

HEMPNALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 11th March 2014 at 7:30pm in The Mill Centre

ACTION

Present

Chairman Mr Geoffrey Moulton, Mr David Hook, Mrs Debbie Ashford, Mr Kevin Cunningham, Mr Richard Delf, Mr Mike Turner, Mr Peter Workman and the Clerk Mr Ian Nelson.

Members of the public present

Mr Roger Parker, Mr Jonathan Holton, Miss Marjorie Emery, Mr Ian Cundy, Mrs Sylvia Cundy and Mr David Key, Mrs P Brookes.

Apologies

Apologies were received from County Councillor Alison Thomas, District Councillor Windridge, Mrs Sylvia Driver, Mrs Liz Allen and Mr David Pointer.

Declarations of Interest

Mr Moulton declared an interest in the wind turbine matter.

Minutes of the previous meeting

The minutes of the meeting on 11th February 2014 were approved and signed.

Public Participation

None.

County/District Councillor updates

Mr Windridge had provided a written report which was circulated to the meeting.

Matters arising from the Parish Meeting

Nobb's Lane

The Tree Warden, Mr Hook, had reported the situation of trees felled and hedges removed in the green lane. It was agreed that the parish council should consider action to prevent further destruction of these important landscape features at its next meeting.

DH

The Krons Verges

It was noted that the verges on The Krons were being severely eroded by traffic. It was agreed that the parish council should consider this at its next meeting.

IN

Leaves on pavement

Miss Emery noted that she had read in The Link that SNDC provides a service to clear leaves from pavements and requested that the parish council considered making use of this later in the year.

IN

Planning Applications

New applications since the last meeting:

There were none.

Applications approved since the last meeting:

There were none.

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Wind Turbines - Application 2013/0105 - revised

Mr Hook took the chair.

General Update

The planning inquiry is set for April 1st to 11th inclusive.

The HPC R6 Party's proofs of evidence have all been submitted in electronic form. The hard copies have to be with PINS by Friday 14 April. The information will be collated and packed on Wednesday 12th April for despatch on April 13th.

DH/GM

Mr Hook proposed, Mrs Ashford seconded and it was unanimously agreed that the following people be requested to speak in support of the parish council's opposition to the turbines at the planning inquiry:

- Mr Richard Bacon MP
- County Councillor Alison Thomas
- District Councillor Murray Grey
- District Councillor Florence Ellis
- District Councillor Michael Windridge
- Parish council chairmen: Shotesham, Saxlingham, Tasburgh, Woodton, Topcroft,

DH/IN

In addition Mr Hook will speak about the parish poll.

DH

Matters arising from previous parish council meetings – completed

Nobb's Lane Spur

The clerk had provided the map to Mrs Allen.

Village Hall car Park

The clerk had made a diary note.

CPRE Too Much Housing

The clerk had written to CPRE to indicate the parish council's wish to join the Alliance of councils and CPRE that object to the large housing allocations in and around Norwich as part of the Joint Core Strategy.

Budget/Precept 2014/15

The Clerk had informed SNC of the required precept.

Parish Meeting

The clerk had sent out notices and report requests.

Winter/Spring Newsletter

The clerk had written and published the newsletter.

Matters arising from previous parish council meetings – awaiting others

None.

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Matters arising from previous parish council meetings – for discussion

Flashing Speed Signs - Link with Woodton

The grant application for the SAM2 sign and computer unit had been successful. The clerk to arrange for payment of the balance in due course following liaison with Woodton PC.

Mr Cunningham kindly volunteered to be the main contact with Woodton PC and Langley & Hardley PC re rotas etc . The clerk to inform the other parishes.

IN

ROSPA report

Mr Delf reported that there were no urgent issues and that he would report back at the next meeting.

RD

Re-turf swing area

Mr Delf reported that this is a low risk in the ROSPA report and he would look at other options to grass for the next meeting.

RD

Youth Shelter on playing field

Mr Delf reported that he would look at this now the weather had turned.

