

HEMPNALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Wednesday 26th May 2010 at 7.30pm in The Nelson Suite of the Village Hall.

ACTION

Present

Chairman Geoffrey Moulton, Vice Chairman David Hook, Liz Allen, Debbie Ashford, Richard Delf, Hamish Rose, and the Clerk - Ian Nelson.

Members of the public present

Mr Richard Benjamin, Mr Richard Buck, Ms Kirstin Gunther, Mrs Sarah Cassell.
All left at end of LDF item.

Apologies

Apologies were received from Kevin Cunningham, Peter Workman, and County Councillor Alison Thomas.

Appointment of Chair and other Officers

The following appointments were made unanimously:

<u>Office</u>	<u>Office Holder</u>	<u>Proposed</u>	<u>Seconded</u>
Chairman	G Moulton	D Ashford	D Hook
Vice-Chairman	D Hook	L Allen	H Rose
Village Hall Rep	L Allen	G Moulton	R Delf
Playing Field Users Reps	R Delf, P Workman	D Ashford	L Allen
Footpaths	H Rose	R Delf	L Allen
Tree Wardens	D Hook, G Moulton	D Ashford	R Delf
Highways Liaison Rep	D Ashford	G Moulton	R Delf
Bank Signatories	R Delf, G Moulton, K Cunningham	R Delf	D Ashford

Minutes of the previous meeting

The minutes of the meeting on 12th May 2010 were approved and signed.

Public Participation

Mr R Buck made representations for the planning application relating to the free range egg unit and referred to the consultations with his neighbours that had resulted in moving the proposed site.

Mr R Benjamin, a neighbour of Grange Farm, supported Mr Buck's application and was grateful for the way in which Mr Buck had approached his neighbours.

Mrs S Cassell, a neighbour of Grange Farm, supported Mr Buck's application and likewise was grateful for the way in which Mr Buck had approached his neighbours.

Ms Gunther had previously written to the parish council. She said that the traffic had been a concern but felt that she could live with the increase in traffic. She requested that the Parish Council help to ensure that the roads are maintained.

Mr Buck stated that there was a low stocking density and therefore low traffic levels. The main farm will have reduced traffic due to less intensive poultry and pigs on the farm.

Ms Gunther supported the above comment.

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Mr Buck said that the unit would be naturally vented and thus there would be no noise from fans. **ACTION**

Planning Applications

New application since the last meeting:

Mr Richard Buck, Grange Farm, Lundy Green, Hempnall - Proposed Erection of 16,000 bird Free Range Egg Unit, 2 x feed silos, Access Way and Hard Standing – It was agreed with 4 votes for, 1 vote against and 1 abstention that the application be recommended for approval with Environmental Lighting Zones conditions and the wording of para 3.14 in the supporting statement be changed to "The only external light required is a motion controlled halogen security light placed on the front of the building". Mr Buck was in agreement with this condition. Paragraph 3.14 had specified the use of a motion controlled 70w sodium light, but sodium lights create intrusive light pollution and Hempnall parish council specifically request that sodium lights are not used.

IN

Mr Moulton encouraged Ms Gunther to report any faults with the road to the clerk and it would be attended to.

Applications approved since the last meeting:

Mr Howe & Ms Waddington, Honeysuckle Cottage, Lundy Green, Hempnall - Proposed two storey side extension, single storey rear extension to replace existing & internal alterations to domestic dwelling.

Claim for public rights over Back Lane

The meeting to complete witness statements had been held and the application submitted. We await NCC response, the clerk to monitor.

IN

Change of use of Queens Head

No movement since last meeting.

IN

Mrs Allen declared an interest in the next item.

Local Development Framework

Mr Hook attended the planning inspectorates exploratory meeting into the soundness of the GNDP's Core Strategy and reported that the inspector had criticised the growth proposed for Long Stratton - 1800 houses; an additional 5000 population and expansion to a size equivalent to Diss. Such a high level of growth was considered by the inspector to be unsound because Long Stratton is geographically isolated from Norwich and major employment locations in comparison with the other major growth locations proposed in the Core Strategy and there is little potential to deliver public transport improvements that will have a realistic chance of encouraging people out of their cars.

Mrs Allen stated that some development was necessary to maintain villages.

Mr Hook agreed but felt that the scale of the development under the LDF was far in excess of any small development required to address local housing needs.

Mr Hook proposed, Mr Moulton seconded and it was agreed with 5 votes for, 1 vote against that the clerk should write to the Planning Inspectorate to support the inspectors above view.

IN

The members of the public left the meeting.

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Mrs Allen expressed an interest in the next item.

