

HEMPNALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 15 November 2016 at 7:30pm at The Mill Centre

Present

Chairman Mr David Hook, Vice Chairman Mrs Liz Allen, Mr Stephen Burley, Mr Kevin Cunnngnam, Mr Roger Parker, Mr Mike Turner, Mr Peter Workman and the Clerk Mr Ian Nelson.

Members of the public present

County Councillor Allison Thomas, Mr Kevin Waddington, Mrs Pauline Waddington, Mr K Davey, Mrs Julia Davey, Mr Robin Smith, Mr Bernard Smith, Mrs Margaret Smith, Mr Patrick Stone, Mr Jimmy Dye, Mrs Vivien Jupp, Mr Robert Jupp, Mrs Sylvia Driver, Mrs Mary Sherry, Mr Michael King, Mrs Pauline King, Mr Philip Hampton, Mrs Mary Parsley, Mr Peter Rogers, Mr Mark MacCrae, Mrs Jan Alden, Mr David Alden, Mrs Miranda Moss, Mr Dominic Parravani, Mr Richard Drake, Ms Gill Moulton, Ms Jenny Sewell, Mr A Thomas.

Apologies

Apologies were received from Mr Richard Delf and Mr Hamish Rose.

Declarations of Interest

Mrs Allen and Mr Workman declared non-pecuniary interests in the Greater Norwich Local Plan - Hempnall Sites matter re site No GNLP0220

Minutes of the previous meeting

Mr Turner proposed, Mr Workman seconded and it was unanimously agreed the minutes of the meeting on 18 October 2016 be approved.

Public Participation

Comments made are recorded under the relevant sections below.

County/District Councillor update

County Councillor Thomas provided the following report:

The GCSE results as reported in the October parish council meeting were mentioned again.

The “In Good Company Pledge” was launched yesterday to help relieve loneliness. Mrs Thomas encouraged individuals to consider if there was anybody one could do something small for that would make a big difference.

Devolution – At a recent national meeting most County Councils appear to be in favour of devolved power but do not wish to have a further level of local government / mayor in order to administer it.

Greater Norwich Local Plan - Hempnall Sites

The Clerk and Mr Hook had written to Richard Bacon MP, County /District Councillor Thomas and SNC with the parish council’s policy and comments prior to learning the location of the proposed Hempnall sites.

The Clerk had circulated details of the sites in Hempnall prior to the meeting.

Mr Hook gave some background to the GNLP. He explained that the JCS to 2026 covering SN, Broadland and Norwich, contains a target of 52,000 houses to which 8,000 extra had been added through developers taking advantage of the 5 year land supply rule. To this 60,000, the emerging GNLP proposed to add a further 12,000 houses. He referred to the most recent JCS AMR which revealed that only just over 21,000 houses had been built (2001 to 2015) and therefore there remained an allocation of around 39,000 in existing plans. This is why the parish council decided to support CPRE and other parish councils campaigning against increasing housing targets in the GNLP as a further

HEMPNALL PARISH COUNCIL

allocation is clearly unnecessary. The council should therefore assess the new sites proposed for housing in Hempnall in the GNLN in this policy context.

Comments that follow relate to *site No GNLN0147 - Land Around Alburgh, Road and Silver Green, Sycamore Farm, 17 Alburgh Road, Hempnall Green - Mixed use development, led by residential development of an unspecified number, with potential for light industrial or small office units.*

Mr Hook explained the consultation process. Mrs Thomas informed the meeting that at this stage of the process 2 to 3 times more sites had been put forward than are needed to meet the requirements of the GNLN. She said it was important at this stage to put forward a sound case as to why it may not be suitable site, if that was the conclusion of the meeting.

After much discussion and contributions from Mrs Marleen King, Mrs Sylvia Driver, Mrs Viviane Jupp, Mr Jimmy Dye, Mr Patrick Stone, Mr Terry Balaam, Mr Philip Hampton and others, the following reasons why this was not a suitable area for development were identified:

- general lack of infrastructure for the existing dwellings, let alone further development
- foul sewage – not on mains
- persistent problem in this area with sewage systems which has led to previous planning applications being refused. Problems included:
 - a high water table
 - ditch clearances needed at least annually
 - surface water drainage inadequate
- SNC records will show 12 to 14 yrs ago pipe improvements were made on this on this land area to ease the problem but it did not fully resolve it
- Three Horseshoes PH flooded 3 times in last 5 years
- rural nature of area would be spoilt
- internet service poor
- low mains water pressure already inadequate to service existing homes
- roads not suitable for level of predicted traffic
- poor access points off Alburgh Rd
- impact on Hempnall School spaces
- impact on already over-subscribed doctor's surgeries
- impact on wild life – owls, bats, hedgehogs and newts
- the plan of the site is inaccurate as it included half of a parishioner's garden that has not been put forward by the owner
- outside current development area

All 28 members of the public present opposed development on this site.