RD

Repair of the play unit

Mr Delf reported that this was not highlighted in the ROSPA report but he would inspect it again before the next meeting.

RD

Swan Meadow Footpath

Mrs Allen had reported via the clerk that she felt this matter had been dealt with at the last parish council meeting.

Mr Workman reported that at least 8 parishioners had complained to him about the quantity of dog mess on this route and again it was pointed out that nothing further could be done unless parishioners reported the culprits to SNC.

Mr Moulton suggested that in future, after the present inquiry, instead of spending money on the turbines, the precept could be used to raise the quality of the village by improving the path across this area, with the cooperation of the land owner. The matter to be placed on next agenda.

IN

Footpath obstruction

Mr Hook reported that a long mound had been built next to the footpath in the gravel pit opposite Manor Farm. On top of the mound a leylandi hedge had been planted. This seemed to be an inappropriate form of hedging for a rural setting close to a conservation area.

Mr Hook proposed, Mr Workman seconded and it was unanimously agreed that SNC be asked if the creation of the mound required planning permission.

IN

Moles - Old Church Yard

The clerk had written to Hempnall PCC to be asked if they can contribute 25% of cost, to which they had agreed.

Mr Moulton proposed, Mr Hook seconded and it was unanimously agreed that the quote obtained by Mr Moulton be accepted and the contractor informed.

GM

The clerk to invoice the PCC in due course.

IN

Nobb's Lane Spur

Mr Hook had liaised with Mr Rose (HPC footpath officer) and the application forms (for PROW status) are to be completed and be submitted to NCC prior to the next meeting.

DH

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Bin near village sign

Mr Workman reported that he had and Mr Delf had inspected the bin with a view to repair. Mr Delf had agreed to undertake the repair.

RD

Parish Council Notice Board

This matter was carried forward to allow time for councillors to inspect both the parish council and the village hall notice boards.

ALL

Relocation of Queen's Head Recycling Unit (glass in bins)

The clerk reported that SNC had confirmed that from October 2014 residents should be able to put glass into the green kerbside bins. SNC plan to leave the glass banks in-situ for a while to see how much they are still used after the changes to materials in the green bins.

Resite Recycling Centre from outside the Three Horse Shoes PH

It was agreed that the area would be inspected and proposals made as to how to best deal with this.

MT/GM

Correspondence

Correspondence from Parishioners

Hempnall Oil Buying Group

Mrs Sylvia Driver the Hempnall Oil Buying Groups, coordinator, had written to report that the Hempnall Oil Bulk Buying Scheme is due for renewal and will need to have an AGM in May to renew it's membership. Norfolk RCC's Thinking Fuel Community Scheme is offering lifetime membership for £60 which would put Hempnall's membership in a position of only having to confirm the co-ordinator, annually. To date, the scheme has gone very well with 35 members. This year, to encourage community participation, someone from Norfolk RCC is willing to give an "Energy Best Deal" talk which would include things like home insulation. She requested that the Parish Council pay the £60 membership and 2 hours Hall Rental for the AGM.

Mrs Driver will write an article to advertise the event in the Parish magazine.

Mr Delf proposed, Mr Workman seconded and it was unanimously agreed that the £60 and the hall hire be paid. The clerk to liaise with Mr Driver.

IN

Items given directly to Councillors or representatives since the last main meeting were:

Various police crime summaries
Relevant notices/agenda and minutes
Police and Crime Commissioner for Norfolk Budget
The Big South Norfolk Litter Pick 2014
Alliance of councils and CPRE notification
Officer's decision re wind turbines
2014 Events and Festivals brochure application
Watercourse channel routine maintenance: Hempnall to River Tas confluence
DCLG Referendum announcement
Tuesday Funding Morning

No further matters were raised form the above.

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Items placed directly onto the parish notice boards were:

Notice/Agenda for parish council meeting 11th February 2014.
Notice/Agenda for parish meeting 11th March 2014
Notice/Agenda for parish council meeting 11th March 2014.
SNC Litter Pick Poster

No further matters were raised from the above.