ACTION

Hempnall School Chestnut Tree

Messrs Hook & Moulton had met with a NCC highway engineer and the NCC senior planning officer at the school in order to try and save a chestnut tree from being felled. The tree is just within the vision splay and the engineer is insisting upon felling. A telegraph pole that protrudes further into the vision splay is, however, to be retained.

Mr Hook proposed, Mr Delf seconded and it was agreed that Mr Hook consult with Robin Taylor (SNC Landscape Officer) re the confusion over whether the plan that was actually passed by NCC included proposals to fell the above tree.

DH

Councillors wished to see that adequate tree planting takes place at the school entrance in order to mitigate the adverse effects created by the construction of the entrance. Mr Hook to liaise with county planners and the land owner involved.

DH

Although it may be NCC's opinion that the plans passed show the tree to be felled, it was noted that the plans sent out for consultation did not state this. It would seem the planning process could be flawed. The clerk to write to Paul Rudkin accordingly.

DH/IN

Norwich Unitary Status

It was noted that the government had rejected the application.

Matters arising from previous parish council meetings

HPC Spring Newsletter

The clerk had drafted and issued.

Rowland Drive

The clerk had chased up NCC re road repairs generally.

Speeding Traffic

The clerk had respond to Mr Burrows and placed an article in HPC Spring newsletter.

Playing field grass cutting

The clerk had written to the contractors requesting that the grass be cut to a height of 1.5inch and the contractor had agreed to liaise with Mr Youngman.

Play bark replacement

Two big bags of bark had been purchased and Mr Ellis had spread it. Mr Moulton proposed, Mr Delf seconded and it was unanimously agreed that Mrs Allen investigate the cost of more bark as the previous load was insufficient.

LA

Appointment of PC reps for Town Estate Educational Foundation

The clerk had written to Mr Hook and Mrs Brookes thanking them for their service and to the secretary of the trust to inform of their election.

Churchyard trees

These had been dealt with.

Playing field hedge

The work had been completed.

See-Saw installation

Mr Ellis had installed the see-saw.

Back Lane Willow Trees & Fencing

Awaiting possible adoption of Back Lane.

IN

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Hugmore Registration

The solicitor at SNC had indicated that registration had been applied for.

ACTION

The clerk had made enquiries with the solicitor re sale of the property and for details of the Land Registration No. – Still awaiting reply.

IN

Playing Field Wire Fence Repair

Mr Delf to liaise with Mark Havens for his quote.

RD

ROSPA play area report

Mr Delf reported that he had considered the latest ROSPA report. There are no high risk points, however there are 6 medium risk points. Mr Delf proposed, Mrs Allen seconded and it was unanimously agreed that Mr Ellis be contacted to price the work required.

RD

Parking on The Street

Mr Cunningham had met with a highways official but as Mr Cunningham was not present this item will be carried forward to the next meeting.

KC

Adoption of BT phone box at the Three Horseshoes

The clerk reported that he had attended a meeting at SNC on 6th March on this subject and reported his findings. Mr Delf proposed, Mrs Ashford seconded and it was unanimously agreed that the box be adopted subject to no cost of removing the electricity connection.

IN

Dog Bins

The clerk reported that a new metal dog bin for the village hall car park had been installed.

The clerk had placed another article in the HPC Spring Newsletter the new bins.

Mr Cunningham had met with a highways official and discussed where the new dog bin could be sited but as Mr Cunningham was not present this item will be carried forward to the next meeting.

KC

Moles

The clerk had informed the relevant parties and the moles had been seen to. The position to be monitored.

Correspondence

Information Packs

The items placed in the information pack envelope circulated to all Councillors on 26th May 2010 were:

Clerks & Councils Direct issue 68
NALC info leaflet
Fieldwork magazine April 2010
Norfolk Voice magazine Spring 2010
Norfolk Link issue 176
Norfolk Disability Information Service leaflet
Countryside Voice spring 2010
CPRE Members Guide 2010
Clerks & Councils Direct issue 69
The Playing Field spring 2010

No further matters were raised from the above.

Items given directly to Councillors or representatives since the last main meeting were:

