

HEMPNALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 19 September 2017 at 7:30pm at The Mill Centre

Present

Chairman Mr David Hook, Vice Chairman Mr Richard Delf, Mrs Liz Allen, Mr Stephen Burley, Mr Roger Parker, Mr Hamish Rose, Mr Mike Turner, Mr Peter Workman and the Clerk Mr Ian Nelson.

Members of the public present

Apologies

Apologies were received from County and District Councillor Alison Thomas.

Declarations of Interest

Mrs Allen declared a pecuniary interest in the conservation area appraisal. Mrs Allen also declared a pecuniary interest in the GNDP matter.

Mr Hook declared an interest the CPRE matters.

Minutes of the previous meeting

Mr Burley proposed, Mr Parker seconded and it was unanimously agreed the minutes of the meeting on 22 August 2017 be approved.

Public Participation

There was none.

County/District Councillor update

Mrs Thomas had sent the following report:

“The Long Stratton Bypass plans are gaining pace with a Parish council meeting at SNC on 26th Sept and Developer consultation on 2nd Oct. I would urge people to attend on the 2nd and see plans at first hand. There is expected to be an application in Nov.

Parish review is out for further consultation but no recommendations that affect Hempnall.

170 children completed the summer reading challenge and received their certificates from me at a presentation afternoon at the Library.

Write on Norfolk has been a real success this year with the finalists being presented at the Forum in early Oct. you may have read some of the entries in the EDP.

The Leader of NCC will be running some roadshows to meet and listen to the public. The dates will be published in the next edition of Your Norfolk.

I am meeting with Gary Overland soon so if there are any long standing or tricky highway issues you want me to raise let me know.”

Planning Applications

New applications since the last meeting:

There were none.

Applications approved since the last meeting:

There were none to be decided.

Applications refused since the last meeting:

None.

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Applications withdrawn since the last meeting:

None.

Proposed development and bypass at Long Stratton

The Clerk reported the meeting with SNC officers to update parish councillors on progress.

The clerk had circulated Norfolk Homes Ltd/Norfolk Land Ltd's Masterplan Strategy document. This had been produced to describe the rationale for the master planning of the bypass and associated development to date (14/08/17): a 'work in progress' explaining the key issues, constraints and assumptions, and how these have led the development team to the current position in progressing application proposals. In addition he had circulated updated documents on 12 September.

Norfolk Homes Ltd/Norfolk Land Ltd's second exhibition will take place on 26 September at SNC and Developer consultation on 2 October at the Methodist Church, Manor Road, Long Stratton. Messrs Hook and Parker and Mrs Allen are to attend and report.

DH/RP/
LA

CPRE Norfolk's 'Vision for Norfolk'

The Clerk had circulated various correspondence on this subject both from CPRE and SNC and Mr Hook showed councillors the hard copy and said its content can be viewed using a link from the CPRE Norfolk website.

Land land at Hempnall-Fritton crossroads

Mr Delf indicated several parishioners had expressed concern about the new fence Mr Webb had erected on the land he recently purchased near the Krons/B1527 crossroads. They were concerned about the "footpath" and the vision splay. Mr Delf had seen Mr Webb on the matter. Mr Webb had said that although he owns the land to the corner of the roads, he since discovered there is a wayleave in place re the splays and was investigating this further

It was noted this area is not part of Hempnall parish, it is in the Fritton and Morningthorpe Parish Council area.

Mr Workman proposed, Mr Turner seconded and it was unanimously agreed to await Mr Webb's checks with SNC/NCC and Mr Delf will report back to the parishioners.

RD

Matters arising from previous Parish Council meetings – completed

Hempnall Conservation Area appraisal

The Clerk had notified councillors that Mr Beckett had extended the consultation period to 14 August and councillors had made individual comments where they felt it right to do so.

Insurance renewal

The Clerk had increased the cover to include the MUGA

New SAM2

The new SAM2 unit had been delivered to Mr Turner.

MUGA

The contractors appeared to be off-site. Councillors were expecting the goals to be enclosed and a gate installed. The Clerk also pointed out protruding metal wedges at the base of one side support. The clerk to query the above matters with Mr Colin Ellis.

IN

The Clerk had advertised the MUGA in the newsletter.

It was noted the football pitch had been put too close to the MUGA contrary to the previous agreement with the football club which stated the gap should be a minimum of 6 metres. The Clerk to write to the football club.

IN

Mrs Allen reported a parent had informed her that her son had hit his head on the cross bar.

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Newsletter

The Clerk had prepared and issued.

Playing Field Trees

The Clerk reported Mr Smith had cut the ivy main stems on the trees.