Website

The following changes had been made since the last main meeting:

Added Notice/Agenda for parish council meeting 11th February 2014.
Added Notice/Agenda for parish meeting 11th March 2014
Added Notice/Agenda for parish council meeting 11th March 2014.
Added Parish Council approved minutes of 10th December 2013.
Added Parish Council draft minutes of 11th February 2014.
Added various planning application details
HPC Newsletter – Winter

No further matters were raised from the above.

Financial Statements

Movements since last meeting

The Clerk presented the financial statement attached to these minutes showing the movements from 15th January 2014 to 11th March 2014. The statement was in line with the annual budget. Mr Delf proposed, Mr Turner seconded and it was unanimously agreed that the statement be approved.

Play Area & Playing Field

There was nothing else to report.

Election of Parish Council reps to Hempnall Town Estate Educational Foundation

Both Mr Hook and Mrs Brookes had indicated their willingness to stand for re-election and had been thanked for their service over the last 4 years.

Mr Moulton proposed, Mr Delf seconded and it was unanimously agreed that Mr Hook and Mrs Brookes be re-elected as the parish council reps. The clerk to inform the secretary of the Foundation.

IN

Churchyard Grass Cutting Quality

It was reported that the general quality of the grass cutting was poor compared to previous years, the cut being higher. In particular the conservation area had not been cut at the end of last season and concern was expressed re access to the war graves contained within it.

Mr Moulton proposed, Mr Delf seconded and it was unanimously agreed that to monitor the situation and Mr David Key volunteered to assist in this. The clerk to send him a copy of the contract.

IN

It was noted that the Lime trees in the old churchyard had developed many suckers, however this was not included in the contract.

Mrs Ashford proposed, Mr Delf seconded and it was unanimously agreed that the clerk should write to the contractor detailing the comments and reminding them of the terms of the contract.

IN

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Action points when not attending meeting

The clerk suggested and it was agreed that if councillors or the clerk are unable to attend a meeting and they have an action point from the previous meeting, they should report on that matter to the clerk when giving their apologies so that the matter can be considered for progression in their absence.

ALL

Mr Cunningham proposed, Mr Turner seconded and it was unanimously agreed that the above be added to standing orders.

IN

Items for Newsletter

The following items were suggested for the next newsletter:

- Hempnall Oil Buying Group AGM
- Public Inquiry – with a request for parishioners to attend
- Parking on pavement

The clerk to draft and issue.

IN

Items for next meeting

- Appointment of Chair and other Officers
- Internal Audit
- Annual Accounts to 31/03/14
- Notice of expenses
- Standing Orders Review
- Risk Assessment Review

IN

Date of next meeting

The following meeting (subject to receipt of applications) will be primarily planning at 7:30pm on 15th April 2014

The next Parish Council main meeting will take place on 13th May 2014 at 7.30pm.

There being no further business, the meeting was closed at 8:35 pm.

Signed _____ Date 15th April 2014

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FINANCIAL STATEMENT

Presented to meeting on 11 March 2014

Current Account

(Payments)/Receipts since last meeting :	£
14/01/2014 CGM (Norwich) Ltd - Grass cutting	(56.68)
15/01/2014 tr BPA to C/a	1,000.00
15/01/2014 Richard Buxton - lawyer re Turbines	(680.00)
24/01/2014 Hempnall Village Hall	(10.35)
11/02/2014 Eon - Electricity	(10.51)
11/02/2014 CGM (Norwich) Ltd - Grass cutting	(56.68)
05/02/2014 NSIB Interest	5.31
11/02/2014 CGM (Norwich) Ltd - Grass cutting	(56.68)
11/03/2014 Eon - Electricity	(9.59)
06/03/2014 Saxlingham cont'n to Turbine fund	3,000.00
	<u>3,124.82</u>
Closing Balance	<u>3,837.35</u>

Business Premium Account

(Payments)/Receipts since last meeting :	£
15/01/2014 tr BPA to C/a	(1,000.00)
	<u>(1,000.00)</u>
Closing Balance	<u>41,077.16</u>