ACTION

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Various Southwatch alerts
Various planning application notices
Notice/Agenda for 26th May 2010 meeting
HPC Spring 2010 Newsletter
LAIS 1296 Planning Conditions
LAIS 1297 Council Tax
Play Area Information Day 8th May
National Indicator 4 - research report
Economic Development and Cultural Services Broadband Working Group
March Edition of Signpost
NALC Forthcoming Training
Joint Council Meeting with Norfolk Rural Forum and Norfolk RCC invitation
Norfolk Housing and Support Strategy for Older People
Inspire East e-Newsletter - March 2010
Norfolk's Rural Challenge
Loan Equipment
Latest Weekly Rural News Focus - 28 March 2010
Septic Tank Emptying Service: South Norfolk Council
Parish Crime Statistics for March 2010
Launch of the East of England Local Government Association
Environment Agency Flood Warning Direct (FWD)
Operation of the Norfolk Infrastructure Fund
Septic Tank Emptying Service: South Norfolk Council #2
Parish news from the Rural Services Network
Private Water Supply Regulations 2009
Joint Core Strategy
South Norfolk Council's Dragon's Den style competition
NALC Event Programme 2010
Local Development Framework (LDF) Site Specific Policies & Allocations Document
Sustainable Communities in Practice meeting
The County Towns Initiative Dinner invitation
Broadland DC re Joint Core Strategy
Parish Crime Statistics for April 2010
Parish news from the Rural Services Network May 2010
Invitation to the 23rd June Transport in Norfolk Open Meeting in Long Stratton.
CTA English Road show programme
Information, Communications and Technology Workshops
Temporary Road Closure – Hempnall C367 The Street from outside The School for 15m eastwards
Road Closure at Stepping Lane, Hempnall
Norfolk RCC Training Programme 2010
LAIS 1251.1 Sustainable Communities Act 2007: Amendment Act
TAS VALLEY SNAP – MEETING notice
Letter to the new Prime Minister concerning Fairer Funding for Rural Services
HPC Draft statutory accounts for the year to 31/03/10

No further matters were raised from the above.

Items placed directly onto the parish notice boards were:

Enertrag's Notification to submit revised planning application
HPC Spring 2010 Newsletter
Notice/Agenda for 14th April 2010 meeting.
Notice/Agenda for 12th May 2010 meeting.
Notice/Agenda for 26th May 2010 meeting.
Safe in South Norfolk Poster
Any Questions poster

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Norfolk police Authority Independent Custody Visiting poster
Temporary Road Closure – Hempnall C367 The Street from outside The School for 15m eastwards
Road Closure at Steppings Lane, Hempnall

ACTION

No further matters were raised from the above.

Website

The following changes had been made since the last main meeting:

Made Parish Council minutes of 27th January 2010 final.
Added Parish Council draft minutes of 3rd March 2010.
Made Parish Meeting minutes of 19th March 2010 final.
Added Parish Meeting draft minutes of 3rd March 2010.
Added Parish Council draft minutes of 14th April 2010.
Made Parish Council minutes of 14th April 2009 final.
Added Parish Council draft minutes of 12th May 2010.
Added New wind turbine information link
Added Enertrag's Notification to submit revised planning application
Added 2010 Chairman's report
Added HPC Spring 2010 Newsletter
Added Notice/Agenda for 14th April 2010 meeting.
Added Notice/Agenda for 12th May 2010 meeting.
Added Notice/Agenda for 26th May 2010 meeting.
Added parish statistics
Added 2010/11 council tax rates
Updated various business links

No further matters were raised from the above.

NALC Election of Executive Committee

As none of the candidates were known to councillors it was agreed not to vote.

NALC Clerk of the year

It was agreed that Mr Moulton would complete and submit the application form.

GM

Financial Statements

Movements since last meeting

The clerk presented the financial statement attached to these minutes showing the movements from 3rd March to 26th May 2010. The statement was in line with the annual budget. Mr Delf proposed, Mr Hook seconded and it was unanimously agreed that the statement be approved.

Internal Audit

The Clerk reported that the internal audit for the year ended 31st March 2010 is to be completed by Mrs J Franks. Once the audit is completed, the clerk to thank Mrs. Franks and arrange payment of £75 plus VAT for her services and also bring to the attention of councillors any matters raised by the auditor.

IN

Approval of Annual Accounts to 31/03/10

The Clerk had distributed the accounts for the year to 31/03/10 to all Councillors with explanatory commentary. Mr Delf proposed, Mr Rose seconded and it was agreed unanimously that the accounts be approved and the statement of assurance be signed. Authorisation was given for them to be signed by the Clerk as Responsible Financial Officer and Mr Moulton as Chairman.

GM/IN

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Submission of documents

Mr Delf proposed, Mrs Allen seconded and it was agreed unanimously that the Clerk be authorised to submit the statement of accounts; the statement of assurance and the internal auditor's report once completed.

ACTION

IN

Notice of expenses

The Clerk had already displayed this annual statement on the notice board.

Insurance renewal

Under the long term contract the premium will be £579.86 (2009: £592.60), a decrease of 2.1%.

Playing field Users Association Report

Mr Delf reported that there are no further points to report.

Play Area Report

See above re ROSPA report.

Member's Interests

The Clerk reminded members to ensure that their register of interests was up to date.

Standing Orders Review

The annual review of standing orders did not result in any amendments.

