

# HEMPNALL PARISH COUNCIL

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## Minutes of the Parish Council meeting held on Tuesday 21 April 2015 at 7:30pm in The Mill Centre

**ACTION**

### Present

Chairman Mr Geoffrey Moulton, Vice Chairman, Mrs Debbie Ashford, Mr Kevin Cunningham, Mr Richard Delf, Mr Mike Turner, and the Clerk Mr Ian Nelson.

### Members of the public present

Mrs Lisa Maitherson to end of Play Area Project item, Mr Roger Parker, Mr Steve Burley, Mr Roger Buck.

### Apologies

Apologies were received from County Councillor Mrs Alison Thomas, District Councillor Windridge, Mr Peter Workman, Mrs Liz Allen, Mr David Pointer and Mr David Hook who wished his thanks to be passed on Mr Moulton for his work as Chairman and wished him all the best.

### Declarations of Interest

Mr Moulton declared an interest in the turbine matter.

### Minutes of the previous meeting

The minutes of the meeting on 17<sup>th</sup> March 2015 were approved.

### Public Participation

There were no additional matters raised.

### Play Area Project

The clerk had received the £1,000 from AWA and notified Mrs Maitherson.

Mrs Maitherson reported that much work had been undertaken applying for grant funding. She showed the meeting the concept plan. If all the plan were to be enacted the total cost would be in the region of £100,000 for the children's area. The development will be phased, with phase 1 costing circa £22,000.

There will be a site meeting of stakeholder's on Monday 27 April to look at practical issues.

ALL

Mr Moulton thanked Mrs Maitherson and her team for all the work done to date.

### Repair to playing field equipment

Mrs Ashford reported that the shelter paintwork is being finished; 3 of the animal units 3 had been fitted but some bolts were required for the rest; minor parts on the main unit needed attention. The work should be completed in the next 2 weeks.

RD

### Parish Council elections

The clerk has received and displayed the notices relating to the District and Parish Council elections.

As there were 9 candidates for 9 positions on the parish council, the nominated candidates will be elected unopposed and take office with effect from 11 May 2015.

The clerk to send introduction packs to the new councillors.

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## **HGVs on Lundy Green**

The clerk had written to Mr R Buck to ask that he instructs the HGV contractors to only use Field Lane to access the chicken farm, being the designated route in accordance with the planning application. The clerk read out Mr Buck's helpful response.

It was agreed that the clerk should write a similar letter to the owners of the strawberry greenhouse business and to NCC to request that a sign be erected at the Three Horseshoes end of Lundy Green indicating No access to HGVs

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## **Planning Applications**

### **Wind Turbines - Application 2013/0105 - revised**

There were no new matters to report.

### **New applications since the last meeting:**

PA, JV & RP Buck, Grange Farm, Lundy Green, Hempnall - Proposed 100kWp Solar PV array – Recommended approval.

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Ms T Andrews, 1 Bainard Rise, Hempnall, Norfolk, NR15 2NB - Proposed Single Storey Side and Rear Extensions – Recommended approval.

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Mr J Hollis Springwood Spring Lane Hempnall Norfolk NR15 2NT - Retrospective application for change of use of land to retain existing forestry accommodation (2 no caravans) and develop four traveller pitches to enable stationing of a maximum of 8 no caravans - Mr Hollis has withdrawn the four traveller pitches to enable stationing of a maximum of 8 caravans from his proposal. It is therefore likely the application will now be referred to the Development Management committee for determination. Due to the age of the application, all interested parties will be notified by us of the date of the DM committee at which the application will be heard. The clerk monitor and notify councillors when a date has been fixed.

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### **Applications outside the parish boundary**

There were none to consider.

### **The Transparency Code for smaller authorities**

The Transparency Code for smaller authorities will become mandatory on 1 April 2015. The Code requires the following information, relating to the authority and the previous financial year, to be published annually. This should be published on the first occasion by 1 July 2015 and in each subsequent year no later than 1 July:

- all items of expenditure above £100;
- end of year accounts, annual governance statement, and internal audit report (as contained in the annual return).

The end of year accounts should be accompanied by:

- a copy of the bank reconciliation for the relevant financial year;
- an explanation of any significant variances (e.g. more than 10-15%, in line with proper practices) in the statement of accounts for the relevant year and previous year; and
- an explanation of any differences between 'balances carried forward' and 'total cash and short term investments', if applicable.
- a list of councillor or member responsibilities; and
- details of public land and building assets owned by the smaller authority (except internal drainage boards and charter trustees).

The Code also requires the following information to be published more frequently than once annually:

- The draft minutes from all formal meetings (i.e. full council or board,

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committee and sub-committee meetings) should be published not later than one month after the meeting has taken place.

- Meeting agendas and associated meeting papers should be published not later than three clear days before the meeting is taking place.

All the information must be published on a website, which is publicly accessible and free of charge to view.

The clerk reported that the council already did most of the above and he would ensure compliance.

The biggest change in procedure related to the meeting papers needing to be published 3 clear days before the meeting, i.e. in future papers can't be tabled at the meeting. Councillors should email any such papers to other councillors and the clerk to comply with the deadline.

ALL

## **Items for next meeting**

No extra items were identified.

Mr Moulton thanked councillors and the clerk for their support over the years. Mr Delf thanked Mr Moulton for his chairmanship and both Mr Moulton and Mrs Ashford for doing a sterling job.

## **Date of next meeting**

The next Parish Council main meeting will take place on 19 May 2015 at 7:30pm.

There being no further business, the meeting was closed at 8.07 pm.

Signed \_\_\_\_\_ Date 19 May 2015