Proposed development and bypass at Long Stratton

The Clerk reported the meeting with SNC officers to update parish councillors on progress.

Hempnall Conservation Area appraisal

The Clerk had notified councillors that Mr Beckett had extended the consultation period to 14 August.

Matters arising from previous Parish Council meetings – awaiting others

Nobb's Lane Spur

Further forms are required to be completed. Mr Hook will co-ordinate.

DH

Wildlife survey of the churchyard

We await the PCC.

DH

Local Council Award Scheme

The Clerk reported although there were no changes to the figures, the fact the audit report had mentioned the wrong bank rec had originally been sent, meant we would have to wait another year before applying.

IN

Playing Field Oak Tree

The tree will be placed in the tug-o-war area. It will be planted in November.

DH

Matters arising from previous Parish Council meetings – for discussion

SAM2 Report

Mr Turner reported both SAMs had been erected and he had circulated the reports to councillors. We await a response from Gary Overland at NCC for permission to place the SAM2 unit in some new locations. The Clerk to chase via Mrs Thomas.

IN

Community Speed Watch

Mr Burley had reported the SAM2 information to the police. In addition, he reported there had recently been 1 session per week and several motorists reported. There are now 6 members of the Speedwatch team plus another enquiry. It was agreed as many sessions as possible should be undertaken before the next main parish council meeting, a mix of morning and evening rush hour times with some on B1527. It was established the equipment could be used by any 3 members of the team and Mr Burley did not need to be present.

SB

Mr Delf proposed Mr Turner seconded the Clerk should write to the volunteers to thank them for their voluntary efforts over the last year.

IN

It was noted the police had been conducting speed checks in the village a few times in the last couple of months.

Mr Hook reported several incidents of speeding and damage to property at the western end of the village on the B1527. Road safety in the village to be on next agenda.

IN

Vicarage garden door

The Clerk reported neither the PCC nor Norwich Diocesan knew who owned it. Mr Parker and Mr Delf to inspect the door and report back.

RP/RD

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Footpath Maintenance

Mr Rose had contacted Jodie at NCC again regarding dates for cutting but had not received a response. Mr Rose to chase up. Mr Rose to send details to the Clerk who will ask Mrs Thomas to try and progress.

HR
IN

Container / seat area - tidy up / protection of tree

The Clerk had contacted Mr Moulton for a quote for a new and disposal of the old container.

To get a 40' container ex Felixstowe would cost:

- Container, £1175.00
- Delivery, £390.00

Alternatively, Mr Moulton has one in his yard at Eye which is surplus to requirements:

- Container, £975.00
- Delivery, TBA

All prices are subject to VAT

Mr Delf to investigate the cost of repairs at the appropriate time.

RD

The Clerk had responded to the football club. The football club written back to request:

1. the existing left hand container is scrapped and another sound one is sought and placed beside and in line with the right-hand container.
2. The bench to be moved.
3. The overhanging trees on the west side to be trimmed.

After much discussion, Mr Workman proposed, Mr Delf seconded and it was unanimously agreed that the Clerk should write to the Football Club to :

- Ask how much the Football Club are willing to pay given they are the only users of the container.
- State it is not appropriate nor necessary to move the Ray Youngman bench especially as it is used to protect the associated Oak tree.
- Ask them to clear away and dispose of the Football Club rubbish so the grass could be or offer the alternative for the parish council to do this and pass on the cost.
- Once cleared, the parish council will endeavour to move container to suit their needs and assess its condition for repair or renewal.
- Ask for the goal posts to be moved away from the Youngman bench.
- Point out the Oak trees have TPOs and thus permission will be needed to trim them. The Clerk to investigate. It was noted the pitch could easily be moved a few yards to the east to overcome the need to trim.

IN

ROSPA report on Play Area

Mr Delf summarised the report. The bark under the fort has been refilled since the report. Nothing was higher than medium risk.

Since the report the seats in the fort had been vandalised and needed repair. Mr Delf proposed, Mrs Allen seconded and it was unanimously agreed that Mr Medlar to asked for a quote and if within the Clerk's authority the work to be undertaken.

RD

Parishioners have requested more bucket swing seats are added as demand is greater than capacity at present. The ROSPA report suggested rubber matting under the swings. Mr Delf to investigate.

RD

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Mr Hook & Mrs Allen will inspect the trees in the existing play area to assess if they are affecting the use of the apparatus or if they may cause damage or injury to users and report back as to what trimming measures may be needed.

DH/LA

Mr Cracknell reported there is a hole in one of the bins, Mr Delf to investigate.

RD

Phone box

The Clerk reported the phone box on the junction of the Street and Bungay Rd had now been officially adopted and BT had arranged for the telephone to be removed.