Risk Assessment Review

The annual risk assessment review did not result in any amendments, however, Mrs Allen proposed, Mr Delf seconded and it was agreed unanimously that the clerk write to the Football Club regarding the risks associated with the open chambers (due to lack of doors) at the base of the floodlight posts and ask them to fit suitable covers. Mr Rose stated that he was prepared to make enquiries for doors with his contacts if the Football Club wished.

IN/HR

Hempnall Church Google location

Mrs Allen to investigate.

LA

Clarification re Hempnall Trusts and the chapel

This was carried forward in the absence of Mr Workman.

PW

Items for next main meeting agenda

- Clerk's salary review
- Summer newsletter /Back Lane

IN

Wind Turbines

Mrs Allen declared a pecuniary interest in the next items and left the meeting.

Mr Moulton declared an interest in the next items and Mr Hook chaired the meeting.

The clerk had written to the landowners as outlined in the minutes of 14th April. Mr Moore had not responded. Mrs L Allen and Mr R Allen, directors of G H Allen (Farms) Ltd, had responded as follows:

"To; The Clerk & Hempnall Parish Councillors,

In response to your email of the 20th April, we as a Company have absolutely no intention of withdrawing from any such Agreement we hold with Enertrag and are firmly of the opinion that this is both correct and part of a necessary path towards a more self-sufficient, energy secure and cleaner future. Whilst dismayed at this continued

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harassment, we wholly respect objectors' views, but would hope that the Parish Council would be both more forthcoming in discussion and more responsible in their use of Parish funds. The are many who either support or hold no view and are not being represened by the current approach. Whilst we wish no anomosity over this affair we do hope that a more pro-active and balanced approach will be taken by the Parish Council this time around." **ACTION**

Bat Survey

Mr Hook had liaised with Gerald Gouriet and his advice had been transmitted to the two bat experts from whom quotes had already been received and to one additional expert who had not yet responded. One of the original experts no longer had time to carry out the work. The favoured expert had indicated he would be able to deal with the revised requirements of the council. Mrs Ashford proposed, Mr Rose seconded and it was unanimously agreed that the favoured expert be engaged subject to the cost not increasing for the slight change in the brief. Councillors would meet with the expert to clarify the brief. The clerk should write to the land owners seeking permission to enter their land to carry out the survey.

DH

IN

Newts

It had been brought to the council's attention that the ponds and ditches on the proposed turbine site may be valuable habitat for Great Crested newts and this issue should be investigated

There being no further business, the meeting was closed at 10.30pm.

Signed _____ Date 21st July 2010

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FINANCIAL STATEMENT

Current Account

(Payments)/Receipts since last meeting :		£
05/03/2010	Interest NSB	6.52
07/03/2010	NPFA	(20.00)
07/03/2010	Wybone Ltd – Dog Bin	(160.56)
16/03/2010	E-on Streetlight Electricity	(11.60)
20/03/2010	I Nelson stamps and phone	(3.45)
27/03/2010	Tony read - Mole catching	(60.00)
27/03/2010	J Ellis - fit dog bin, bark, see-saw	(130.00)
31/03/2010	Transfer BPA to C/a	850.00
31/03/2010	Ian Nelson Salary	(828.54)
01/04/2010	NALC subs	(202.00)
06/04/2010	Interest NSB	7.22
15/04/2010	Eon	(11.60)
15/04/2010	VAT refund	79.33
18/04/2010	Hempnall PUA re grass cutting	234.15
29/04/2010	D Smith - church trees removal etc	(200.00)
30/04/2010	Buildbase - bark for play area	(155.79)
30/04/2010	Precept	8,000.00
01/05/2010	MHB Services Ltd - Apl	(12.11)
05/05/2010	Tr c/a to BPA	(4,999.99)
05/05/2010	Eon	(11.60)
05/05/2010	HMRC VAT refund	79.33
05/05/2010	Interest NSB	6.99
06/05/2010	Tr c/a to BPA	(3,000.01)
12/05/2010	Ian Smith Services - Grass cutting	(220.42)
12/05/2010	Came & Co - Insurance	(579.86)
12/05/2010	C A Spam annual fee	(19.54)
12/05/2010	stamps	(2.70)
31/05/2010	MHB Services Ltd - May	(12.11)
		<u>(1,378.34)</u>
Closing Balance		<u>1,041.66</u>

Business Premium Account

(Payments)/Receipts since last meeting :		£
31/03/2010	Transfer BPA to C/a	(850.00)
05/05/2010	Tr c/a to BPA	4,999.99
06/05/2010	Tr c/a to BPA	3,000.01
		<u>7,150.00</u>
Closing Balance		<u>13,764.59</u>