Mr Parker proposed, Mr Workman seconded and it was unanimously agreed that site GNLN0147 should not be developed for the reasons given above and it contravened the parish council's planning policies which aim to restrict development to within current development boundaries and which discourage large scale developments of this nature.

IN

Peter Workman encouraged people to write to SNC and Mrs Thomas, copying in the Clerk with objections.

Mrs Thomas asked to receive a copy in on our representation so she could talk to Tim Horspole the Director of Planning at SNC.

HEMPNALL PARISH COUNCIL

Site GNLPO220 – Land at Millfields for 15 dwellings

This site was put forward by SNC. It is adjacent to the Millfields, a small scale development of bungalows for the independent elderly. The site was originally intended for use as an extension to Millfields and was referred to as Millfields Phase 2 on plans submitted at the time, a fact that seems to have been overlooked by SNC. The parish council unanimously decided

A number of reasons were identified as to why it would not be a good site to develop as proposed in the GNLPO, including:

- Access to the site is via a small residential road through Millfields and given the elderly nature of resident this is clearly not a desirable route for extra vehicle movement.
- There was a more pressing need for the provision of additional one-bedroom accommodation for the elderly than for additional 3 to 4 bedroom houses – there are currently a number of these for sale in the village.
- A moderately sized residential development adjacent to elderly accommodation is not a good mix

Mrs Thomas supported the use of this site for an extension of care for the elderly.

Mr Workman proposed, Mr Burley seconded and it was unanimously agreed that it is not a suitable site for residential development other than for an extension of Millfields.

IN

GNLPO178 - Land Adjacent Tween Oaks, Alburgh Road for 4 dwellings and GNLPO580 - Land at Home Farm, Alburgh Road, Hempnall Green – 5 to 6 dwellings

Mr Workman proposed, Mr Parker seconded and it was agreed with 1 abstention, that These sites were considered not suitable for development because they are outside the existing development area and many of the problems identified in respect of site GNLPO147 above also applied at these locations.

IN

Concerns were raised that the ward boundary review could result in Hempnall being in the same ward as Tasburgh, which lies in the NPA, and that this might encourage planners to include Hempnall in the NPA in contradiction to the parish council's planning policy which is aimed at retaining our rural policy area status. Mrs Thomas informed the meeting that she did not think the ward boundary review would have an impact on the area covered by the NPA.

Ash Die Back

This matter was carried forward to the December meeting.

DH

Silver Green BT Telephone Box

Mrs Sylvia Driver and others requested the parish council help to ensure the public phone box at the Three Horseshoes be kept in service as they were concerned about the lack of mobile phone signal in the area, particularly in the case of an emergency.

It was noted that the government were instructing providers to enhance mobile signals in areas of poor coverage.

Mr Turner proposed, Mrs Allen seconded and it was agreed 6 for 1 against that the Clerk write to BT to encourage them to keep an emergency phone in place at least until there was good mobile signal coverage in the area.

IN

Reduced Bus Service to the Greens

Mr Turner reported that the 15:40 from Norwich to Hempnall still terminates at Kilbourn's garage rather than the Horseshoes.

Mrs Allen proposed, Mr Parker seconded and it was unanimously agreed that the Clerk should write to NCC again and stress there is a real need for The Greens to be serviced and state the parish council support this. The service is used by young people having to get home from college and 6th form.

IN

HEMPNALL PARISH COUNCIL

Play Area Project

The site meeting with Mr Hawes had taken place. Mr Hawes had submitted a report and quotations for the MUGA with a plan to build it within the funds available.