A completion notice will follow in due course.

Mr Ashford to be asked for a quote for painting the box.

RD

Correspondence

Items given directly to Councillors or representatives since the last main meeting were:

Various police crime summaries
Various planning applications
Relevant notices/agenda and minutes
Various emails from parishioners
Weekly NorfolkALC Newsletters
Morningthorpe Recycling Centre opening
Proposed a Public Space Protection Orders
Norfolk Strategic Framework
Norfolk ALC Newsletter - 3rd August 2017
Electoral Arrangements Review Committee - Community Governance Review
CPRE Vision for Norfolk #V4N
Dementia-friendly event at Norwich Theatre Royal
Hornsea Project Three Community Consultation Events - 4th September to 13th September 2017
Temporary road closure in the Parish of Hempnall (my ref: 54067)
Community Governance Review
CPRE campaign re land allocation and a note re issue of predetermination
Minutes of Multi council meeting 24th August 2017
CPRE Pledge
Police - Public Meeting invitation
Norfolk and Suffolk Parishes Autumn Conference: Thursday 2nd November 2017
News from South Norfolk Council - collaborative working relationship between SNC and BDC
Long Stratton bypass files from Cornerstone planning
Broadland District Council's response to CPRE re GNDP
CPRE response to SNDC's letter to Parish & Town Councils regarding land allocation: issue of predetermination.

No further matters were raised form the above.

Items placed directly onto the Parish notice boards were:

Relevant notices/agenda and minutes
Parking Rules Notice
Police Helpful Tips
Bulk waste poster
Notice re conservation area exhibition

No further matters were raised form the above.

Website

The following changes had been made since the last main meeting:

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Added relevant notices/agenda and minutes
Added various planning application details
Added various papers to be tabled at meetings
Added 4 more adverts for local businesses

No further matters were raised from the above.

Correspondence from Parishioners

Verge Maintenance

Mr Steve Griffiths wrote to state *“The long bank outside my house (Hill House) belongs to the County Council who bought a strip of land from my predecessor in 1971 in order to widen the road. For reasons of safety and visibility both my predecessor and I have maintained about half of it in the absence of maintenance by the Council. The other half, which reaches to the entrance to the footpath across Swan Meadow is now heavily overgrown with trees, bushes and brambles to the extent that the footpath adjacent to it is barely passable. There is one large dead tree next to the Swan Meadow entrance which will soon be a danger. Bits of branches have fallen off it in the weather today.*

Several years ago I wrote to the Council [NCC] suggesting that the area be cleared and then maintained. They replied that they would put it on the list for trimming. About a metre width next to the footpath has occasionally been cut (maybe once a year) but the overhang from the trees and bushes now obstructs the pavement.

Since the footpath has been regularly used until now to access this end of the village, including the surgery, I am thinking that this is now a pressing issue.

I know that I could contact the Council directly again but I wonder if doing it with the help of the Parish Council might be more effective. Perhaps you could let me know what you think.”

Mr Rose reported that he saw council operatives inspecting the dead ash a couple of weeks ago.

Mr Turner proposed, Mr Workman seconded and it was unanimously agreed that the Clerk should forward Mr Griffiths' letter to NCC highways and state that HPC supports the request made by Mr Griffiths. Mr Griffiths is to be informed of this action.

IN

Financial Statements

Movements since last meeting

The Clerk presented the financial statement attached to these minutes showing the movements from 18 July to 19 September 2017. The statement was not materially out of line with the annual budget. Mrs Allen proposed, Mr Burley seconded and it was unanimously agreed that the statement be approved.

External Audit

The external audit had not resulted in any changes to the figures, however the auditor had commented that the previous year's bank records had been sent in by mistake before the current year one had been sent.

Public Space Protection Orders (“PSPO”)

A PSPO is a measure, introduced by the Anti-Social Behaviour, Crime and Policing Act 2014 and introduces wider discretionary powers to deal with any particular nuisance or problem that is detrimental to the local community's quality of life. They seek to ensure that the law-abiding majority can use and enjoy public spaces, safe from anti-social behaviour. The Orders can be enforced by fixed penalty notices or by prosecution.

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SNC are starting a consultation process on a proposal to make a Public Space Protection Order (PSPO) and as part of this process we would welcome parish council input, the consultation and further information can be found here: <https://www.south-norfolk.gov.uk/proposed-public-space-protection-order-consultation>.

SNC's existing Dog Control Order, which requires the person in control of a dog to clean up after it, will be repealed in October. It is therefore proposed by SNC that a PSPO is introduced requiring a person to clean up after their dog after repeal of the Dog Control Order.

