH COUNCIL

Date of next meeting

The following meeting (subject to receipt of applications) will be primarily planning at 7:30pm on 19 December 2017, however if needed some other routine items to be dealt with. IN

The next Parish Council main meeting will take place on 16 January 2018 at 7:30pm. IN

There being no further business, the meeting was closed at 9.51 pm.

Signed _____ Date 16 January 2018

FINANCIAL STATEMENT

Presented to meeting on 21 November 2017

Current Account

(Payments)/Receipts since last meeting:	£
25/09/2017 SNC	8,500.00
26/09/2017 Tr BPA to C/a	(8,500.00)
30/09/2017 tr bpa to c/a	1,000.00
30/09/2017 Ian Nelson Salary	(841.49)
17/10/2017 Ian Nelson Salary PAYE	(193.42)
05/10/2017 CGM - grass cutting	(56.68)
05/10/2017 Mazars - audit fee	(270.00)
12/10/2017 Eon - Streetlight Electricity	(8.62)
17/10/2017 Hempnall Group of parishes - parish mag entry	(60.00)
17/10/2017 A J Medlar - repairs to fort seat	(50.00)
17/10/2017 A J Medlar - repairs door frame in church wall and staining	(150.00)
17/10/2017 Delf's Garage - parts for above	(65.99)
11/10/2017 SNC	200.00
06/10/2017 NSBI	3.08
04/11/2017 CGM - grass cutting	(56.68)
11/11/2017 Eon - Streetlight Electricity	(8.91)
21/11/2017 K&M Lighting Services Ltd - Streetlight Maint	(116.15)
21/11/2017 Ian Smith Services - clear ivy from PF trees	(75.00)
21/11/2017 Hempnall Village Hall - room hire	(10.10)
	<u>(759.96)</u>
Closing Balance	<u>444.47</u>

Business Premium Account

(Payments)/Receipts since last meeting:	£
26/09/2017 Tr BPA to C/a	8,500.00
30/09/2017 tr bpa to c/a	(1,000.00)
	<u>7,500.00</u>
Closing Balance	<u>53,898.13</u>