Mr Workman proposed, Mr Parker seconded and it was unanimously agreed that the sub-committee review the plans with Mr Hawes and if considered suitable, the project should proceed in line with his suggestions to ensure the total cost was £25,000 plus VAT or below. Simons would need to undertake the ground works and the surface work and provide a guarantee. The cost of the powder coating and its durability is to be researched.

PW/RD/
LA/RP/
DH

As a result of the article in the newsletter the Clerk had been contacted by Mr Simon Spaul indicating he would like to raise some money for the new children's play area at the playing field. He had successfully completed the North Norfolk coastal marathon organised by Positive Steps which is a linear route from Happisburgh to Yarmouth utilising the new coastal path so it is classed as an off-road marathon. The Clerk had thanked Mr Spaul and awaits the sponsorship money.

IN

Sam2 to be ordered

Mr Burley proposed, Mr Turner seconded and it was unanimously agreed that the Clerk should prepare and submit an application to the Parish Partnership Scheme for the purchase of a SAM2 unit.

IN

Planning Applications

New applications since the last meeting:

2016/2481 - Mr Gregory Munson, Green Boughs Mill Road Hempnall - Skylight on garage – Mr Cunningham proposed, Mr Burley seconded and it was agreed with 1 abstention that the application be approved.

Mr Parker proposed, Mrs Allen seconded and it was agreed with 1 vote against that comment be made regarding the undesirability of retrospective planning applications.

IN

Applications approved since the last meeting:

2016/2145 - Ms Michelle Edwards, 19 Field Lane Hempnall - Retention of shed for use as additional accommodation.

2016/2162 - Mr & Mrs A Tooke, Connaught Place, The Street, Hempnall - Rear extension.

2016/2239 – Hempnall Parish Council, Hempnall Playing Field, Bungay Road, Hempnall - Revision of plans previously approved under application ref 2015/2138 - the only change is the site is to be 90 degrees rotated.

Applications refused since the last meeting:

None.

Applications withdrawn since the last meeting:

None.

Premises Licence Application - Hempnall Mill Centre, Mill Road, Hempnall

Mr Burley proposed, Mrs Allen seconded and it was unanimously agreed to support the application.

IN

HEMPNALL PARISH COUNCIL

Hempnall Conservation Area Character appraisal

SNC are revising the character appraisals for our conservation area following changes to national guidance and the overall process which includes consultation. Steve Beckett, an SNC Conservation Officer, has been asked to look at the Hempnall Conservation Area. With their last appraisals they had a walkabout with the members of the parish council and others with an interest in the subject prior to any assessment being carried out. This looked at possible boundary changes, any particular issues the parish council might wish to raise etc.

It was agreed that the Clerk should endeavour to arrange a walkabout for the morning or early afternoon of the 24 or 25 November.

IN

Matters arising from previous Parish Council meetings – completed

Repairs to bridge hand rail

Mr Delf and Mr Rose are to report on progress at the next meeting.

RD/HR

Footpath Disc Signs

Mr Rose had obtained a supply of "Restricted byway" "Bridleway" and "Footpath" disc signs for from NCC Highways.

Devolution

The Clerk and Mr Hook had written to County Councillor Thomas to encourage the devolution proposals not to be supported, particularly a paid mayor.

Next year's meetings

The Clerk had added next year's meeting dates to the website and booked the Mill Centre.

Newsletter

The Clerk had added Councillors email addresses to the newsletter template.

Autumn Newsletter

The Clerk had drafted and issued.

Moles

The Clerk had written to Mr Shurmer.

Hedge on the Krons

The Clerk had informed Mr Cudden and passed on the details to the Morningthorpe Clerk.

Alburgh Road Signs

The Clerk had directed Mr Newall to NCC Highways.

Dogs on footpaths

The Clerk had investigated the law and determined that one is allowed to walk a dog as long as it is under your close control. When walking a dog, owners must ensure it is kept to the public footpath and does not trespass into nearby properties.

The Clerk had included a suitable article in the Autumn newsletter.

CPRE Pledge

The Clerk had signed and sent.

Churchyard conservation area

The Clerk had asked the contractors to mow the path at the end of the conservation area.

HEMPNALL PARISH COUNCIL

Matters arising from previous Parish Council meetings – awaiting others

Nobb's Lane Spur

We await NCC investigations. Further forms are required to be completed. Mr Hook will co-ordinate.

DH

Playing Field Container

Mr Delf will arrange for the container floor be concreted in due course.