In addition, having regard to residents' concerns, SNC also intend the PSPO to also exclude dogs from enclosed children's play areas (i.e. those enclosed by a fence) in South Norfolk that are open to the air.

ALL

Councillors to look at the website ready for discussion next meeting.

Police - South Norfolk Public meeting

Mr Burley will attend the meeting on 28 September and report back.

SB

Mr Hook handed the chair to Mr Delf.

CPRE Norfolk Alliance meeting

Mr Hook attended the meeting on 19 July and reported the meeting was for the 60 parish councils who have signed the CPRE pledge against additional housing site allocations being made in the GNDP area until current allocations have been built.

GNDP

The Clerk had circulated various letters from Shaun Vincent, CPRE and SNC regarding the GNLP and in particular in regard to the potential for issues of predetermination to arise.

Mr Hook reported that legal advice from CPRE National Office explained that the Localism Act 2011, Section 25, Clause 2 enables a Councillor to directly or indirectly express a view that would or might indicate what view he or she subsequently takes on a related matter. Therefore it is entirely appropriate for a Council to support a campaign or formulate a policy which indicates how that council will be pre-disposed in its thinking when a related matter (e.g. site specific allocations in the parish) comes up for discussion.

It was agreed to discuss the matter further upon receipt of the SNC response to the comments made by CPRE.

IN

Mr Hook reported new sites had been put forward for inclusion in the Greater Norwich local Plan and that these were in addition to sites already put forward which are shown on the most recent Call for Sites map.

The additional new sites were all promoted by Will Lusty at Savills for the same landowner and are:

- GNLP1015 1.6ha – Land adjacent to primary school - 50 dwellings and extension to primary school car park
- GNLP 1016 1.3ha – Land at Bussey's Loke - 50 dwellings Mrs Allen explained this was the meadow next to the churchyard
- GNLP 1017 0.9ha – Land at Broaden Lane - 20-25 dwellings (opposite Old Market Way)
- GNLP 1018 3ha – Land south of Millfields - 75 dwellings

Mrs Allen left the meeting due to her pecuniary interest.

Mr Workman proposed, Mr Rose seconded and it was unanimously agreed that the Clerk should write to SNC and the GNDP to say that we are aware of the proposed new sites and to reiterate the parish council's policy that development be contained within the existing development boundary and to remind them that we have supported the CPRE Pledge which

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aims to ensure that no new allocations proposed as part of the GNLP are developed until existing allocations have been built.

IN

Items for next newsletter

There are no matters to include at present.

Items for next meeting

- Road safety
- Tree cutting to reveal church clock

IN

Date of next meeting

The following meeting (subject to receipt of applications) will be primarily planning at 7:30pm on 17 October 2017, however if needed some other routine items to be dealt with.

IN

The next Parish Council main meeting will take place on 21 November 2017 at 7:30pm.

IN

There being no further business, the meeting was closed at 9.51 pm.

Signed _____ Date 17 October 2017

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FINANCIAL STATEMENT

Presented to meeting on 19 September 2017

Current Account

(Payments)/Receipts since last meeting:		£
24/07/2017	Tr BPA to C/a	1,000.00
24/07/2017	Hempnall Village Hall	(668.00)
04/08/2017	CGM - grass cutting	(56.68)
04/08/2017	CPRE Subs	(36.00)
07/08/2017	NSBI	3.19
09/08/2017	Tr BPA to C/a	13,250.00
09/08/2017	Whiterod Surfacing Ltd	(13,020.00)
11/08/2017	Eon - Streetlight Electricity	(8.91)
22/08/2017	C R Cawston Ltd – Playing field fert and spray	(88.32)
22/08/2017	Norse - newsletter printing	(48.00)
22/08/2017	M Turner - Bekays pad locks for SAM2	(16.96)
04/09/2017	CGM - grass cutting	(56.68)
04/09/2017	Hempnall Football club rent	675.00
05/09/2017	NSBI	3.19
11/09/2017	Eon - Streetlight Electricity	(8.91)
12/09/2017	Tr BPA to C/a	1,000.00
19/09/2017	Norse Eastern Ltd - Grass cutting	(754.80)
24/07/2017	Tr BPA to C/a	(1,000.00)
		<hr/>
		168.12
		<hr/>
Closing Balance		<u>1,257.92</u>

Business Premium Account

(Payments)/Receipts since last meeting:		£
09/08/2017	Tr BPA to C/a	(13,250.00)
12/09/2017	Tr BPA to C/a	(1,000.00)
		<hr/>
		(14,250.00)
		<hr/>
Closing Balance		<u>46,398.13</u>