RD

Hugmore Pond

The Clerk had requested an update from legal services.

IN

Wildlife survey of the churchyard

We await the Wildlife Trust and the PCC.

DH

Football Club Floodlights

The Clerk had informed the Football Club and asked them to remove the lamp posts. The Clerk had also written to Mr Shurmer to ensure the Football Club electrical decommissioning did not cut off the Tennis Club supply.

We await removal of the posts.

IN

Matters arising from previous Parish Council meetings – for discussion

Playing Field Trees

The location decision was carried forward to December.

DH

Path between the tennis courts and the properties on Bungay Rd

Further quotes are being obtained for an alternative solution.

RD

Churchyard Maintenance

Quotes had been obtained for this work from Ian Smith to tidy around the war graves and the base of the millennium yew. Cut down elders growing alongside grave in conservation area and beside established yew in mown part of churchyard. Also consider taking some branches off the overhanging trees.

Mr Workman proposed, Mrs Allen seconded and it was unanimously agreed that Mr Smith's quotes be accepted (subject to the Clerk circulating them to councillors) and the Clerk instruct Mr Smith to carry out the work.

IN

Community Speed Watch

Mr Burley reported there had been 1 session in the last month and more planned in the near future.

SAM2 Report

Mr Turner stated The Krons data did not indicate a particular problem. There were between 500 and 550 traffic movements in one direction per day.

Local Council Award Scheme

The Clerk to report at the next meeting.

IN

Footpath Maintenance

Mr Rose had taken up the matters with Highways and awaits a response.

HR

Mr Rose is obtaining quotes from Mr Tom Bird at Saxlingham to cut footpaths.

HR

ROSPA report on Play area

Mr Delf is obtaining quotes from Mr Tony Medlar.

RD

HEMPNALL PARISH COUNCIL

Correspondence

Items given directly to Councillors or representatives since the last main meeting were:

Various police crime summaries
Various planning applications
Relevant notices/agenda and minutes
Precept Consultation
Temporary road closure in the Parish of Tasburgh
Norfolk County Council Road safety campaign - Mind out for each other
South Norfolk Community Awards
Council Tax - Ebilling Request
Parish Council + Community Update from South Norfolk Police
HPC planning application result
Congratulations! Your Community Token Scheme application has been successful
Local Government Finance Settlement Consultation
Hempnall Mill Centre, Mill Road, Hempnall Premises Licence Application
Greater Norwich Local Plan Issues Workshop - feedback to South Norfolk Parish Councils
Greater Norwich Local Plan - Hempnall Sites
Police budget 2017/18 consultation
LAIS1394 Neighbourhood Planning Bill
Hempnall Muga info

No further matters were raised from the above.

Items placed directly onto the Parish notice boards were:

Relevant notices/agenda and minutes
Poster re MUGA Coop collection

No further matters were raised from the above.

Website

The following changes had been made since the last main meeting:

Added relevant notices/agenda and minutes
Added various planning application details
Added various papers to be tabled at meetings
Added meeting dates for 2017

No further matters were raised from the above.

Correspondence from Parishioners

Litter bin at McColls

Mrs Janette Franks emailed to say the litter bin had been removed as people were putting dog poo in it. She pointed out this resulted in a lot of rubbish around the shop. The shop manager has been in touch with SNC, and reported to Mrs Franks that SNC will be providing a bin. The Clerk to monitor. Mr Parker had also spoken to the shop manager and reported that the staff at the shop were clearing away litter. The Clerk to report back to Mrs Franks.

IN

Bonfire night parking concerns

Mr Burley had been contacted by a parishioner who had travelled through Hempnall on Saturday evening to get to Topcroft and they were alarmed by the parking of people attending your bonfire night celebrations. They stated it was very difficult and dangerous to negotiate a path through the cars parked on either side of the road, contend with people walking in the road and meet oncoming traffic on blind corners with no means of passing except reversing back to somewhere one could get in someone's drive. The went on to

HEMPNALL PARISH COUNCIL

say, the situation was the same last year. They thought parking needed to be reviewed otherwise someone will be hurt, which would be awful on a night when the community draws together for a fun celebration.

It was also noted that parents with toddlers in pushchairs were forced to walk on the road due to cars parked on pavements on both sides of the road. A lorry had hit and damaged 4 cars that evening.

Mr Burley proposed, Mr Turner seconded and it was unanimously agreed that the Clerk write to the head teacher to express pleasure at the success of the event but point out the issues raised above and request a parking solution be found.

IN

Dog fouling on Alburgh Rd

Mr Turner explained he had been approached by two Silver Green parishioners who wish to remain anonymous, regarding dog fouling on Alburgh Rd.

Mr Turner proposed, Mr Workman seconded and it was unanimously agreed that the Clerk place an article in the parish council newsletter stating that the problem had been particularly noticed in that area of the village.

IN

Financial Statements

Movements since last meeting

The Clerk presented the financial statement attached to these minutes showing the movements from 21 September to 15 November 2016. The statement was in line with the annual budget. Mrs Allen proposed, Mr Parker seconded and it was unanimously agreed that the statement be approved.

Quarterly Budget Report

The Clerk presented the quarterly budget report showing the movements for the quarter ended 30 September 2016. Mr Burley proposed, Mr Turner seconded and it was unanimously agreed that the statement be approved.

D Cracknell

Mr Turner proposed, Mr Workman seconded and it was unanimously agreed that a gratuity of £660 be paid for his sterling work around the village over the last year in maintaining the bus shelter, litter clearance and bin emptying. The Clerk to write a thank you letter and make payment.

IN

The Village Hall AGM

This will take place on 24th November at 7.30pm. The Clerk had informed the committee that Mrs Allen was the parish council's representative. The AGM is open to any councillor to attend.

ALL

Electoral Review of South Norfolk: Draft Recommendations

The Clerk had circulated an email with links for the consultation. The consultation closes on 9 January 2017.

Mr Workman proposed, Mr Parker seconded and it was unanimously agreed that the Clerk to send a copy of the previous letter.

IN

Parish Council + Community Update from South Norfolk Police

Mr Burley will represent the parish council at representative an open evening on Monday 28th November at Police Headquarters, Wymondham and will report at the next meeting.

SB

HEMPNALL PARISH COUNCIL

Items for Newsletter

- GNLP Sites
- Dogs fouling on Alburgh Rd

The Clerk to draft and issue in due course.

IN

Items for next meeting

- Playing Field / Village hall rental setting
- Precept

IN

Date of next meeting

The following meeting (subject to receipt of applications) will be primarily planning at 7:30pm on 20 December 2016.

The next Parish Council main meeting will take place on 17 January 2017 at 7:30 pm.

IN

There being no further business, the meeting was closed at 10:15pm.

Signed _____ Date 20 December 2016

HEMPNALL PARISH COUNCIL

FINANCIAL STATEMENT

Presented to meeting on 15 November 2016

Current Account

(Payments)/Receipts since last meeting:	£
26/09/2016 SNC Precept	8,500.00
26/09/2016 tr c/a to bpa	(7,500.00)
26/09/2016 Norse Eastern Ltd - Grass Cutting	(736.39)
28/09/2016 tr bpa to c/a	1,000.00
30/09/2016 Ian Nelson Salary	(758.53)
30/09/2016 Ian Nelson Salary	(64.00)
30/09/2016 CGM - grass cutting	(56.68)
05/10/2016 NSIB Interest	4.11
11/10/2016 Eon - Streetlights electricity	(7.89)
19/10/2016 HMRC - PAYE	(189.60)
02/11/2016 SNC - land rent	200.00
04/11/2016 CGM - grass cutting	(56.68)
07/11/2016 Hempnall Football Club fees	337.50
11/11/2016 Eon - Streetlights electricity	(8.15)
15/11/2016 SNC re dog bins	(312.19)
15/11/2016 Hempnall Group of Parishes - Advert	(50.00)
15/11/2016 K&M Lighting Service Ltd - Streetlight Maint	(116.15)
15/11/2016 I Nelson - Stamps	(8.57)
15/11/2016 Vistaprint - Signs (No Glass Please)	(17.05)
21/10/2016 CPRE Subs	(36.00)
07/11/2016 NSIB Interest	4.25
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	127.98
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Closing Balance	407.35
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Business Premium Account

(Payments)/Receipts since last meeting:	£
26/09/2016 tr c/a to bpa	7,500.00
28/09/2016 tr bpa to c/a	(1,000.00)
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	6,500.00
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Closing Balance	72,074.39
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